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**Council for Teacher Education
Minutes of the June 17, 2021 Meeting**

Meeting held at 12:30 p.m. on Thursday, June 17, 2021. Due to the COVID-19 state of emergency, the meeting was held telephonically:

Laura Stoneking, Designee, NH Department of Education
Kathryn McCurdy, Designee, University of New Hampshire
Tanya Sturtz, Designee, Keene State College
Brian Walker, Designee, Plymouth State University
Laura Wasielewski, Saint Anselm College
Bryan Belanger, Southern New Hampshire University
Pat Corbett, New England College
Kenneth Darsney, Franklin Middle School
Nick Marks, Granite State College
Diane Monico, Rivier University
Chris Ward, Co-Chair, Upper Valley Educators Institute
Tom Julius, Antioch University New England
Joan Swanson, Franklin Pierce University

The Following were unable to attend:

Michael Fournier, Superintendent, Bedford School District
Bonnie Painchaud, Merrimack, Reeds Ferry Elementary School
Kelly Moore Dunn, Co-Chair, Director of Teacher Education, NHTI Concord

Meeting Participation also included:

Laura Thomas, Antioch University
Shawn Fitzgerald, Antioch University

CALL TO ORDER & MEMBERSHIP

The regular meeting of the Council for Teacher Education was convened at 12:30 p.m. The meeting was held in person and via Zoom Webinar due to the COVID-19 state of emergency. Chris Ward presided as Co-Chair.

Changes in Membership

Chris Ward shared that Brian Walker and Diane Monico were nominated for co-chair positions. Abby Blais applied for membership.

Motion: Laura Wasielewski motioned, seconded by Ken Darsney, to accept Diane Monico and Brian Walker's nominations for co-chair.

Vote: The motion was approved without dissent, with Ken Darsney abstaining. A roll call vote was taken by Chris Ward.

Motion: Tanya Sturtz motioned, seconded by Laura Wasielewski, to accept Abby Blais's nomination.

Vote: The motion was approved without dissent. A roll call vote was taken by Chris Ward.

OPEN BUSINESS

Approve Prior CTE Minutes

Chris Ward noted corrections for the May minutes.

Motion: Tom Julius motioned, seconded by Ken Darsney, to approve the May meeting minutes subject to noted changes.

Vote: The motion was approved without dissent. A roll call vote was taken by Chris Ward.

Antioch University New England PEPP Review

Council members introduced themselves. Antioch colleagues introduced themselves. Ken Darsney gave an overview of review findings. The review took place

virtually/remotely on March 23-26, 2021. Ken Darsney visited the campus on behalf of the team. Students often mentioned that faculty are always available to help even after graduation. The team noted areas of improvement. AUNE will need to address weaknesses in the verification system for licensure. AUNE has structures in place for designing and assessing candidates field experiences, however, they are lacking comprehensive data analyses of effectiveness of all aspects of the clinical practice. The area of program assessment needs to improve the continuity and coordination across programs in gathering data to monitor and improve program study, facilitation of learning, and assessment of candidates in the overall performance of programs. The recommendations are conditional approval for all 8 programs through 2/27/2023.

Kathryn McCurdy shared that the report showed a strong commitment to an implementation of project based learning and experiential learning. Other program supporters observed how candidates were able to inspire curiosity and engagement in their learners. She asked about the structure of responsibility as it relates to documenting of assessments, tracking components, decisions around clinical placements and how this gets communicated to candidates. Tom Julius responded that there is a designated certification officer who is responsible for documenting materials prior to recommendations. Environment studies, science licensure, education department, and early childhood elementary special education departments have had parallel processes. There are efficiencies in bringing those together.

In the education department, there are 2 kinds of licensure programs. There are initial licensure programs and then there are programs for teachers who are getting an additional license. For initial licensure, there is an internship coordinator. They use a database to place students. Laura Thomas shared that library media and digital leaning specialist is not an initial licensure program. The internship helps explore sites of environments they may not know as well. Laura is the advisor and communicates internship information to candidates. Gopal Krishna-Murthy shared internships have been difficult during the pandemic. They ensure that the cooperating teacher is certified in the same area as the candidate.

Laura Wasielewski shared that she noticed the report showed a strong school university partnership. She asked about the admissions process. Tom Julius shared that the university includes campuses in several states. There is a university level enrollment and admissions department as well as dedicated admissions personnel to each of the programs. Admissions personnel work closely with applicants to ensure all application materials are complete. They pass the candidates to a faculty member in the area in which that applicant is seeking licensure. That person reviews the application folder and then completes an interview before deciding on acceptance. Shawn Fitzgerald added admissions officers have specific responsibilities associated with programs. Ultimately the decision about who qualifies as a student is left to the faculty review. Laura Thomas added they use a system which enables the university to capture and track information for long term.

Laura Wasielewski asked what the university faculty learned from the review process that will enhance program. Tom Julius shared that Antioch has a long tradition of program and candidate assessment and reflective practice. They learned that the need to improve how they document that. Since the last review, the assessment portfolio system has been updated. They have been transitioning to an electronic portfolio system. They would benefit from seeing examples of that data processes and procedures from other universities.

Motion: Ken Darsney motioned, seconded by Laura Wasielewski, that the Council present the recommendation with page 56 and conditionally approve all 8 programs through February 27, 2023.

Vote: The motion was approved without dissent. A roll call vote was taken by Brian Walker.

Laura Stoneking shared the next steps in the process. Tom Julius will be sent an invite to the July 8th State Board meeting. If the State Board votes to move forward with conditional approval, the university will be provided a progress report template.

NEW BUSINESS

KSC - Substantive Change Request

Tanya Sturtz shared that the school counselor program was put on hold in 2016/2017. The last candidate completed the program. It is officially closed. Secondary modern language is still offered, but Spanish only. The French program was put on hold 2 years ago. The faculty member who taught French retired. There are no students in the program. It has been officially closed. Dance education program numbers have been very low. Graduate students were not using the dance certification to get jobs but using the elementary or early childhood certifications. Dance education has been put on hold. There are no students in that program, but there is a non-certification option. The current approval expires in 8/30/22 and will not be renewed.

Motion: Laura Stoneking motioned, seconded by Joan Swanson, that the Council accept the substantive change for the three programs from Keene State. For dance, that would be to eliminate the dance prep where it would retain its approval through the existing date of 8/30/2022 and request approval through the Council to the State Board to recommend shortening the approval period effectively to eliminate the programs at the conclusion of this year to expire 7/30/2021 for both school counselor and French.

Vote: The motion was approved without dissent, with Tanya Sturtz abstaining. A roll call vote was taken by Brian Walker.

Laura Stoneking shared that Keene State will receive the executive summary which will go to the State Board requesting a change in the current approval to eliminate the two with the moved-up date and notify them of the other closure.

State Board of Education Updates

The UNH request to add levels was tabled. The recommended approval for the 13 programs at St. Anselm was voted for the 7-year approval. It is helpful when institutions have representation at the State Board meetings.

UDL

Members from UDL wanted to speak with council members on how this affects ed prep programs. Ken Darsney shared there is an organization trying to promote UDL. They are in the planning process and want to work with institutions of higher education.

NHDOE UPDATES

Bureau of Educator Preparation and Higher Education

Laura Stoneking shared that there are several rule proposals being finalized at the PSB meeting that will go to the State Board. These rules include the pro-ed standards and some administrative rules. They are trying to ensure fair and consistent application of the rules across all ed preps. Any institution accepting federal funding must disclose and document both prior to acceptance and during whether a candidate will meet the licensure requirements.

Brian Walker suggested having a meeting to share all rule updates to ensure everyone is up to date. The Council agreed that a meeting would help summarize changes and make it easier to share with institutions. Diane Monico shared that rule changes are shared throughout the process. Having a formal written template makes information easier to share, track, and implement.

Bureau of Credentialing

Laura Stoneking shared that they are looking at the verification or recommendation of program completers. They are looking for feedback. Laura Stoneking asked for members to give input and feedback at a summer meeting.

The annual report is ready to be sent out. Some questions were updated to help reflect the needs of the group. It can be submitted at any time and is due September 30. Reviewers are still needed for the UVEI review, in the following areas English language arts for grades 5-12, life sciences 7-12, ELA 5-8, Spanish, French, German, earth and space science, chemistry, physics, social studies 5-12, social studies 5-8, reading/writing teacher, reading/writing specialist.

COMMITTEE REPORTS

Professional Standards Board (PSB) Chair Update

No updates were provided.

CAEP Agreement

Laura Stoneking shared that because it is not an MOU, there is a substantial fee and it must go to the governor and council for approval.

CTE Handbook

Joan Swanson shared they did a survey and had some response back about changes institutions thought need to be made in the handbook.

Program Review 602 Rules

No updates were provided.

603-606 Admin Rules (standards)

Tom Julius shared that they have been looking at the language and identifying places where language needs clarification or contains repetition.

Title XV Education 190:1-190:7 (legislative rules - 1951)

Laura Wasielewski shared the committee made a recommendation to the council, who voted unanimously in favor. It is now going through the legislative process.

PSB Representative

No updates were provided.

AAQEP

Brian Walker shared that Plymouth has AAQEP. If there is interest from other institutions, a representative from AAQEP could be invited to speak to the CTE.

ADJOURNMENT

Motion: Laura Stoneking made the motion, seconded by Ken Darsney, to adjourn the meeting at 2:33 p.m.