

# Guidance for District Test Coordinators and Teachers Using Dynamic Learning Maps® (DLM®) Instructionally Embedded Assessments to Assess Instructional Needs for 2020-2021

## Purpose

The DLM instructionally embedded assessments may be used by teachers to better understand their student's instructional needs for the 2020-2021 school year. The instructionally embedded assessments are aligned to Essential Elements on which the student's 2020-2021 instruction will be based. This document provides an overview on how to use the instructionally embedded assessments for such purpose.

## Tasks to Complete Prior to Administering Instructionally Embedded Assessments

1. District Test Coordinator uploads new teachers in Kite Educator Portal.
2. District Test Coordinator works with their i4see Coordinator to register students for the DLM through the i4see workbench.
3. District Test Coordinator rosters students for 2020-2021 in Educator Portal.
4. Teacher completes the Test Security Agreement in Educator Portal.
5. Teacher completes the Required Test Administrator training in Moodle and passes the post-test(s).
6. Teacher completes the student's First Contact survey.
7. Technology coordinator or teacher installs or updates Kite Student Portal on testing device(s).

## Administering Instructionally Embedded Assessments to Determine a Baseline

1. Within Educator Portal the teacher uses the Instruction and Assessment Planner to set up the Instructionally Embedded Assessment for ELA, mathematics, and science, if applicable. More detailed instructions with screenshots are included in the Educator Portal User Guide on the [DLM webpage](#).
  - a. Log into Educator Portal, Select Manage Tests and Select Instruction and Assessment Planner
  - b. Within the Student Activity Table locate the student to be assessed
  - c. Select the arrow icon in the View/Create plans for a subject area
  - d. Use the table at the end of this document to guide selection of the Essential Elements for the student's current grade in the Instruction and Assessment Planner
  - e. Locate a selected Essential Element to be assessed, click the kebob icon on the flagged linkage level card and click begin Instruction. Based on information from the student's First Contact survey, the system flags the recommended linkage level. The teacher may select a different linkage level for the student if needed.
  - f. Click the kebob icon again and select Instruction Complete Assign Testlet

- g. Download or print the Testlet Information Page
  - h. Repeat steps c–f to select additional Essential Elements for assessment of student
2. Within Kite Student Portal the student completes the selected testlets. Administration guidelines are the same as those used during the spring assessment window. The testlets for the selected Essential Elements are optional and intended to be administered over multiple test sessions and days. [ex. Complete baseline testing between the dates of Month/Date to Month/Date.]
  3. After completion of a testlet(s) by the student, immediate feedback as to student mastery is provided in Student Portal. Mastery feedback is provided in the Instruction and Assessment Planner in Educator Portal on the same table where the Essential Elements were selected and can be printed out. A Student Progress Report is also available in Educator Portal under the Reports tab.

### Other Information

1. Although the instructionally embedded assessments do not contribute to a student's end-of-year score report, they are operational, secure testlets and must be treated as such.
2. After determining a baseline, the Instructionally Embedded Assessment may continue to be used by teachers in the instruction and assessment cycle where the teacher selects an Essential Element and linkage level for instruction, provides instruction within a regular instructional unit over several days or weeks, assesses when the student is ready to demonstrate mastery and then evaluates the results.
3. A limited number of instructionally embedded testlets are available for an Essential Element and linkage level and cannot be used for repeated progress monitoring.
4. Teachers are still responsible for administering the spring summative assessment to students who take the instructionally embedded assessments.
5. Results from instructionally embedded assessments should be used to guide and inform instruction. They do not predict how well students will do on testlets taken during the spring assessment window nor do they predict students' summative results.

### Additional Resources

More detailed information on using the Instruction and Assessment Planner is available on the DLM webpage. The helplet video *Using the Instruction and Assessment Planner* is located on the [Educator Resource Videos](#) page. The [Educator Portal User Guide](#) also has step-by-step directions for using the Instruction and Assessment Planner along with information on the Student Progress Report.

Available Essential Elements – Quick Reference

<b>Grade 3</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RL.3.1	3.NBT.2	EE.5-PS1-2
EE.RL.3.3	3.NBT.3	EE.5-PS1-3
EE.RI.3.2	3.OA.4	EE.5-PS2-1
EE.RI.3.3	3.G.2	EE.5-PS3-1
EE.RL.3.4	3.MD.4	EE.5-LS1-1
EE.RI.3.8	3.MD.3	EE.5-LS2-1
EE.L.3.5.c	3.OA.1-2	EE.5-EES1-2
EE.RL.3.9	3.OA.9	EE.5-ESS2-1
All writing EEs are assessed in one testlet. EE.W.3.2.a EE.W.3.4		EE.5.ESS3-1

<b>Grade 4</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RL.4.5	4.NF.1-2	EE.5-PS1-2
EE.RI.4.1	4.NBT.4	EE.5-PS1-3
EE.RI.4.5	4.MD.6	EE.5-PS2-1
EE.RL.4.2	4.MD.3	EE.5-PS3-1
EE.RL.4.6	4.MD.2.a	EE.5-LS1-1
EE.RI.4.4	4.MD.2.b	EE.5-LS2-1
EE.L.4.5.c	4.MD.2.d	EE.5-EES1-2
EE.RI.4.9	4.OA.5	EE.5-ESS2-1
All writing EEs are assessed in one testlet. EE.L.4.2.a EE.L.4.2.d EE.W.4.2.b		EE.5.ESS3-1

<b>Grade 5</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RL.5.1	5.NF.2	EE.5-PS1-2
EE.RL.5.6	5.NTB.3	EE.5-PS1-3
EE.RI.5.2	5.NTB.4	EE.5-PS2-1
EE.RI.5.4	5.NBT.5	EE.5-PS3-1
EE.RI.5.8	5.G.1-4	EE.5-LS1-1
EE.L.5.4.a	5.MD.3	EE.5-LS2-1
EE.RL.5.9	5.MD.4-5	EE.5-EES1-2
EE.RI.5.3	5.MD.2	EE.5-ESS2-1
All writing EEs are assessed in one testlet. EE.W.5.2.b EE.W.5.2.a		EE.5.ESS3-1

<b>Grade 6</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RI.6.5	6.NS.1	EE.MS-LS1-3
EE.RL.6.2	6.NS.5-8	EE.MS-LS1-5
EE.RL.6.4	6.G.1	EE.MS-LS2-2
EE.RI.6.1	6.G.2	EE.MS-PS1-2
EE.RI.6.6	6.SP.5	EE.MS-PS2-2
EE.RI.6.8	6.EE.1-2	EE.MS-PS3-3
EE.L.6.5.b	6.EE.3	EE.MS-ESS2-2
EE.RL.6.3		EE.MS-ESS2-6
All writing EEs are assessed in one testlet.		EE.MS-ESS3-3
EE.L.6.2.b		
EE.W.6.2.a		
EE.W.6.2.b		

<b>Grade 7</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RI.7.5	7.RP.1-3	EE.MS-LS1-3
EE.RL.7.1	7.NS.1	EE.MS-LS1-5
EE.RL.7.4	7.NS.2.a	EE.MS-LS2-2
EE.RI.7.2	7.NS.2.b	EE.MS-PS1-2
EE.RI.7.8	7.G.2	EE.MS-PS2-2
EE.RL.7.5	7.G.4	EE.MS-PS3-3
EE.RI.7.3	7.EE.1	EE.MS-ESS2-2
EE.RI.7.9		EE.MS-ESS2-6
All writing EEs are assessed in one testlet.		EE.MS-ESS3-3
EE.L.7.2.a		
EE.L.7.2.b		
EE.W.7.2.a		
EE.W.7.2.b		
EE.W.7.2.d		

<b>Grade 8</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.RL.8.1	8.NS.2.a	EE.MS-LS1-3
EE.RL.8.2	8.NS.1	EE.MS-LS1-5
EE.RI.8.2	8.G.5	EE.MS-LS2-2
EE.RI.8.6	8.G.9	EE.MS-PS1-2
EE.RI.8.8	8.SP.4	EE.MS-PS2-2
EE.L.8.5.a	8.EE.7	EE.MS-PS3-3
EE.RL.8.3	8.EE.2	EE.MS-ESS2-2
EE.RL.8.5	8.F.1-3	EE.MS-ESS2-6
All writing EEs are assessed in one testlet.		EE.MS-ESS3-3
EE.W.8.2.b		
EE.W.8.2.c		
EE.W.8.2.d		
EE.W.8.2.f		

<b>Grade 8</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
EE.W.8.2.a		

<b>High School</b>		
<b>English Language Arts</b>	<b>Mathematics</b>	<b>Science</b>
Grade 9-10	Grade 9	General Science All high school grades
EE.RL.9-10.4	N-CN.2.a	EE.HS-LS1-2
EE.RI.9-10.1	N-CN.2.b	EE.HS-LS2-2
EE.RI.9.10.2	N-CN.2.c	EE.HS-LS4-2
EE.RI.9-10.5	G-CO.1	EE.HS-PS1-2
EE.RI.9-10.8	G-MG.1-3	EE.HS-PS2-3
EE.RL.9-10.3	A-SSE.1	EE.HS-PS3-4
EE.RL.9-10.5	A-SSE.3	EE.HS-ESS1-4
EE.RI.9-10.3	Grade 10	EE.HS-ESS3-2
All writing EEs are assessed in one testlet. EE.L.9-10.2.c EE.W.9-10.2.c EE.W.9-10.2.d EE.W.9-10.2.f EE.W.9-10.2.a EE.W.9-10.2.b	S-CP.1-5	EE.HS-ESS3-3
	G-CO.4-5	End of Instruction Biology All high school grades (DE and DC only)
	N-Q.1-3	
	S-ID.1-2	
Grade 11-12	S-ID.4	EE.HS-LS1-1
EE.RL.11-12.1	A-CED.2-4	EE.HS-LS1-2
EE.RL.11-12.2	A-REI.10-12	EE.HS-LS1-3
EE.RI.11-12.4	F-BF.1	EE.HS-LS1-4
EE.RI.11-12.8	Grade 11	EE.HS-LS2-1
EE.RI.11-12.5	N.RN.1	EE.HS-LS2-2
EE.RL.11-12.3	S-IC.1-2	EE.HS-LS3-2
EE.RL.11-12.5	G-CO.6-8	EE.HS-LS4-2
EE.RI.11-12.9	S-ID.3	EE.HS-LS4-3
All writing EEs are assessed in one testlet. EE.W.11-12.2.c EE.W.11-12.2.d EE.W.11-12.2.f EE.L.11-12.2.b EE.W.11-12.2.a EE.W.11-12.2.b	F-BF.2	EE.HS-LS4-6
	F-IF.4-6	