



NH State Advisory Committee on the Education of Children/Students with Disabilities **Agenda**

NH SAC Meeting Agenda

DATE	December 6, 2023	TIME	5:00 to 7:30 PM
PHYSICAL LOCATION	Granite State College, 25 Hall Street, Concord, NH 03301 Map		
VIRTUAL LOCATION	https://us02web.zoom.us/j/81792151904?pwd=S1N1cVBKRfQ3bHhzUlhvOVpmMGR1dz09 Meeting ID: 817 9215 1904 Passcode: 918617 Dial in: (646) 518 9805 US (New York)		
PURPOSE	<i>"Advise the Department of Education (DOE) regarding unmet needs within the state in the education of children/students with disabilities."</i> https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/state-advisory-committee		

TOPICS	TIME ALLOCATED	DETAILS
1. Call to Order	5 minutes (5:00 PM)	<ul style="list-style-type: none"> The SAC Chair calls the meeting to order
2. Motion to move to Non-Public Session	2 -4 minutes (5:34 PM)	Under N.H. Rev. Stat. § 91-A:3, this meeting will move to a Non-Public Session <ul style="list-style-type: none"> Roll call vote
3. Non-Public Session	20 minutes (5:54 PM)	Non-Public Session
4. Motion to Return to Public Session	1 minute (5:55 PM)	Return from a Non-Public Session to a Public Session
5. Approval of Minutes	5 minutes (5:56 PM)	<ul style="list-style-type: none"> Review of minutes from the previous meeting. Approval of minutes from previous meeting. <ul style="list-style-type: none"> October 4, 2023, Corrected Draft November 1, 2023, Meeting minutes Draft November 8, 2023, Special Meeting Minute Draft



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6. Public Comment	5 minutes (6:02PM)	<ul style="list-style-type: none"> ▪ Members of the public will be asked to limit comments to 5 minutes. <p><i>Public comment guidelines, as posted on NHED, are found in the resources section of this agenda.</i></p>
7. Presentation: NH Department of Education	60 minutes (6:08 PM)	<ul style="list-style-type: none"> ▪ New Monitoring System <ul style="list-style-type: none"> ○ Janelle Lavin, Administrator II
8. New Business	3 – 5 minutes (7:09 PM)	<ul style="list-style-type: none"> ▪ Discussion of new business: <ul style="list-style-type: none"> ○ Correspondence <ul style="list-style-type: none"> All 2023-24 correspondence is available electronically at https://shorturl.at/aetw3 ○ Online folder: 11-2023 - SAC Correspondence <ul style="list-style-type: none"> ➤ Gmail: Resignation from SAC Parent Representative Position ➤ Gmail: Completion of 2023 RSA 15-A Statement of Financial Interest ➤ Gmail: Inquiry Regarding RSA 15-A Statement of Financial Interest Completion ➤ Gmail: NHSAC Transition Tasks ➤ Gmail: Complaints: Help! ➤ Gmail: Introduction and Meeting Request - Presentation on 306 Minimum Standards for Public School Approval Draft Revised Rules - NHSAC
9. Old Business	10 minutes (7:14 PM)	<ul style="list-style-type: none"> ▪ Review of previous committee business <ul style="list-style-type: none"> ○ Discussion and Vote on the 2022-23 Annual Report Update
10. Adjourn Meeting	7:24 PM	<ul style="list-style-type: none"> ▪ The SAC Chair concludes the meeting



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2023-2024 SAC Meeting Schedule

September 6, 2023	October 4, 2023	November 1, 2023	December 6, 2023
January 3, 2024	February 7, 2024	March 6, 2024	April 3, 2024
May 1, 2024	June 5, 2024		

Meeting Norms and Resources

HB 308: *Relative to a quorum for meetings open to the public to include remote presence.*

<https://legiscan.com/NH/text/HB308/id/2806535>

Roberts Rules of Order – Simplified

https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

NH SAC Public Comment Guidelines



<https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/about-sac>



SACInfo@doe.nh.gov

The committee agenda includes a time when the public can comment on the committee's priorities and/or other issues they are interested in bringing to the committee. Public input can be delivered in several ways: by e-mail, written, or verbally at a committee meeting.

There are guidelines for input, such as:

- Be factual and objective; please do not mention a student and/or school staff by name.
- If appropriate, comment on positive things that are happening.
- Know the time on the agenda when public input is received.
- Limit comments to no more than five minutes
- Provide comments on things that need to improve; offer suggestions on how they can be improved.

SAC Responsibilities from RSA 186-C:3-b

- <https://casetext.com/statute/new-hampshire-revised-statutes/title-15-education/chapter-186-c-special-education/section-186-c3-b-advisory-committee-purpose-membership-terms-duties-meetings>
- NHED presentation on RSA 186-C:3-b:
<https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/2020-04/sac-duties-09122018.pdf>

NHED State Performance Plan, Annual Performance Report and Indicators

<https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-student-support/special-education/performance-plans>