



**Frank Edelblut**  
Commissioner

**Christine M. Brennan**  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
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October 31, 2024

Susan Blair

Croydon School District

889 NH Route 10

Croydon, NH 03773

Dear Susan Blair,

The New Hampshire Department of Education (Department), Bureau of Special Education Support (Bureau) is writing to inform the Croydon School District that upon review of Indicator 7, Preschool Outcome Measures data, it has been determined that the district did not collect and maintain data on all identified preschool special education students. Therefore, an exit report was not submitted to the Bureau of Special Education Support for the 2023-2024 reporting period. Due to the lack of reporting, the Bureau is issuing a notification of non-compliance.

To meet its responsibility under federal law, New Hampshire has developed a system of general supervision that monitors the implementation of the Individuals with Disabilities Education Act (IDEA) by school districts. This general supervision system is used to identify and correct noncompliance with IDEA, the New Hampshire Education Laws and the New Hampshire Standards for the Education of Children with Disabilities. This system is also designed to promote continuous improvement for the provision of a free appropriate public education (FAPE).

Pursuant to the Individuals with Disabilities Education Act (IDEA), Section 1416 (a)(3), Monitoring Priorities, States are required to collect and report on Preschool Outcome Measures. States are required to report this information on the State Performance Plan (SPP) and Annual Performance Report (APR) as referenced in the Code of Federal Regulations 34 CFR 30 and performance indicators States rely on District compliance with completing, maintaining, and submitting data for all identified students exiting Preschool Special Education.

As part of the Corrective Action Plan for this finding of non-compliance, the Bureau requires the to district develop and implement a procedure for the collection, reporting, and ongoing maintenance of identified preschool student data into the Desired Results Developmental Profile system (DRDP), including the position within the special education department with the responsibility for collecting, entering, and reporting individual responsible for collecting, entering, and reporting the data, and submit it to the Bureau for review within 30 days from the date of this letter to the Preschool Education Consultant.

Additionally, the Bureau requires that the district submit a status report following the timeline outlined in the table below, demonstrating that the students are entered into the DRDP system in a timely and accurate manner for all identified preschool students. Documentation must be submitted to Preschool Education Consultant, Alexa Simmons, with the Administrator for the Office of Training and Monitoring, Janelle Lavin, cc'd on all submissions.

<b>November 15, 2024</b>	<b>February 1, 2025</b>	<b>April 1, 2025</b>	<b>June 15, 2025</b>
<b>All</b> 6-week baseline data entered and finalized.	All annual data for returning students from the 2023-2024 school year entered and finalized.	Data check for students who enrolled throughout the school year, SASIDs for identified preschool students submitted for cross reference.	<b>All</b> student data entered and finalized for exit the 2024-2025 school year  OSEP report ready to be submitted

This Corrective Action Plan must be completed as soon as possible but no later than one year from the date of this letter.

Please reach out if you have any questions or concerns. The Department will continue to reach out regarding the completion and timeliness of these reports.

If you require addition information or assistance, please feel free to contact me at [alexa.j.simmons@doe.nh.gov](mailto:alexa.j.simmons@doe.nh.gov) or (603) 271-4680.

Sincerely,

A handwritten signature in black ink that reads "Alexa Simmons". The signature is written in a cursive style with a large, prominent "A" and "S".

Alexa Simmons

Education Consultant II