**SCHOOL(S) SERVED**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Directions:** Complete a typical Schedule of Operations form for each proposed site for both school year and summer. If the schedule is the same for each site you may use one form to include all sites. Programs serving elementary students’ afterschool must operate a minimum of: 15 hours per week, five (5) days per week, minimum 32 weeks. Programs serving middle and high school students’ afterschool must operate a minimum of: 10 hours per week, five (5) days per week, minimum 32 weeks. Summer programs for all grade levels must operate for a minimum of (beginning 2nd year of grant cycle): four (4) hours per day, five (5) days week, and a minimum of four (4) weeks.

**SCHOOL YEAR:**

**Typical Daily Schedule (hours in order)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Timeframe/Length | Activity | Description | Mon | Tues | Weds | Thurs | Fri | Sat | Sun |
| ***Example:*** *3:00pm - 4:00pm* | *Academic Assistance* | *Literacy, STEM, ELL, homework club, and tutoring* | X | X | X | X | X |  |  |
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**SUMMER:**

**Typical Daily Schedule (hours in order)**

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| Timeframe/Length | Activity | Description | Mon | Tues | Weds | Thurs | Fri | Sat | Sun |
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