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**Council for Teacher Education
Minutes of the April 21, 2022, Meeting**

**A meeting for the Council for Teacher Education was held at 12:00 p.m. on
Thursday, April 21, 2022.**

Brian Walker, Co-Chair, Designee, Plymouth State University
Tanya Sturtz, Designee, Keene State College
Laura Stoneking, Designee, NH Department of Education
Abigail Blais, Hudson Memorial School
Kenneth Darsney, Franklin Middle School
Kelly Moore Dunn, NHTI Concord's Community
Tom Julius, Antioch University New England
Diane Monico, Co-Chair, Rivier University College
Cathy Stavenger, Southern New Hampshire University
Kristine Thibault, New England College
Joan Swanson, Franklin Pierce University
Nick Marks, Granite State College (via Zoom)
Chris Ward, Upper Valley Educators Institute (via Zoom)

The Following were unable to attend:

Jamie Malhoit, Kearsarge Regional School District-SAU#65
Michael Fournier, Superintendent, Bedford School District
Linda Kalloger, Layperson
Laura Wasielewski, Saint Anselm College
Kathryn McCurdy, Designee, University of New Hampshire

Meeting Participation also included:

Kim Wilson, NH Department of Education Bureau of Credentialing
Bill Ross, NH Department of Education Bureau of Credentialing

Welcome, Call to Order, and Introductions

The regular meeting of the Council for Teacher Education was convened at 12:02 p.m. Brian Walker presided as Co-Chair.

A. Approve March CTE Minutes

Motion: Brian Walker motioned, seconded by Diane Monico, to approve the minutes of the March meeting with noted changes.

Vote: The motion was approved without dissent by roll call vote with Kelly Moore Dunn and Cathy Stavenger abstaining.

Program Reviews (Existing and New Program Requests)

A. Granite State College: SBE Update

Laura Stoneking reported the new life science program went to the State Board. Nick Marks stated the State Board unanimously voted to approve the life science licensure for a three-year period. It will be rolled out either winter or spring semester.

B. Franklin Pierce: Anticipated for May/June CTE Meeting

Brian Walker reported the review is anticipated to come to the May or June CTE meeting.

C. UVEI: Anticipated for May/June CTE Meeting

Brian Walker reported the review is anticipated to come to the May or June CTE meeting. Chris Ward stated nothing has been received from the team yet. Nick Marks stated they are finishing the report and will be submitted shortly.

D. Saint Anselm: New PEPP request for 11 programs

There was no update.

E. Keene State College: CAEP "site/virtual" visit

Brian Walker stated the CAEP visit was completed. The review will come back to CTE in the fall.

Program Reports (Progress Reports, Approval Reports, National Accreditation Reports)

A. AUNE Progress Report - finish from March meeting

Brian Walker reminded the council of the discussion at the March meeting, noted in the minutes. They presented a progress report and substantive change. The updated progress report was provided.

Ken Darsney stated the requests not to renew certain programs was not received until after the progress report. Based on the information available for the progress report, all the programs were placed under the same umbrella of the conclusions made for existing program, which stated there would be a revisit in the fall.

Brian Walker clarified the vote will accept the progress report as is and the substantive change will be voted on separately.

Motion: Ken Darsney motioned, seconded by Brian Walker, that the CTE accepts the progress report as is and conditionally approve expiration of all requirements with evidence verifying the full implementation and compliance of Ed 600 PEPP rules. In preparation to the recommended rereview, to suggest the secondary progress report be due by August 31, 2022, is expected to include measures to indicate unmet standards in the following programs: Early Childhood Education, Elementary Education, Special Education, Science Teacher,

Life Science Teacher, Principal Instruction Leader, Digital Learning Specialist, Library Media Specialist.

Vote: The motion was approved without dissent by roll call vote with Tom Julius abstaining.

B. NEC: Progress Report expected May 2022

Laura Stoneking stated NEC has been in communication with both the Bureau of Credentialing and Bureau of Ed Prep and Higher Ed. They've revamped several of their systems, including program assessment and candidate assessment. They have new systems in place, including personnel to oversee their accreditation and approval process.

Substantive Change Request

A. AUNE - finish from March meeting

Brian Walker stated the substantive change is to close the School Principal, Library Media Specialist and Digital Learning Specialist programs. Laura Stoneking asked if the dates listed are when the programs are currently set to expire or if the expiration date will be changed. Susan Dreyer Leon responded the programs are included in the conditional approval to expire in February 2023. All current students in the programs will be taught out by then. There is currently one student in the principal program who is anticipated to finish this term and one library media specialist student who is anticipated to finish in December. The programs are not accepting new students. Laura Stoneking stated a date is needed on the change request for the State Board. Tom Julius stated the expiree date is when the approval is due to expire. The request is to close on that date.

Brian Walker reviewed programs for clarification. The programs are set to expire February 27, 2023. Digital Learning Specialist has no current student, and no more students will be recommended. Principal has one person still in the program with an anticipated completion spring of 2022. Library Media Specialist has one person in the program with an anticipated completion of December 2022. Both align with the current

expiration. For ease, the February 27, 2023, Antioch will no longer be able to recommend any students for licensure in those three programs.

Motion: Kelly Moore Dunn motioned, seconded by Cathy Stavenger, that the CTE accept the substantive change form for Antioch for Digital Learning Specialist at the MEd and licensure level, Library Media Specialist at the MEd and licensure level, and Principal Instruction Leader at the MEd and licensure level, closing date effective February 27, 2023.

Vote: The motion was approved without dissent by roll call vote with Tom Julius abstaining.

Laura Stoneking stated the priority progress report and the recommendations as well as the recommendation to eliminate the three programs will go the State Board.

B. UNH: SBE

Brian Walker stated UNH had a substantive change request at the March meeting, which was voted on by CTE. It went forward to the State Board of Education. The substantive change was to add an undergraduate licensure pathway for special education added onto the dual licensure in elementary education.

Laura Stoneking reported the State Board reviewed the substantive change at the Bachelor of Arts level. They were taken back after spending significant time a year ago to address their concerns of the program in which students would be funneled through what the State Board had been informed for the prior addition with the substantive change with ESOL and Elementary Ed was not what they had approved according to the website. The State Board stated they had lost trust in UNH and denied the request to add this program. The impression given to the students online is not what was articulated to the State Board. The proposal did not authentically address the critical shortage as it was presented.

Administrative Rules

A. Review the updated 602 rule proposal

Chris Ward stated he and Kelly Moore Dunn have been working on the administrative procedures. They have worked on three sections of the 602s: department responsibility, extension requests, and progress reports.

Chris Ward shared for the department of responsibility, for consistency, the name of the report was changed to comprehensive approval report. Laura Stoneking asked if it's possible to call it the review report since the Council does not have the authority to approve. Chris Ward noted that suggestion.

Chris Ward asked if for extension request rules the director or designee was referencing Steve or Laura in their current positions. Laura Stoneking confirmed that. Chris Ward asked about section f, "If the NHCTE has not agreed to conduct a review..." He asked if the rules should be clarified on what would need to happen for the extension request to go to the CTE or the State Board. Joan Swanson expressed confusion over the wording as it sounds like the institution comes to CTE and they say they are not doing the review. Chris Ward stated he reads it as if there is no agreement in place to conduct the review. The wording may be changed to not scheduled rather than not agreed for clarity.

Chris Ward stated the progress report section didn't require much content change, but they tried to eliminate some redundancy. Laura Stoneking commented on the section that calls for a team member from the most recent review to review the progress report and stated that might not always be the case while being cognizant of the reviewer's time. Chris Ward responded who is deemed appropriate is broad enough to allow for chairs. Section e also allows for a designee if an original team member is not available. Brian Walker added there are times when content area specific recommendations are made, it helps to have the content reviewer come back. However, keeping the language vague would have allowed him to represent the review team if the reviewer was not willing or able to come back.

Chris Ward stated the next section is on the actions CTE can take. The first progress report is 6 months after the vote by the board. There is always a 6-month report due. The language captures that report. He and Kelly Moore Dunn discussed clarifying what the next step is with the possible language of the specific concerns will be addressed in future reports as recommended in the response to the initial progress report. Diane Monico stated for her institution, at the time of conditional approval, two progress reports were required as part of conditional approval. There have been other institutions where only one progress report was required.

Chris Ward looked for input on wording because it seems unclear to say, the conditional approval will continue with specific concerns without giving a next step. Ken Darsney responded he believed each progress report would go through the same steps until there is a resolution. Laura Stoneking shared the State Board is kept in the loop on the progress reports, so they are prepared for an eventual recommended approval. Kelly Moore Dunn added the current language does not give the council any guidance or authority to do anything after the report.

Brian Walker asked Laura Stoneking's understanding of a time limit for the process. Laura Stoneking responded under the conditional approval, there is up to 3 years to show whatever the requirements are within the conditional approval. Chris Ward stated there is only one progress report written in the rules and suggested guidance for bringing the institution back to the CTE. He also stated the rule shows conditional approval up to 7 years. Laura Stoneking suggested someone research the process used by neighboring states. Chris Ward will research Vermont's processes for addressing unmet standards or specific concerns. Cathy Stavenger volunteered to research Maine's processes. Ken Darsney volunteered to research Rhode Island's processes. Diane Monico volunteered to research Massachusetts processes.

B. Review the updated 606 rule proposal

Chris Ward asked the council for feedback on 606.01 rules. Brian Walker asked about 606.01(a)(1) in terms of basic academic skills assessment and whether the wording

eliminates the possibility of the evaluation request. Chris Ward stated the language comes from the 500s for consistency. Bill Ross stated the language includes SAT and ACT.

Chris Ward stated 606s are the assessment system standards. The current rules have candidate assessment system, program assessment system, and completion requirements. For 606.01 the committee tried to bring up language from 606.02 that applied more to candidates than the program. Some language was taken out or altered for consistency and clarity. A clause was added about what a candidate in a post-baccalaureate program would need to have.

Kelly Moore Dunn asked the reasoning for taking out part 2 under post-baccalaureate on transcript review process. Chris Ward responded the committee's thinking was candidates must meet the standards. Institutions can decide upon a mechanism to ensure candidates meet the standards. Kelly Moore Dunn wants to ensure there is enough guidance for people doing a review. Chris Ward discussed certain things going into rules versus guidance for reviewers.

Laura Stoneking requested adding requirement of obtaining a State Board issued criminal history clearance check credential under 512.01. Chris Ward noted the suggestion. Bill Ross asked for clarification that the prep programs require a State Board issued clearance credential. Laura Stoneking responded the language is taken from the rule.

Chris Ward stated the committee broke up the candidate assessment system into admissions and then monitoring of candidate progression throughout the program. That comes mostly from the current rule with some language changes. Language was added to capture what the program is trying to do: identifying the key assessment points and define the levels of performance that can indicate progress through the program. Laura Stoneking suggested instead of listing the corresponding rules, she will get the Ed 500s because the goal is to collapse and take out content specific Ed 600.

Chris Ward stated the next item the committee reviewed was what the assessment of candidate performance needs to consist of. They took out a prescriptive list of things

and kept the main essence. More specific ideas could be put into guidance. Tom Julius added they noted field experiences are a required element of candidates so listing observations seemed redundant. Cathy Stavenger commented that she likes the wording naming the goal rather than listing ways to get there.

Chris Ward stated the committee removed 606.01(a)(4) feeling it was redundant with 606.02. They also removed the section on post-baccalaureate section, again feeling it's redundant with what the candidate assessment system of all programs needed to be. The process of reviewing the degree is more of an admissions procedure versus a rule. Joan Swanson expressed concern over removal of transcript review from the rules. Chris Ward suggested getting the handbook to a place of guiding reviewers and transcript review would be best served there. However, he noted the concern for review. Tom Julius asked in terms of the rule, what is required for the institution to look for on the transcript during the review. Joan Swanson stated if it is in the rules, it is easier to get staff to perform the task of reviewing the transcript.

Chris Ward stated the next meeting, they will come with 606.02 proposals.

Begin Review of Annual Reports

Brian Walker stated each year, each IHE submits an annual report and the CTE must review them. Members will be divided into groups and the reviews will be continued at the future meetings. The template was provided. Each group was given 3 IHEs. Members will not review their own institution. One member of each group will complete the template. Members met with their groups to start the review process.

NH DOE Updates

A. Bureau of Educator Preparation and Higher Education Updates

Laura Stoneking reported there are 7 institutions in process. Granite State College was approved. UNH was denied. Franklin Pierce's draft report is with the institution for a check of facts. Upper Valley Ed's draft has been turned into Laura Stoneking to be

cleaned up and formatted. Keene State College had their CAEP site/virtual visit. The draft site report was sent to Keene State for factual corrections and sent back. Antioch's first priority progress report was received. NEC's second progress report is anticipated for May. Saint Anselm has 11 new. 5 reviewers have been secured. Several more are needed. All reviewers are in the field. Institutional representation is being requested for visual arts, world language, physics, chemistry, and music.

B. NH State Board of Education Updates

Laura Stoneking reported a document was shared with updates and links. As of April's State Board meeting, they have accepted the initial proposals for Early Childhood Education Teacher, Theater Teacher, Classical Languages Teacher, and Music Teacher. They amended the music to keep western in 507.39.

Criminal history records check rule has been officially adopted. They're in 604.09, which is more specific to the Ed prep portion. Other elements may be tweaked or added while the Ed 600 rules are being revised. It is in effect. They are waiting for Bureau of Credentialing to confirm when they will officially start having candidates enter the process. The start date of the new process will be provided via email or technical advisory.

Along with Library Media Coordinator and Library Media Specialist, the State Board is forming a subcommittee to review all licensures offered in New Hampshire to review if all of them are necessary. If there are only 3 people licensed in the state, is there a need for the rules and processes. Library Media Coordinator and Library Media Specialist has been on the table, and they will continue the discussion.

Brian Walker stated he thought Library Media Coordinator had ended. He asked about the purview of the subcommittee. Laura Stoneking responded they will be reviewing and making a recommendation to the State Board as a whole. The current subcommittee has been designated as Richard Sala, as chair, Ryan Terrell, Ann Lane, Amanda Phelps, Steve Appleby. Bill Ross clarified it is a subcommittee of the State Board. They have noticed some credentials are being recommended for sunseting. They have decided to look across all rules to determine if there are a number that should be

sunsetting. There have been discussions of sunsetting Comprehensive Marketing and folding it into Comprehensive Business. There have been discussion sunsetting Physical and Other Health Disabilities because virtually no one that held that credential was working in that role in New Hampshire.

The critical shortage list has been updated and provided to members. There was an error with the categorical for special education. It does not apply to Early Childhood Special Education. It only applied to Special Education Teacher. Brian Walker asked about candidates already working on the critical shortage list in an area that has since removed. They can stay in the site-based licensing plan but going forward no one can get the site-based licensing plan in the removed areas. Bill Ross confirmed current candidates can stay at their critical shortage placement.

All program matrices are on the website and can be accessed through the CTE Ed prep website. Self-assessments are listed first and then the reviewer assessments are listed after. After final approval of a rule is on the website, the matrices will be updated.

PII portion was provided which pertains to audio or video recordings for Ed prep programs. It states nothing in the section shall preclude the use of audio or video recordings for the use of instruction of teacher interns or student teachers after reading notification to the parent or legal guardian of each affected student as to the purpose of and privacy policy for the recordings. Districts can have additional rules about recordings.

PSB's recent meeting started a subcommittee looking at revisions to the ESOL rules. Bill Ross added they had been working on the rule for almost two years. The chair of the subcommittee was no longer available. It was recently reconstituted under a new chair, starting back at square one. They are very early in the process.

Laura Stoneking stated a tool was provided based off the current Ed 600 rules to help institutions ensure they are meeting the verification requirements before recommending a candidate for licensure. It's a word document that can be edited as needed.

Survey data was provided looking at nearby states and what's required for field experiences. Bill Ross shared the State of Massachusetts requires in order for a person

to be considered an approved program completer, one would have to do their culminating field experience in Massachusetts. If they do not, the institution is unable to recommend the candidate through the State Board licensure. They would not be considered an approved program completer. Therefore, they could not apply to New Hampshire for a license through reciprocity as an approved program completer. Tom Julius suggested a review of the survey by the CTE.

Laura Stoneking stated the rule requires every cooperating practitioner to have a New Hampshire license. However, when the rule was put into effect, that was not the practice that was followed. Bill Ross added in New Hampshire, the licensure standards for various endorsements are designed and intended to prepare a candidate to be able to meet the state's minimum standards for school approval expectations. The minimum standards for school approval do not apply to a nonpublic school. Having field experience in a nonpublic school could allow the candidate an experience that does not meet the minimum standards.

Laura Stoneking added with the movement of the criminal history records checks, there will need to be candidate discussions about placement because an out of state school district cannot be the one completing the background check. The rules explicitly state what districts must do for Ed prep candidates criminal history records check upon their placements. There are concerns while the flexibility has afforded for close proximity of certain institutions, there are other issues that have come out of candidates that are out of driving distance. There are layers of liability as the DOE has no jurisdiction outside of New Hampshire. Kelly Moore Dunn stated there are other disciplines that allow for field experiences in different states and their processes could be reviewed.

ADJOURNMENT

Motion: Ken Darsney motioned to adjourn the meeting at 3:01 pm.