

**Frank Edelblut**  
Commissioner

**Christine M. Brennan**  
Deputy Commissioner

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
Bureau Educator Preparation & Higher Education  
101 Pleasant Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953**

**Council for Teacher Education  
Minutes of the March 16, 2023, Meeting**

**A meeting for the Council for Teacher Education was held at 12:00 p.m. on  
Thursday, March 16, 2023.**

Brian Walker, Co-Chair, Designee, Plymouth State University  
Tanya Sturtz, Designee, Keene State College  
Michael Fournier, Superintendent, Bedford School District  
Laura Wasielewski, Saint Anselm College  
Kathryn McCurdy, Designee, University of New Hampshire  
Laura Stoneking, Designee, NH Department of Education  
Abigail Blais, Hudson Memorial School - Zoom  
Kelly Moore Dunn, NHTI Concord's Community  
Susan Dreyer Leon, Antioch University New England - Zoom  
Nick Marks, Granite State College  
Diane Monico, Co-Chair, Rivier University College  
Shawna D'Amour, Southern New Hampshire University  
Joan Swanson, Franklin Pierce University - Zoom  
Kristine Thibault, New England College  
Chris Ward, Upper Valley Educators Institute

**Meeting Participation also included:**

Kim Wilson, NH Department of Education, Bureau of Credentialing  
Bill Ross, NH Department of Education, Bureau of Credentialing  
Sue Blake, NH Department of Education, Bureau of Credentialing  
Cat Dorfman, NH Department of Education, Bureau of Credentialing  
Chris Schmid, Southern New Hampshire University  
Dan Carchidi, University of New Hampshire  
Ken Darsney, NH Department of Education, Bureau of Credentialing  
Amy Martel, NH Department of Education

## I. Welcome, Call to Order, and Introductions

The regular meeting of the Council for Teacher Education was convened at 12:02 p.m. Brian Walker presided as Co-Chair.

### A. Approve February CTE Minutes

**Motion:** Nick Marks motioned, seconded by Laura Shawna D'Amour, to approve the minutes of the February meeting.

**Vote:** The motion was approved without dissent by roll call vote.

## II. CTE Committees

1. CAEP Agreement
2. CTE Handbook
  - a. Kathryn McCurdy, Joan Swanson, Laura Stoneking
3. 602-606 Rules
  - b. Chris Ward, Kelli Moore Dunn, Laura Wasielewski
4. Title XV Education 190:1-190:7 (legislative rules – 1951)
5. PSB Update

Laura Stoneking reported Professional Standards Board has a committee working on professional development master plan requirements, including renewal of licensures. Visual art has met three times and are looking to add tech skills/competencies into the current requirements. Reading and writing specialist and math specialist began meeting and are looking at making recommendations for changes. The subcommittee is meeting March 21, 2023. Career and Tech Ed have met with stakeholder and have another meeting scheduled April 6 at 2:00 p.m.

They've continued school social worker conversation in the rules and are looking to form a committee to update based on the information from NHSSWA. Bill Ross added for some of the credentials the Department of Ed has an endorsement, there is also a professional license the individual holds from another agency. Social work is one of those. One would hold a social work license from NH Office of Professional Licensure and Certification and the school social work license from the Department of Ed. There is a complication when a person holds a psychologist license from OPLC and a school

psychologist from OPLC and a school psychologist license from the Department of Ed. There's discussion about if it's necessary for the Department of Ed to have a license when OPLC has a license. There are some practitioners who strongly believe it is necessary.

Laura Stoneking reported on PSB rules in process. English for Speakers of Other Languages was voted on by the State Board to approve the initial rule and is set for public comment. The administrative licensure rules had a public hearing in December. Input was submitted. The Department is making technical adjustments. The final proposal will go to the Board in April. Reading writing teacher has a paragraph that expired. Julie Shea is bringing through the reading writing teacher to rectify that.

The March State Board meeting held the public hearings for 607, 608, 601, 602, 507.17. Federal law has changed for special education to move the inclusive age from 21 to 22. That affects the Ed 1100 rules.

Laura Stoneking discussed the June 15 meeting. Several members of the Division will be at a conference. She requested a date change. The meeting will be held on June 6, 2023, from 12 p.m. – 3 p.m.

Laura Stoneking had a conversation with a representative from NCTQ. They did a presentation on pass rates and history with pass rates. They have offered to share with CTE. The presentation will be posted to Canvas and discussed at the April meeting.

PSB changed their June meeting date.

Bill Ross reported the new pro-ed standards are with the administrator standards. There will be separate rule numbers to be open separately. PSB approved the pro-ed standards, but they never went through the adoption process. They will go before the State Board in April.

Laura Stoneking has begun tracking changes in the matrices to ensure they are updated when the rules are updated.

### **III. Program Reviews (Existing and New Program requests)**

#### **A. Review the 2022-2023 Program Approval Schedule and Progress Report Schedule**

Laura Stoneking stated Southern New Hampshire University has their Council for the Accreditation of Educator Preparation review starting for their undergraduate programs. Franklin Pierce is working through the progress report. Updated information was provided to the chairs and the Department. A recommendation will be on the April agenda. St. Anlem's proposal for 11 new programs has been extended. There was additional work that needed to be done.

## B. New England College: New program request

### 1. Request for a new chair/review the application posted in Canvas.

Laura Stoneking stated NEC has requested to complete the proposal sooner. Kelly Moore Dunn offered to chair, but is not available until the fall. A new chair was requested. A reviewer has been obtained.

Brian Walker asked for input on the type of review. A chair and reviewer look at the proposal and decide if there needs to be an onsite evaluation based on Option 3. The full materials for the proposal would be reviewed by the chair and the recommendation would either be made by the chair based on the proposal or require an onsite review.

In order to start the program in September, it would need to go to the State Board in July. It would need to be presented to the CTE in June. The review will need to be completed in April.

An email will be sent out to look for a chair. If there is no one available, Kelly Moore Dunn will chair a fall review.

## C. SNHU: Advanced program degree

### 1. Review the application posted in Canvas.

Brian Walker stated the application was not posted in Canvas when the review was first discussed. The review is happening in the fall. Kathryn McCurdy and Diane Monico will cochair. The application and accompanying documents have now been posted.

Laura Stonking stated the review is an Option 1 for only the advanced programs. All three content reviewers have been secured and approved by SNHU. The Memorandum of Understanding meeting has been scheduled.

## **IV. Program Reports (Progress Reports, Approval Reports, National Accreditation Reports)**

A. None; Anticipate Franklin Pierce progress report for the April meeting.

## **V. Substantive Change Requests**

There were no requests.

## **VI. Administrative Rules Update (602-606)**

### **A. Update on next steps**

Chris Ward reported all administrative rules initial proposals have been accepted. Public comment will take place in April. Committee chairs will attend the open public comment to discuss the changes.

## **VII. Annual Reports**

### **A. Finalize reviewing the reports.**

Groups met to finish reviewing annual reports.

## **VIII. Criminal Records Check: quick check in**

### **A. Any questions/concerns from Institutes of Higher Education**

Laura Wasielewski asked if timelines for students “in process” are monitored. Kim Wilson responded yes. Laura Wasielewski stated it would be helpful to know what causes a difference in processing time. Kim Wilson responded if an application does not have all of the information, students are notified. She is unsure the tracking system for the Department of Safety. It most likely depends on how the prints are getting there. Ink card prints take longer. Missing tracking sheets cause an issue.

Michael Fournier stated there have been additional steps and it took a week and half. It could be because it is not a typical time for submitting applications. He suspects the wait time will be greater in August. He asked what problem is solved with the new process as it is a greater expense to the candidate. Kim Wilson responded the school’s criminal records check is an employment-based records check. The state check looks at clearance for the Section 5 violations. Bill Ross added the problem they were trying to solve is their feeling that the state should not issue a credential which is then unusable because they are unemployable.

Kim Wilson stated the Department of Safety has a form on their website for a \$25 criminal records check. This is for anyone to use. There is a separate form for ed prep program candidates.

Kim Wilson stated students must ensure they do not let their criminal history records check expire. It is required for student teaching and field placement. Some students will need to have a criminal records check for their placement and a separate check for the IHE.

There was confusion over the process if a student changes programs or adds an endorsement and needing a new criminal records check. There is a barrier of cost when they’ve already been accepted based on credentials. This may be an unintended

consequence. Bill Ross stated the law was not written with individual programs in mind. The rule looked at the individual program but is tied by the language of the law. Brian Walker suggested a fee be waived for students who change programs and must go through the process again. Bill Ross responded there was a lot of time and money invested in creating the system. They hope after some time, the fee will be able to be lowered.

## **IX. NH DOE Updates**

### **A. Bureau of Educator Preparation and Higher Education**

Bill Ross stated education was recently added to the list of professions that can take part in a registered apprenticeship. The Department is starting to investigate the concept of a registered teacher apprenticeship program. The hope is to find a way to integrate the federal apprenticeship model with the site-based licensing pathway. One or more institutions may have the opportunity to partner with the Department in a registered apprenticeship program where the IHE is providing coursework separate from approved Ed prep program. They would be taking classes without being enrolled in a program. The investigation into the program is in the very early stages.

### **B. Bureau of Credentialing**

Bill Ross reported candidates are being put into the system as quickly as possible. If an IHE has not submitted the full list, he asked that it be done soon. When a My New Hampshire Department of Education login is created, there's a six-digit user id that displays on the screen and is not used anywhere. Then they enter Educator Information System, and an Ed ID number is created, which is a six-digit unique identifier. It's important the EIS number be reported, not the My NHDOE number.

### **C. NH State Board of Education Updates**

## **ADJOURNMENT**

**Motion:** Brian Walker motioned, seconded by Tanya Sturtz, to adjourn the meeting at 2:48 p.m.