



## Bylaws Subcommittee Meeting Agenda

<b>Date and Time</b>	<b>Tuesday, April 11, 2023</b> <i>6:00-6:30 PM – Pre-meeting (agenda &amp; topic review, <u>optional</u>)</i> <b>6:30-7:30 PM – Bylaws Subcommittee Meeting</b>
<b>Public Location</b>	<b>Rochester Recreation Center, Lower Level Conference Room,</b> 150 Wakefield St, Rochester, NH 03867   <a href="#">View map</a>
<b>Virtual Location</b>	Video call link: <a href="https://meet.google.com/nbr-zwji-jeh">https://meet.google.com/nbr-zwji-jeh</a>

6:30 PM 5 minutes	Welcome and member check-in Meeting norms and verification of member quorum Review of draft meeting minutes from March 29
6:45 PM 45 minutes	<b>Bylaws Review by section</b> <i>Source document “SAC ByLaws 9-14-2016.docx”</i>  <b>Membership:</b> <ul style="list-style-type: none"><li>▪ Member Attendance</li><li>▪ Member Resignation</li></ul> <b>Leadership:</b> <ul style="list-style-type: none"><li>▪ Chairperson</li><li>▪ Vice Chair and 2<sup>nd</sup> Chair</li></ul> <b>Department of Education Support to SAC</b>  <i>The subcommittee focuses on aligning with IDEA requirements and returning to a streamlined document accessible to all.</i>
7:20 PM 5 minutes	Prioritize group takeaways Produce a T-chart for any next steps (if needed)
7:25 PM 5 minutes	Looking ahead to the next meeting (time/date/scope) Adjourn meeting

### NH SAC Bylaws Subcommittee Member List

Holly Carman, *Chair*

Esther Kennedy

Jennifer Pike

Janet Reed

Karen Rosenberg

Moira Ryan

Karen Stokes,  
*Vice Chair*

Tracy Walbridge,  
*Secretary*

Meeting notes

Follow Up Item	Person Responsible	Due Date