
Episode of Treatment

NHED FACT SHEET



25 Hall Street, Concord, New Hampshire 03301 – (603) 271-3741 – www.education.nh.gov

Episode of Treatment

This fact sheet provides updated clarification of the responsibilities of the local school district with regard to the Episode of Treatment (EOT) payment process to the Department of Education pursuant to the passing of HB 2, effective 7/1/2023. The regulations of the EOT payment process are provided in the *NH Education Laws and the NH Standards for the Education of Children with Disabilities*. The procedures are provided in the *New Hampshire Department of Education, Bureau of Student Support, Court Ordered Placement Procedures and the Episode of Treatment Manual*.

An "Episode of Treatment" is facilitated by the Department of Health and Human Services (DHHS), Division for Mental Health, Bureau for Children's Behavioral Health (BCBH), so the child can receive more intensive treatment in a DHHS-contracted and/or certified residential treatment program and has the objective of helping children in crisis avoid or reduce the use of psychiatric hospitals or emergency rooms.

In the case of an ***episode of treatment***, the LEA shall notify the Department of Education of the BCBH approval with the start date and expected end date. The LEA shall accompany this BCBH approval with the date of the admission and the name of the approved special education program along with copies of the invoices from the provider within 30 days of receipt. NHED will process invoices within 60 days of receipt of invoices from districts.

The department of health and human services shall be liable for all ***episode of treatment*** costs other than for special education and special education related services.

The school district is responsible for ensuring the provision of:

- The Individualized Education Program (IEP).
- The Individuals with Disabilities Education Act (IDEA).
- Facilitating the documentation required to ensure the payment to the special education provider.

The school district must ensure that it receives the documents stated above for an *episode of treatment* and uploads the documents into the NH Special Education Information System (NHSEIS). The determination paperwork is part of the documentation necessary for the NHED to approve and make payments to the special

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education provider. EOT payment is intended to alleviate the impact of the episode of treatment costs to the district's budget.

Costs of special education or special education related services (consults are not an allowable cost) during an episode of treatment based on the recommendation for an episode of treatment by the Department of Health and Human Services shall be covered in full for students with disabilities by the Department of Education. Emails should be sent to Cathleen.m.krammes@doe.nh.gov each time an invoice is uploaded into NHSEIS to alert a payment is ready for review. The Department of Education shall develop a mechanism for allocating the funds appropriated for the purposes of this section.

The district of liability is not eligible to submit for EOT payments, and is responsible for providing payment to the service provider during:

- Any period that a student's records are out of compliance.
- A student's Individualized Education Program (IEP) does not align with the episode of treatment plan.
- A BCBH approval for an episode of treatment cannot be produced as part of the application.

Questions related to special education and Episode of Treatment can be directed to Cathleen.M.Krammes@doe.nh.gov