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**Council for Teacher Education
Minutes of the May 18, 2023, Meeting**

**A meeting for the Council for Teacher Education was held at 12:00 p.m. on
Thursday, May 18, 2023.**

Brian Walker, Co-Chair, Designee, Plymouth State University

Tanya Sturtz, Designee, Keene State College

Michael Fournier, Superintendent, Bedford School District

Laura Wasielewski, Saint Anselm College - Zoom

Kathryn McCurdy, Designee, University of New Hampshire

Laura Stoneking, Designee, NH Department of Education

Abigail Blais, Hudson Memorial School

Kelly Moore Dunn, NHTI Concord's Community

Susan Dreyer Leon, Antioch University New England - Zoom

Diane Monico, Co-Chair, Rivier University College

Shawna D'Amour, Southern New Hampshire University

Joan Swanson, Franklin Pierce University - Zoom

Kristine Thibault, New England College

Chris Ward, Upper Valley Educators Institute

Meeting Participation also included:

Kim Wilson, NH Department of Education, Bureau of Credentialing

Bill Ross, NH Department of Education, Bureau of Credentialing

Sue Blake, NH Department of Education, Bureau of Credentialing - Zoom

Julie Shea, Administrative Rules Coordinator

Amy Martel, NH Department of Education

Molly Ebitson, Southern New Hampshire University

Cynthia Lucero, PSB – Zoom

Kate Shumway-Pitt, Granite State College – Zoom

Nick Marks, NH Department of Education

I. Welcome, Call to Order, and Introductions

The regular meeting of the Council for Teacher Education was convened at 12:01 p.m. Brian Walker presided as Co-Chair.

A. Approve April CTE Minutes

Motion: Kathryn McCurdy motioned, seconded by Chris Ward, to approve the minutes of the April meeting.

Vote: The motion was approved without dissent by roll call vote with Michael Fournier and Kelly Moore Dunn abstaining.

B. Kate Shumway-Pitt – Granite State College representative application

Brian Walker stated Kate Shumway-Pitt's application was uploaded to Canvas to represent Granite State College. Designee members were asked to review it.

Laura Stoneking reported the University System New Hampshire system is in the process of streamlining a lot of processes. This resulted in the decision to merge Granite State College with University of New Hampshire. The merger is official on June 24. The school of education is transitioning to the College of Professional Studies at UNH Manchester. The programming for Professional Educator Preparation Programs is still being run through what was Granite State College under this new branch of UNH. However, the candidates will have a UNH transcript. Nick Marks is now at the DOE as

the higher education administrator. Kate Shumway-Pitt and Carolyn Cormier have taken over the candidates.

Brian Walker suggested voting on a term ending June 30, 2023, until further clarification is provided regarding the merger. Kate Shumway-Pitt shared they plan to maintain a separate identity as long as they can. They will have a separate Title II reporting number. Laura Stoneking stated she believes June 30 is too early knowing candidates are in the pipeline. There will be a transition time. Granite State College programs are currently approved until 2028. Laura Wasielewski suggested voting on Kate's application and reevaluating in September if there is more information available.

Council Teacher Education members decided to add her as usual, and changes can be made in the future if needed.

Motion: Tanya Sturtz motioned, seconded by Kathryn McCurdy, to approve Kate Shumway-Pitt's membership on the CTE.

Vote: The motion was approved without dissent by roll call vote.

II. CTE Committees

1. CAEP Agreement
2. CTE Handbook
 - a. Kathryn McCurdy, Joan Swanson, Laura Stoneking
3. 602-606 Rules
 - b. Chris Ward, Kelli Moore Dunn, Laura Wasielewski
4. Title XV Education 190:1-190:7 (legislative rules – 1951)
5. PSB Update

Cynthia Lucero reported the Master Teacher License is on the books, but no one holds the credential. It has been ongoing for six or seven years. There is money to do some work on piloting a program. They are waiting for approval from the State Board of Education.

The Professional Development Master Plan group has been working to research what renewal looks like in other states. The group has discussed the pros and cons of having a five-year reevaluation instead of a three. The Master Professional Development Plan is not expiring, but it is finished and will be presented to the Professional Standards Board in June. The group is going to make a recommendation for five-years. There are implications for school districts and financial implications for the Department of Education.

The Visual Arts standards will also be presented in June. The Reading and Writing teacher are anticipated to be presented in November. Reading and Writing specialist, Elementary Math Specialist will be presented in September or October.

The Speech Language Specialist license has been repealed. There is a holding pattern on School Librarian, which has been going on for four or five years.

The next round of licenses will include Elementary Education, School Counselor, School Psychologist, Physical Education Teacher, and Health Teacher. She asked for any volunteers for the committees. PSB is looking for teachers to serve on the board to represent educators.

Shawna D'Amour asked for further information regarding the time commitment for PSB committees. Cynthia Lucero responded it depends on the license. There's usually a minimum of 3-5 two-hour meetings. They meet after school.

Bill Ross shared the Reading and Writing Specialist and Math Specialist committee met. The PSB merged the two licenses into a single subcommittee due to overlap. As a result, the committee has tried to arrange the organizational structure of the two rules, so they match. They are currently working on the instructional coach aspects. They are leaning towards pulling it out as a separate piece common to all specialists. This may result in a request to reopen digital learning specialist to align it as well.

III. Program Reviews (Existing and New Program requests)

- A. Review the 2022-2023 Program Approval Schedule and Progress Report Schedule

Laura Stoneking reported current reviews include New England College. The report was completed and will be sent to NEC. The review went well. The content reviewer was complementary on their thoroughness, documentation, and accessibility to analyze the program.

An Memorandum of Understanding addendum for Saint Anselm and the new 11 MAT programs was created. A report should be ready for the CTE in December. A replacement reactor will need to be found since Susan Dreyer Leon will not be on CTE next year.

The Council for the Accreditation of Educator Preparation review for SNHU initial licensure is under way. With the substantive change closing out the principal and curriculum admin programs, the fall review will be one content area. They will not need two chairs for that. They will look at logistics.

IV. Program Reports (Progress Reports, Approval Reports, National Accreditation Reports)

A. None

V. Substantive Change Requests

A. Plymouth State University

Both substantive change requests have been posted in Canvas.

1. Visual Arts Education: Changing current BS approval to a BFA approval

Brian Walker reported they currently have a BFA in art and design and a BS for art education. They looked for alignment in the programs. It supports the students. There is a lot of overwork in coursework. First and second year students would be encouraged to switch over to the BFA with three options, one of which is education licensure. For candidates in their junior/senior year, it can be done by student request only.

Laura Stoneking asked the approximate date of the phase out of the BS program. Brian Walker responded, if approved, he could get a more precise number. He estimated 18 months at the maximum. He believes most students will prefer pursuing a BFA.

Motion: Tanya Sturtz motioned, seconded by Abigail Blais, to approve the substantive change request to move the Visual Arts from a BS to a BFA.

Vote: The motion was approved without dissent by roll call vote with Brian Walker abstaining.

2. School Counseling K-12: Adding a licensure only pathway to current MEd approval

Brian Walker reported the school counselor program is a 60 credits Master of Education program. It is CAEP approved. Internal policy at Plymouth State University is you cannot get two MEds. There was a candidate who already had an MEd and wanted to get licensure for school counseling. The licensure only pathway would have no change in the current program. The credits would remain the same. CAEP only allows an MEd for their approval.

Laura Stoneking asked how it would be reflected as program verification on the candidate's transcript. Brian Walker responded it would say licensure only.

Chris Ward asked what the prior MEd subject area might be. Brian Walker responded that the most recent was a health education degree. They would still be required to take all the school counseling coursework. They just would not receive an additional MEd.

Chris Ward asked how that would affect the DOE's ability to grant licensure. Laura Stoneking reviewed the Ed 500s. Bill Ross suggested 2A may account for a certificate program. Chris Ward asked if 2A does not allow a candidate to earn a master's degree as long as they take courses related to school counseling at the master's degree level. Bill Ross responded candidates must have a master's degree or higher.

Motion: Chris Ward motioned, seconded by Tanya Sturtz, to accept the substantive change to add a licensure only pathway to school counseling.

Vote: The motion was approved without dissent by roll call vote with Brian Walker abstaining.

VI. Administrative Rules Update (602-606)

A. Update on next steps: Chris/Laura W./Kelly

Chris Ward reported they have not heard from the State Board. Laura Stoneking added they received feedback from Office of Legislative Services on one section. One thing in the new rules is substantive, prolonged, cohesive were removed from the culminating experience and immersive was added. A definition is needed for immersive.

B. Pro Ed Standards: Updates from Julie/Laura

Brian Walker stated in April, Laura Stoneking sent an email with administrative updates and pro ed standard updates. They will potentially be accepted in June. Bill Ross suggested thinking of them as pro ed and pro admins. Julie Shea added rules go into effect the day after they are voted in by the State Board.

Chris Ward asked if educational specialists are seeking an Administrator license who have not demonstrated the pro ed standards as part of their initial license, is it up to the program to figure out a plan for that process. Bill Ross responded the rule will state the standards that must be met for the credential. Laura Stoneking added that all institutions that have these programs will have to show proof in the annual report of how the institution will meet the new rules.

Chris Ward stated in the proposed rules, the language around master's degree requirements is changing. The new language will be complete a state approved master's

level program leading to School Principal licensure or complete a master's program in education or related field. He asked what would constitute a related field.

Laura Stoneking warned institutions not to make too many changes right away. There may be changes after the June meeting. The proposed rules have the same criteria for assistant superintendent and superintendent. Bill Ross added the State Board made changes that make it more challenging to get a CTE principal license than a principal license. Laura Stoneking stated the most reliable are the pro admin and pro ed standards.

VII. CTE Co-Chair Nominations

Brian Walker stated that per the rules, new CTE co-chairs must be elected in the June meeting. Papers were passed out for nominations. Remote members may email their nominations. Laura Stoneking will send a list of nominated members. They can accept or decline the nomination.

VIII. NHED Updates

A. Bureau of Educator Preparation and Higher Education

1. Follow up on activity started at the April CTE meeting

Laura Stoneking reported they will continue to work with definitions and rules. She presented a document with working definitions. She will email a copy to members. Definitions are required for at risk, low performing, probation, non-approval. Clinical experience is replacing field experience and must be defined. Definitions are also required for level, approval with distinction, and immersive.

CTE members discussed and made notations on the definitions. Chris Ward asked about the definitions required by the Higher Ed Act. Laura Stoneking responded that each state is required to create their own definitions. Funding is affected by the definitions of at risk and low performing as defined by the state. The Title II website will list all institutions nationwide that have been identified by their state as low performing or at risk.

Laura Stoneking reported Amy has created information for teach out plans. It will be given to SNU to use for their Principal and Curriculum Administration program.

Bill Ross stated the Department of Ed is considered an Ed Prep Program for the purposes of Title II because of the site-based license pathway and portfolio pathway. He has his programmers developing a module for Educator Information System that will go into each file to see if they have a previous credential that would remove them from the Title II reporting. He asked if institutions would like his programmers to create a system that works for them as well.

2. Current UNH approval for Elementary Education licensure

Laura Stoneking reported there are discrepancies with how and what was approved for UNH. In 2021, UNH came to CTE with a substantive change to add a level at the undergraduate level offering Elementary Education and Special Education and EI Ed and English for Speakers of Other Languages as a dual program. For EI Ed and ESOL through the Bachelor of Arts degree, CTE voted nine in favor and two nos. The State Board had questions at meeting one and more questions at meeting two and then there was a third meeting. Between meeting one and meeting three, the State Board had said they were not thrilled that the only pathway for that is through EDI (equity, diversity, inclusion). Through all of the discussions, it was proposed as a dual program because ESOL was a critical shortage, knowing EI Ed wouldn't make its way through. At meeting three, UNH came back, and the Board said we'll approve it if there is another pathway. Kathryn McCurdy stated the dual major in educational studies was a degree approved five years ago, not as a licensure, but students could pair a primary major with a dual major in Ed Studies. Laura Stoneking's understanding was that UNH was approved for EI Ed K-6 plus ESOL and EI Ed K-8 plus ESOL under two pathways. UNH understood they were given approval for Dual Major Educational Studies Bachelor of Arts EI Ed K-6 only and EI Ed K-8 only and ESOL only.

In 2021, UNH posted and advertised the catalog for EDI. The Department has followed up without seeing the program. UNH did not agree on the approval. Laura Stoneking believes the substantive change went through and must be a change to an

existing program. The existing program was master's and licensure only. They were two separate licenses, not a dual license with degrees that were already being offered.

Kathryn McCurdy clarified it was an MEd in elementary education. One confusing factor was the Board will approve the Bachelor of Arts degree in EDI if there's non-EDI alternative was a conversation between the chair at the time and a State Board member. It was not at a State Board meeting. She was not privy to those conversations. Laura Stoneking believes the vote was for the EI Ed and ESOL dual program, not for EI Ed.

Chris Ward looked at the State Board minutes from April 2022, and it rejects the substantive change. Laura Stoneking clarified that was for Special Education. Kathryn McCurdy responded that was denied because Special Education was not put through the dual major.

Brian Walker remembers the CTE discussed and approved a dual option. There was no discussion of Elementary Education only option because it is not on the critical shortage list.

Laura Stoneking clarified the Bureau of Credentialing does not issue dual certifications. Candidates receive two licenses and must meet all of the requirements for each one.

The commissioner has requested the CTE write a letter representing CTE's understanding and recommendation so Laura Stoneking can bring it to the State Board for consideration. The Department is in a place where a substantive change is reflecting five new programs that have never been evaluated.

Kelly Moore Dunn asked if they can claim COVID delay and look at UNH. Tanya Sturtz suggested looking at what was reviewed and approved and state they were unaware of the additional piece. Abby Blais stated the motion made in May 2021 just said accept the substantive change, retaining approval through the existing expiration dates for Special Education, ESOL, and Elementary Education. The substantive change was not attached.

Chris Ward found the meeting packet from April 2021 with the substantive change request. It has an EDI core plus Elementary plus Special Education or ESOL. There is not a separation between the two. Kathryn McCurdy stated afterwards there were conversations with the chair at the time that were confusing. Special Education was not

approved, but what the CTE saw would have been the BA EDI with Elementary Ed and ESOL. The other is not a path because it was not approved.

Diane Monico stated the CTE can only report on what they did and what they voted on. The rest of the process took place at the State Board level. The State Board did not send it back to the CTE. Chris Ward stated it probably should have been a new program review. Kelly Moore Dunn added there was a request to UNH for an additional pathway which should have come back to the CTE.

Chris Ward stated the licenses are still independent licenses. He asked if the approval of a dual program could be interpreted as individually approved programs since they would have to meet the standards for both licensure areas. Laura Stoneking responded that the program approval is based off documentation of the program. If the program is integrated, they rely on each other to meet all the standards.

Michael Fournier stated after reviewing the meeting notes, the approval was based upon a flow chart showing the two pathways.

Kathryn McCurdy stated the current offering is the EDI program with Elementary Education and ESOL. She was working on the degree change within the dual major and the question came up. Michael Fournier responded that his interpretation of the motion is the program was approved with two pathways. If the institution does not have both pathways, they are not implementing the approved substantive change.

Laura Stoneking asked what to do when an institution is not implementing their substantive change as approved. Michael Fournier responded that the approval would be in jeopardy. Laura Stoneking responded that would be for the State Board to decide. Shawna D'Amour asked if there is a timeframe for corrective action to be taken.

Kathryn McCurdy stated if it needs to be Elementary and ESOL, the option will need to be rewritten. The broader concern is that degree would be close to 150-160 credits. The Board asked for a viable option, which they interpreted as the two separate programs. If the recommendation is a new program needs to be submitted, UNH will do that.

Diane Monico recommended the chairs at the time, Chris Ward and Kelly Moore Dunn, and the current chairs, Diane Monico and Brian Walker, work together to draft a letter to capture what occurred and parts of the discussion at this meeting. It will be shared

prior to the June 6 meeting so everyone has a chance to read it. Then another conversation can take place.

Laura Stoneking stated there have been institutions that have not complied with changes. There is currently no process indicating how to handle these situations. Previously, the institution has been notified and DOE works with them to rectify it.

Chris Ward asked how many students are enrolled in the EDI major or the DMES. Kathryn McCurdy responded there are none in the dual major and 30 in the EDI program. The coursework in the BA EDI reflects the licensure requirement for Elementary and ESOL. The internal process never occurred to create the second pathway the State Board requested.

B. Bureau of Credentialing

C. NH State Board of Education Updates

Joan Swanson updated Franklin Pierce was given a two-year conditional approval to continue working on the assessment system. Laura Stoneking added the Board asked for a one-year follow-up with information relative to the concerns about continuity of leadership, systems in place, and leadership.

ADJOURNMENT

Motion: Chris Ward motioned, seconded by Abigail Blais, to adjourn the meeting at 3:01 p.m.