

FY25 (2024-2025) Fiscal and Data Timelines

COLOR CODES	
Indicators (State Performance Plan/SPP)	NHSEIS
Fiscal	Public Reports Available on NHED website
Monitoring	Other

JULY	
7/1	Indicator 7: Indicator 7 data pulled from LEA selected tool by Bureau and reviewed for accuracy
7/1	IDEA Grant: LEA receives IDEA subgrants
7/1-14	CEIS: Bureau notifies LEA of reporting due date (who have not yet submitted)
7/1-31	Timely Initial Evaluations Data & Early Childhood Transitions Data: LEA reviews and corrects data (Indicator 11 & Indicator 12)
7/15	Indicator 14: Post School Outcomes Survey begins
7/15	CEIS: Final report submission due
7/29	NHSEIS: Release of new updates
7/31	Special Education Aid: LEA application submissions due

AUGUST	
8/15	Court Order Payments: Final submission of all invoices due for prior school year.
8/22	Mentoring Program: Mentoring program kick off meeting
8/30	Child Count and Environment Data: Bureau submits report to OSEP (Indicators 4, 5, 6, 9, 10, and Sig Dispro)

SEPTEMBER	
9/1-30	Indicators 11 & 12: Bureau provides training to LEAs
9/15	Indicator 13: LEAs that do not use NHSEIS will be contacted by the Bureau to schedule a virtual monitoring meeting
9/15	SPED Aid: Draft report for SPED Aid costs due to Department of Revenue
9/15-30	Exiting and Discipline Data: LEA reviews and corrects previous year exiting and discipline reports (Indicators 1, 2, 4, 14 and Sig Dispro)
9/15-30	Indicator 7: Bureau trainings on entering/collecting Preschool Outcome Measure (POMS) data
9/30	IDEA Grant: Funds must be budgeted and spent.
9/30	Indicator 13: SASID lists emailed to LEAs notifying them of which files will be monitored in November/December
9/30	Indicator 14: Post School Outcomes Survey ends
9/30	Indicator 11 & 12: Exception form(s) submission due

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OCTOBER	
10/1	Exiting and Discipline Data: Bureau generates NHSEIS report for review (Indicators 1, 2, 4, 14 and Sig Dispro)
10/1-31	Monitoring: Training on monitoring data collection tool for private providers of special education
10/1-31	Indicator 13: LEAs using NHSEIS will paperclip/attach required evidence to selected students IEPs
10/1-31	Indicator 13: LEAs that do not use NHSEIS will gather and organize required evidence for a virtual monitoring meeting in November
10/07	NHSEIS: Release of new updates
10/15	Indicator 11 & 12: LEAs notified of findings
10/29	Personnel Survey: (A12B) Class and Staffing survey due

NOVEMBER	
11/1	Indicator 13: Monitoring begins, desk audits for NHSEIS using LEAs and virtual monitoring meetings for those non-NHSEIS using LEAs
11/1	Personnel Survey: Submissions due (first Wednesday)
11/1	Exiting and Discipline Data: Bureau submits report to OSEP (first Wednesday) (Indicators 1, 2, 4, 14 and Sig Dispro)
11/1-15	Child Count and Environment Data: LEA reviews and corrects Oct 1 child count and environment report (Indicators 4, 5, 6, 9, 10, and Sig Dispro)
11/15	IDEA Grant: Final report due and Bureau closes grants
11/16	Child Count and Environment Data: NHSEIS report generated for October 1 st Child Count for review (Indicators 4, 5, 6, 9, 10, and Sig Dispro)
11/30	Significant Disproportionality: Bureau calculations completed for discipline

DECEMBER	
12/1-15	Early Childhood Transitions Data: LEA reviews and corrects early childhood transitions data (Indicator 12)
12/15	Special Education Aid: Bureau computations completed
12/15	Monitoring: Bureau notifies private providers of special education of target monitoring window
12/15	Significant Disproportionality: Bureau notifies LEAs of scores for discipline
12/15	Significant Disproportionality: Bureau notifies LEAs with a determination for discipline
12/15	Assessment Data: Submission due
12/15	Indicator 4: Bureau notifies LEAs of Indicator 4 data
12/16	NHSEIS: Release of new updates
12/30	Indicator 13: Monitoring completed

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JANUARY	
1/1	Special Education Aid: LEA receives payment no later than 1/1.
1/1	APH: American Printing House federal quota census registration begins on the first Monday in January
1/1-31	Timely Initial Evaluations Data & Early Childhood Transitions Data: LEA reviews and corrects data (Indicator 11 & Indicator 12)
1/1-31	Indicators 11 & 12: Bureau provides training to LEAs
1/1-15	IDEA Grant: Letters for intent to spend distributed to LEA
1/31	Special Education Aid: Memorandum and updated manual distributed
1/31	IDEA Grant: Letter for intent to spend submission due
1/31	Indicator 13: LEAs notified of compliance

FEBRUARY	
2/1	State Performance Plan/Annual Performance Report: Bureau submits report to OSEP
2/1	Indicator 4: LEAs over the significant discrepancy threshold submit policies, procedures and root case to the Bureau
2/18	Rate Setting Application Packet: Memorandum distributed to approved private providers

MARCH	
3/1-30	Monitoring: Private providers onsite visits for approved special education programs
3/8	IDEA Grant: Bureau publishes annual application for funds for comment
3/10	NHSEIS: Release of new updates
3/15*	Indicator 8: Survey window opens (tentative date)
3/15	APH: American Printing House federal quota census registration submissions due March 15
3/15	Indicator 4: Bureau notifies LEA of findings for significant discrepancy
3/30	Indicator 13: Child specific corrections verified via desk audit or virtual monitoring meeting for LEAs who do not use NHSEIS
3/31	Significant Disproportionality: Bureau calculations completed for Identification & Placement

APRIL	
4/1	Indicators 9 & 10: Bureau begins to contact LEAs over threshold for LEA data review
4/1	IDEA Grant: Bureau sends assurances to LEA (Equitable Services, NIMAS, Excess Cost, MOE)
4/1	Monitoring: Private providers being monitored in next academic year notified
4/1	Rate Setting: Application submission due
4/1	Indicator 13: LEAs notified of Prong 2 monitoring

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APRIL	
4/1	Child Count and Environment Data: Bureau submits report to OSEP (first Wednesday) (Indicators 4, 5, 6, 9, 10, and Sig Dispro)
4/1-30	Timely Initial Evaluations Data & Early Childhood Transitions Data: LEA reviews and corrects data (Indicator 11 & Indicator 12)
4/1-30	Indicators 11 & 12: Bureau provides training to LEAs
4/7	LEA Determinations: LEA Determinations sent to LEAs
4/14	Indicator 13: LEAs notify the Bureau of the SASIDs to be reviewed for Prong 2 monitoring
4/15	Significant Disproportionality: Bureau notifies LEA of scores for identification and placement
4/15	Significant Disproportionality: Bureau notifies LEAs with determination(s) for above mentioned
4/15	SPP Data: <i>IDEA Reports</i> posted on NHED website (iPlatform)
4/15-30	Indicator 7: Bureau trainings begin on reporting and exiting students exiting POMS
4/28	Indicator 13: Prong 2 monitoring

MAY	
5/1-30	IDEA Grant: New grants open for LEA
5/1-30	IDEA Grant: Bureau provides training to LEA personnel
5/1-30	Indicator 7: Bureau contacts LEAs to report anticipated number of students exiting POMS
5/15	CEIS: Bureau contacts LEAs using funds in current academic year; provides reporting spreadsheet
5/31	Indicator 13: LEAs are notified of Prong 2 compliance
5/31*	Indicator 8: <i>603 Bright Future Surveys</i> window closes (tentative date)

JUNE	
6/1	Indicators 9 & 10: Bureau notifies LEA of compliance with disproportionate representation
6/1	IDEA Grant: Bureau sends letter to LEA of unspent funds from previous grant
6/1	IDEA Grant: Bureau notifies eligible LEAs of initial annual subgrant amounts
6/1	Monitoring: <i>Report</i> issued to private providers of special education and posted on NHED website
6/1-30	IDEA Grant: Bureau provides training to LEA personnel
6/6	NHSEIS: Tentative date for release of new updates
6/15	Indicator 7: LEA POMS Exit Reports due the Bureau
6/15	IDEA Grant: LEA application submission due
6/15	CEIS: Bureau contacts LEA of reporting deadline (who have NOT submitted)

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MONTHLY FISCAL DUE DATES
Court Ordered Placements: Submission of education service provider invoices 30 days from receipt
IDEA Grant: Submission of grant reports in the Grants Management System monthly

LEA DATA REVIEW WINDOWS		
NHSEIS Report	Review Window	Data Used For
Discipline Report (Table 5)	No later than September 30 th	Indicator 4, Sig Dispro
Exiting Report (Table 4)	No later than September 30 th	Indicators 1, 2, & 14
Child Count and Environment (Table 1 and 3)	No later than November 15 th	Indicators 4, 5, 6, 9 & 10, Sig Dispro
Timely Initial Evaluations <i>(Advanced Reporting in NHSEIS)</i>	January 1 st – January 31 st	Indicator 11
Early Childhood Transitions <i>(Advanced Reporting in NHSEIS)</i>	April 1 st – April 30 th	Indicator 12
	July 1 st – July 31 st	

Disclaimer: These dates are approximate subject to availability of data and procedural changes.

REFERENCES	
State Performance Plan Indicator Card	https://ideadata.org/sites/default/files/media/documents/2020-10/58103_IDC_LmntdCrds.pdf
Indicator 13 Guidance Document August 2023	https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/indicator-13-guidance-document.pdf
NHSEIS Case Manager/Special Education Teacher Guide , August 2022	https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/nhseis-teacher-manual-ud-8-5-22.pdf
NHSEIS Manual for Administrators , August 2022	https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/nhseis-admin-manual-ud-8-5-22.pdf
Special Education Aid Manual , June 2023	https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/sped-aid-manual.pdf
Understanding Data Entry for Court Ordered Placements , June 2023	https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/cop-manual-updated-06-23-2021.pdf