



New Hampshire

# Department of Education

## CHAPTER Ed 300 ADMINISTRATION OF MINIMUM STANDARDS IN PUBLIC SCHOOLS

### Ed 306.33 Business Education Program.

(a) Pursuant to Ed 306.27, the local school board shall require that a business education program provides:

- (1) Opportunities for students to become familiar with business principles, practices, attitudes and procedures basic to successful participation in the business world;
- (2) Planned activities designed to increase students' knowledge and skills and enable students to function as economically literate citizens in domestic and international venues;
- (3) Opportunities for students to acquire fundamental business knowledge and skills in:
  - a. Business essentials;
  - b. Business technology applications; and
  - c. Personal finance; and
- (4) Courses totaling at least 3 credits in business education which shall be distributed as follows:
  - a. One credit in business essentials that will encompass career exploration in:
    1. Overview of career clusters in business, marketing, and finance;
    2. Written and oral communication;
    3. Mathematics and economics;
    4. Legal and ethical behavior;
    5. Safe and secure environmental controls;

6. Management of resources;
7. Employability and personal skills for success in the workplace;
8. Entrepreneurship;
9. Business practices including ethics and social responsibilities; and
10. Global economy;

b. One credit in business technology applications that shall encompass business technologies in:

1. Word processing applications;
2. Spreadsheet development;
3. Database management;
4. Presentations;
5. Electronic communications and internet services;
6. Graphics;
7. Desktop publishing including basic web design;
8. Interactive media;
9. Ethical issues; and
10. Careers in business using technology applications; and

c. One credit in personal finance that will encompass financial literacy in:

1. Personal financial decisions;
2. Rights and responsibilities of consumers;
3. Money management;
4. Understanding scholarships versus loans;
5. Borrowing and earning power;
6. Investing;
7. Financial services and insurance; and
8. Job application and interviewing.

(b) Each district shall establish and provide a comprehensive, sequentially designed, business education curriculum designed to meet the minimum standards for college and career readiness and that provides for continued growth in all content areas consistent with RSA 193-C:3, III.

(c) For business education programs, schools shall provide for the ongoing, authentic assessment of student learning outcomes through multiple formative and summative assessment instruments that are aligned with the state and district content and performance standards.

(d) Examples of such assessment shall include, but not be limited to:

(1) Teacher observations of student performance;

(2) Competency-based or performance based assessments;

(3) Common assessments developed locally; and

(4) Project evaluation rubrics used to evaluate business education proficiencies applied to integrated curriculum assignments, extended learning opportunities, and out of school learning environments.

(e) For all business education programs, schools shall demonstrate how school and student assessment data are used to evaluate, develop, and improve curriculum, instruction, and assessment.

Source. #5546, eff 7-1-93; ss by #6366, eff 10-30-96,  
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New. #8206, INTERIM, eff 11-18-04, EXPIRED:  
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New. #8354, eff 7-1-05; ss by #10556, eff 3-27-14