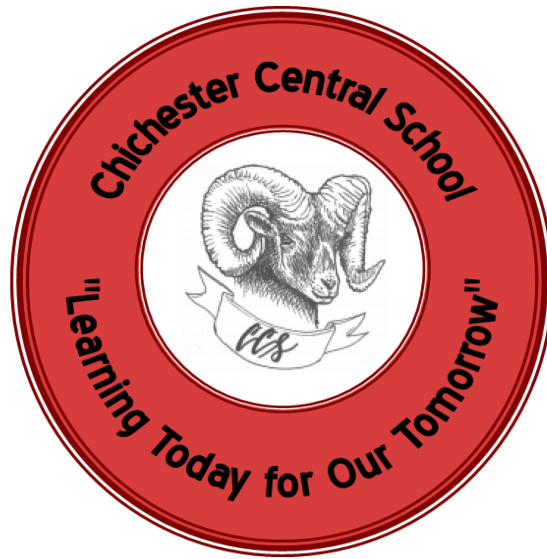# Chichester Central School

2021-2022
School Reopening DRAFT Plan
As of 06/18/2021

Principal, Jessica Snider

Guidance Counselor, Christina Carrier   Special Education Coordinator, Jane Heeley   Nurse, Julie Strazzeri

Chichester Central School
219 Main Street, Chichester, NH 03258
603-798-5651

Welcome Back!

Welcome back Chichester Central School Families! We are excited to start the 2021-2022 school year with all of you!

After having a successful year with procedures and steps to address the Covid-19 pandemic, we have narrowed down the original plan to show the next steps as we approach a new school year. While this document will be helpful, our main reason for such success was due to the ability to adjust as needed with support from parents, students, staff, and our school board.

Similarly to what happened with the plan for the 2020-2021 school year, we will continue to follow the ever-changing guidelines from DHHS and the CDC.

We have been working with staff, parent/guardian surveys, and leadership around the SAU to gather information to make plans for our ever-changing community. Safety of our students and staff remains our priority.

The purpose of this document is to inform our families about the re-entry in school and then plans in the case that we need to make adjustments while following the guidance from the NH Governor's office, the CDC, DHHS, the NH Department of Education, and current levels of community transmission.

We will plan for full in-school instruction for all students starting on the first day of school on August 30th.

With this plan being written in June, we are predicting that face coverings will still be recommended for non-vaccinated individuals. Once a grade level has had the opportunity to have access to a vaccine, face coverings will be optional within the classroom. In common areas, masks will continue to be worn. At the point that all grade levels have had the opportunity for a vaccination, face coverings will be optional. If a student is exposed to a positive individual and the student is not vaccinated, the quarantine guidelines will need to take place. Like all other vaccinations, please provide this documentation to the school nurse to update student records.

While there will not be a full-year remote learning option as happened last year, there may be times when an individual student, a section of a class, or the full class will work remotely.

Please reach out to us with any questions.

Sincerely,

Jessica Snider, Principal
Julie Strazzeri, School Nurse

Procedures for In-School Learning

Cohorting
Cohorting is the grouping of a certain number of students that stay together for the school day. When feasible, cohorting is used to attempt to eliminate the possible wide spread of the virus that causes COVID-19. When reasonable and appropriate, CCS will make every effort to limit the movement of students throughout the school. This means that a group of students, a cohort, will be assigned together for the majority of the school day. Students will be traveling to Unified Arts classrooms for the 2021-2022 school year. Lessons may also take place outside on our school grounds.

Social/Physical Distancing
- Following the DHHS recommendations, classroom tables/desks will be spaced at least three feet apart.
- Removal of unnecessary furniture from classrooms to extend the available square footage in the room.
- Switching of seats within the classroom will be minimized.
- Classes may occur outside to allow for greater social/physical distancing and may be held in other spaces.

Face Coverings
We will follow the DHHS recommendations for mask use in schools. Once all grade levels have the opportunity to have the vaccine, we may then be at the point to remove masks. If a student is exposed to a positive individual and the student is not vaccinated, the quarantine procedures will need to be followed. If a student is vaccinated, we would then follow the most recent guidelines from the DHHS. Face covering procedures will be adjusted when information changes from the CDC and the DHHS.

- In order to provide the safest environment for our students and staff, students and staff will need to continue to wear face coverings in all common areas.
- Any students riding the bus will need to wear a face covering.
- Face coverings will need to go above the wearer's nose and mouth.
- We will need parent/guardian's help to ensure students arrive at school each day with the necessary face coverings.
- Please contact the nurse with any health questions related to face coverings.
- Visitors on campus must wear face coverings at all times until this is removed for all students and staff.
- There will be face covering breaks throughout the day.
- Student face coverings will need to follow the dress code.
- Face coverings will be worn in the classrooms until students in that grade level have had the opportunity for the vaccination.

Meals
- Students who wish to have breakfast and/or lunch will sign up during attendance each morning.

- Students will eat lunch in the cafeteria or their classroom. We will distance students at least three to six feet while they are eating lunch.

Recess
- Recess will continue with each class having their own designated outside space, which will rotate each day. Students will be able to bring their own equipment and toys from home to use during their recess time.
- Recess periods will be scheduled throughout the day.
- Until masks are no longer required, mask breaks will be built into the day.

Hallway Passing
- Students and staff will wear face coverings when in the hallways and common areas until the building-wide requirement is removed.

Lockers (Grades 4-8)
- Lockers will be accessed with students spaced out from each other and wearing face coverings.
- Staff will be monitoring the hallways for social/physical distancing.

Student Restrooms
- Student restrooms will be cleaned and disinfected multiple times a day.

Interventions (School Counselors/Reading Support)
- Interventions may occur in the classrooms or in an office area with cleaning before and after services take place by the interventionist.

Special Education
- Instructional delivery will be designed to ensure the least restrictive environment (LRE) as required in individual programs (IEP).
- This will include in-person instruction.
- If necessary, virtual meetings will be used to convene special education procedural meetings, such as reevaluation, eligibility, IEP teams, etc.

Social and Emotional Support
- Our school counselor, administration, teachers, and school staff are here to support CCS students. Please reach out to any of us with questions or concerns. Mrs. Cristina Carrier, ccarrier@sau53.org, Ms. Jessica Snider, jsnider@sau53.org, or another staff member (first initial of first name, followed by their full last name, @sau53.org).

504 Students
- Students with 504 plans will continue to receive classroom accommodations for the 2021-2022 school year.

Ventilation
- Windows will be open (weather permitting) throughout the building to continue to offer fresh air.
- All filters have been upgraded to meet the current ASHRA.

Staying Home
- Please continue to have your child stay home when he/she is sick, and showing new or unexplained COVID-19 symptoms (even if only mild symptoms). This applies to all students and staff, including anyone with the vaccine.
- A student/staff member will need to stay home if he/she has:
  - Had close contact with someone who is suspected or confirmed of having COVID-19 if the student or staff member is not vaccinated.
    - If a student or staff member is exposed to a positive individual and they have not been vaccinated, the quarantine guidelines will need to take place.
  - We request that families check each child's temperature and stay home if experiencing any symptoms of COVID-19, or if feeling ill.
  - Any student or staff member with a temperature of 100.0 degrees or higher will need to stay home.

Temperature Checks and Screenings
- We request/recommend that families check temperatures of all children in the household and they stay home if the temperature is 100.0 or above, are experiencing any symptoms of Covid-19 or are feeling ill. This also applies to staff members.
- A checklist of symptoms and risk factor screening questions will be provided to the parents/guardians and staff members.

Covid-19 Testing
- The Nurse and Administration will follow the NH DHHS and CDC guidelines on when Covid-19 testing is recommended/advised.

If a student or staff member is determined to have Covid-19
- All staff and students can be assured of confidentiality and privacy when reporting their positive test results to the nurse's office.
- CCS will follow all current CDC and DHHS guidance on what to do when students or staff exhibit symptoms and when a case is suspected/confirmed.
- Students and staff who exhibit symptoms will be sent home to self-isolate and seek medical attention, as necessary.
- Positive or suspected cases will be reported to the State of NH DHHS and the Division of Public Health Services who will assist with developing recommended next steps based on the level of potential exposure.
- The cohort (students and staff in that class/grade level) may go into a remote setting for a period of up to ten days if the student or staff member exposed is not vaccinated.

- Any student or staff member who has tested positive for COVID-19 must follow all DHHS rules regarding exclusion and isolation.
- Any student or staff member who tests negative for COVID-19 and is feeling better may return to school and discontinue home isolation.

Nurse's Office
- There is a separate waiting area for any students who are ill.

Handwashing
- Each classroom will have schedules including designated times for handwashing.
- Hand sanitizer will be located throughout the building, including entrances, classrooms, and offices.

Building Cleaning and Sanitizing
- All classrooms will be provided with disinfectant spray and hand sanitizer.
- CCS will undergo a systematic cleaning each day by staff members and the maintenance team.
- Restrooms will be cleaned and disinfected multiple times per day (ie: clean and disinfect countertops, sinks, toilets, urinals, flush valves, sweep/mop floors, clean partitions, stalls, walls, and doors.)

Bus Transportation
- Parents/guardians will decide if they want their child to continue to ride the bus or find other options of transportation for their student.
- Buses will be cleaned and disinfected between routes and at the end of the day.
- The students will get on the bus and move to their assigned seat.
- Students who ride a school bus will be required to wear a face covering until this is removed for all students and staff.
- Physical distancing at bus stops will be needed while loading and unloading the bus.
- All bus drivers will be wearing face coverings until this is removed for all students and staff.
- Windows should be kept open to enhance the flow of fresh air.

Morning Drop-off and Afternoon Pick-up
- Students will continue to be dropped off at the front of the building from 8:00am to 8:15am. All students will be picked up beginning at 2:40pm.
- Students will arrive through three access points only; the main entrance, the primary entrance, and the entrance behind the gazebo.

Band, Chorus, Athletics and After-School Activities
- We believe that extracurricular activities are extremely important to our students and school community, and we are exploring ways to incorporate safety procedures into our plans so that we can offer as many as possible. We will continue to update our families when more information becomes available.

Parent Conferences and Meetings
- Parents/guardians may request virtual or phone meetings to discuss any aspect of their child's education at any time, in addition to in-person meetings. Any parent/guardian wanting or needing to come to school for any reason should contact the main office, first.

Field Trips
- Field trips will resume on a case-by-case basis following safety protocols.

Assemblies
- Assemblies will resume once social distancing is not required.

Building Use for Community Groups
- CCS is the community center for many programs and events. All groups utilizing the CCS building will be expected to follow the same safety guidelines, procedures, and cleaning of the CCS school building and grounds.

Meet the Teacher/Classroom & Building Tour
- Before the start of the 2021-2022 school year, there will be a meet-the-teacher/classroom experience. More information will be shared as we get closer to the start of school.

Volunteers
- Volunteer work must have previous approval from the building principal.
- Volunteers must wear face coverings at all times until this is removed for all students and staff.
- Volunteers must follow the same procedures and guidelines of students and staff.

Visitors
- Visitors must wear face coverings at all times until this is removed for all students and staff.
- Visitors must follow the same procedures and guidelines of students and staff.

Remote Learning

Remote Learning for Individual Students

During the year, there may be a need for an individual student or group of students to work at home due to illness and quarantine. If this were to occur:

- Teachers will post all assignments electronically for the student to complete at home.
- While teachers are teaching in-person students at CCS, it is extremely difficult to balance the class of students present at school, with those working remotely at home, at the same time. Students will be able to email questions to the teachers for feedback. The expectation will be to answer these questions by the next school day.
- There will be no live instruction during these quarantine periods.
- Student work will be graded as it would in school.
- If a child needs assistance, the student can work with the teacher upon return to CCS.

Remote Learning for All

During the year, there may be a need for a class or grade to go to a remote learning environment. If this were to occur:

- Students will receive virtual instruction across a daily schedule to include age-appropriate engagement expectations for students.
- There will be live daily contact between teachers and students.
- Direct instruction will be synchronous for portions of the day.
- There will also be independent student work.
- There will be an opportunity for questions and feedback during teacher office hours. The specific details for the remote schedule will be communicated by your child's teacher.

Remote Learning Guidelines

Since the age of the student and the nature of the subject/course/content play a role in choosing the most effective type of instructional delivery, CCS teachers will use a combination of continuous learning models to ensure the instructional experience matches the needs of the student, should schools be forced to close again.

While flexibility is key in providing the best experience for each student, four requirements will take place:

1. Careful planning by educators
2. Student motivation and engagement
3. Strong family support
4. Frequent family/teacher communication

The following outlines the roles of the student, families, teachers, and administration in a remote learning environment, should the school building close:

STUDENTS WILL PREPARE FOR REMOTE LEARNING BY

- Engaging in remote learning lessons, activities, and experiences being offered by the teacher/school.

- Ensuring that they know the usernames and passwords for instructional resources.
- Ensuring that they set up a remote workspace and calendar to manage their time and learning, being done with the support of CCS educators and their individual families.

FAMILIES WILL PREPARE FOR REMOTE LEARNING BY:
- Assuring that a device and internet access are available at home and by communicating technology related concerns to the school.
- Ensuring that they are monitoring and accessing district communication for up-to-date information regarding school closures and instructional continuation plans.
- Encouraging their child's participation in remote learning.
- Reviewing the appropriate grade-level information linked within the district website.
- Assisting with the setup of a remote workspace and calendar to help manage their child's time. This might include learning environments at a sitter/caregiver location away from home. Coordinate with sitter/caregiver and with teachers to facilitate how students will learn best in alternative environments.

Ensuring that you know your child's usernames and passwords for instructional resources that are accessible via the district portal and/or the web.

CCS EDUCATIONAL STAFF WILL PREPARE FOR REMOTE LEARNING BY:
- Building relationships with students and families remotely by identifying resources and support that families may need. This may include explanations of classroom routines and how to support student learning.
- Providing social-emotional support and an overall positive remote school culture.
- Providing a daily schedule to include age-appropriate engagement expectations for students to promote student progress toward trimester grade-level competencies.
- Having live, daily synchronous (occurring at same time) contact between teachers and students.
- Providing independent student work opportunities.
- Having communication with families weekly through phone or video conferencing. Grade K-5 by class and Grades 6-8 by homeroom.
- Setting office hours to connect with students and support their learning remotely.
- Providing instructional resources and materials remotely utilizing platforms such as Google Classroom and Google Meet.
- Reviewing district-supplied remote learning materials.
- Plan for multi-tiered system of supports plan for ensuring differentiation, IEP implementation, and equitable access for special populations. Services and accommodations must be adapted for a remote learning environment.
- Creating plans for regular/ongoing formative assessment of student learning and engagement to inform and guide instruction and pacing.
- Participating in group professional learning and attending virtual learning sessions intended to support remote learning.
- Review learner profiles for students to aid in facilitating personalized approaches and to create smaller learning cohorts.

- Monitoring district communications for up-to-date information regarding school closures and remote learning plans.

CCS ADMINISTRATION WILL PREPARE FOR REMOTE LEARNING BY:
- Building relationships with all stakeholders remotely by identifying resources and supports all may need including explanations of school expectations and routines and how to support student learning.
- Providing social-emotional support and an overall positive remote school culture.
- Providing professional learning time for teacher teams to continue to learn about curricular resources, social emotional learning, interventions, and extensions to ensure high-quality instruction and ongoing support for all students.
- Reviewing district-supplied remote learning materials.
- Supporting the development of a multi-tiered system of support plan for ensuring differentiation, IEP implementation, and equitable access for special populations. Services and accommodations must be adapted for a remote learning environment.
- Participating in leader professional learning and attending virtual learning sessions intended to support leading in a remote environment.
- Creating a plan to certify student attendance each day, and a plan to address lack of attendance/engagement.
- Supporting staff who have mandated report requirements which shall remain in place in remote learning environments and ensuring school staff are also familiar with these policies and protocols.
- Creating a plan for grading and for certifying achievement. This plan should take into consideration the uneven/inequitable conditions in which students will be accessing their educational experiences – including inequitable access to adult supervision and support, technology, materials, a quiet study space, and other basic needs.
- Reviewing and updating district technology policies to align with virtual and physical distance learning environments. Reviewing cyber and data security requirements. Communicating with families.
- Creating a plan for providing student meals as needed.