

ACCESS for ELLs
Scoring Appeal Request Information
2022–2023

Scoring Appeals are most often requested by the state education agency (SEA), local education agency (LEA), or school. The Scoring Appeal Process should be utilized when there is a concern that a student's test may have been scored incorrectly.

Scoring Appeals are only for students' responses on the Writing and Speaking tests and are not applicable to multiple-choice items. Therefore, only grades 1–12 Speaking (Online) and Writing (Online and Paper) tests will be available for rescoring. Kindergarten and Alternate tests are entirely multiple-choice and are, therefore, not applicable, to the Scoring Appeal Process.

Scoring Appeal Process

The SEA completes, signs, and posts to the DRC SFTP site, faxes, or mails the **Scoring Appeal Request Form** to DRC.

If the student's score does change, a new State Student Response File, District Student Response File (affected records only), and an Individual Student Report (affected students only) will be generated and posted on WIDA AMS. No other reports will be generated.

If the student's score does not change, the site will be notified and no reports or data files will be generated. A \$200 fee per domain will be incurred for each student needing a Scoring Appeal.

DRC will have three Scoring Appeal processing windows:

- The first window will be for all Scoring Appeals received at DRC by June 22, 2023. If the Scoring Appeal results in a better score, the posting of the online reports will be August 1, 2023.
- The second window will be for all Scoring Appeals received at DRC by August 3, 2023. If the Score Appeal results in a better score, the posting of the online reports will be September 12, 2023.
- The third window will be for all Scoring Appeals received at DRC by September 18, 2023. If the Score Appeal results in a better score, the posting of the online reports will be October 27, 2023.



Scoring Appeal Request Form
Data Recognition Corporation
7303 Boone Ave N, Brooklyn Park, MN 55428
Phone: 1-855-787-9615 or TTY: 763-268-2889 Fax: 763-515-9129



DIRECTIONS: All information must be completed on this form to initiate a Scoring Appeal request. *The SEA must sign and return this form* to the Customer Service Team at Data Recognition Corporation, 7303 Boone Ave N, Brooklyn Park, MN 55428; fax to 763-515-9129; or post to the DRC SFTP site. By signing below, I acknowledge that I have fully read and understood the request form. My agency acknowledges the terms of this agreement and that WIDA will be billing the state for the costs. There is a \$200 fee for each domain if the scores do not change.

District/School Information	
District: _____	School: _____
District Code #: _____	School Code #: _____
DTC Contact Name: _____	DTC Contact Email: _____

Student Information	
Student Name: _____	Birthdate: <small>ex: 05/01/2006</small> _____
State Student ID Number: _____	Grade: _____
School Name: _____	State: _____

Please Check the Domain to be Rescored			
Writing		Speaking (Paper Speaking mode is NOT eligible for rescore)	
Original Test Score: _____			
Reason for Rescore Request:			
SEA Signature: _____	Title: _____	State: _____	Date: <small>ex: 05/01/2023</small> _____