Employability Skills Assessment: Employer Feedback

Directions: Please rate the learner’s employability skills using the following scale:

3 = Exceeding     2 = Meeting     1 = Needs Improvement

Communication: Learner demonstrates effective teamwork, knowledge of employer expectations, shares verbal and written ideas professionally and effectively, and interacts well with others.

Feedback:

3  2  1

Problem Solving: Student displays effective and efficient critical thinking and decision-making skills.

Feedback:

3  2  1

Safety: Learner understands and demonstrates safety in the workplace per employer policy and procedure.

Feedback:

3  2  1

Self-direction: Learner demonstrates initiative and motivation. Learner seeks out additional tasks as appropriate and displays skills, competencies, and values aligned to the workplace culture.

Feedback:

3  2  1

Time Management: Learner is present and on time to all scheduled shifts. Learner is able to efficiently complete tasks and finishes all daily work requirements.

Feedback:

3  2  1
Technical Skills: Learner demonstrates proficient knowledge of skills and effectively performs duties.

Feedback:

| 3 | 2 | 1 |

Learner Signature: _______________________________ Date: __________________

Site Mentor/Site Supervisor Signature: __________________________ Date: ________________