

## 2024-2025 ESEA Consolidated Application FAQs

### **Q-1: Where is the consolidated application located?**

**A-1:** The application will be located within the 2024-2025 grant year within the Grants Management System (GMS). Only the Superintendent user will be able to modify the application.

### **Q-2: What is the application period?**

**A-2:** The application is set to go live on April 1, 2024 and has a due date of June 1, 2024. The Superintendent user will not see the application until April 1<sup>st</sup>.

### **Q-3: When will preliminary allocations become available?**

**A-3:** Congress signed the federal appropriations act just last week, so we expect to have preliminary allocations from the U.S. Department of Education in another 4 weeks and hope to have those numbers to you in about 6 weeks. The application will still open with “pending” allocation numbers so your District can start the application. Preliminary numbers will be emailed out as soon as possible.

### **Q-4: How much information does my Budget Summary file need to have?**

**A-4:** This document should be executed at a high-level with **no** narrative to support the budget. Narratives will be provided when GMS opens, and the District writes their specific grant activities. We understand that the budget summary and the GMS narratives may not align exactly as dynamics shift and change throughout the schoolyear.

### **Q-5: Do I need to upload my Title I, Part A Local Educational Agency (LEA) Plan in the application if I already sent it in to the Title I team?**

**A-5:** Yes! To consolidate and review all required documentation in one place, we ask that your plan be uploaded as part of the ESEA Consolidated Application under the Title I, Part A requirements.

### **Q-6: Will General Assurances be added to the application?**

**A-6:** No. The General Assurances shall be added to the LEA homepage for 2024-2025 for the Bureau of Federal Compliance (BFC) to review and approve the document. The General Assurances are however a requirement of a fully executed application and we will ensure the Districts Assurances have been approved by the BFC before approving your ESEA Consolidated Application.

**Q-7: Does my District have to answer questions for a program section if the District intends on transferring all funding out of that program into an eligible program?**

**A-7:** Yes. To have funds to transfer, you must first be eligible for those funds under the requirements of that program.

**Q-8: I am a GMS grant writer. Will I have access to the application?**

**A-8:** No. Only the Superintendent user will have access to submit the application. Superintendents are encouraged to meet with appropriate team members to answer all questions. A sample of the application has been provided for transparency.

**Q-9: Where can I find the sample copy of the ESEA Consolidated Application?**

**A-9:** The sample application and associated documents required to fully execute the application are available on our NHED website here: [ESEA Consolidated Application | Department of Education \(nh.gov\)](#).

**Q-10: What happens if I don't apply?**

**A-10:** If your District doesn't apply, the District will not be eligible to receive federal funding for 2024-2025. If your District simply misses the deadline and needs an extension up to 3 days, that request must be made by emailing Jessica Lescarbeau, Bureau Administrator at [Jessica.l.lescarbeau@doe.nh.gov](mailto:Jessica.l.lescarbeau@doe.nh.gov). Extensions will be made on an individual basis.

**Q-11: If I am part of a multi-district SAU do I need to apply for each district?**

**A-11:** Yes. Allocations are made at the district level; therefore an application needs to be submitted for each district to determine eligibility of that district. The SAU user will be able to see and select each district application separately.

**Q-12: Will we be able to save our progress and return to the application at different times to complete it?**

**A-12:** Yes. The Superintendent user can save progress at any time, when reopening the application you will be able to pick up where you left off.

**Q-13: If I am part of a multi-district SAU and one of my districts doesn't typically receive or accept federal title funds, does that district need to apply?**

**A-13:** No. If your SAU has a district that does not wish to receive federal ESEA Title funding, then there is no need to fill out the application for that district. **However**, if you have a district that receives a small amount of funding and traditionally does an in-district transfer of those funds (specifically Title I, Part A) to the district that its students attend, then your district will need to ensure they apply to receive those funds.

**Q-14: If I don't apply to receive Title I, Part A funding or am not eligible for Title I, Part A does that make my district ineligible to participate in Title IV, Part A the following year?**

**A-14:** Yes. Part of the Title IV, Part A eligibility and allocation process is to verify that a district received **and** expended Title I, Part A funds for the prior year. If your district did not accept and expend Title I, Part A funding in 2023-2024, the district will not be eligible for Title IV, Part A funding in 2024-2025.

**Q-15: If a certain question does not apply to my district should I leave it blank?**

**A-15:** No. Certain questions may begin with "if applicable". If that question is not applicable to your district, please write a narrative of why it is not applicable. For instance, in the Title II, Part A section of the application, question #3 is geared toward those schools within the district that may have been identified for school improvement (CSI, TSI, or ATSI). If you do not have a school within your district identified as such, please state that section is not applicable for that reason. Applications will not be submittable with blank fields.

**Q-16: Do I need a passcode to access the application?**

**A-16:** No. Access is controlled by only providing access to the Superintendent user.

**Q-17: Can NHED confirm who my Superintendent user is in GMS?**

**A-17:** The Superintendent user should be your current Superintendent. GMS roles are assigned by your district's designated i4see coordinator. NHED does not have access to change your district roles. If your current Superintendent does not have the proper access in GMS, they must work with their i4see coordinator to correct it.

*For additional questions or information about the ESEA Consolidated Application please email [Jessica.L.Lescarbeau@doe.nh.gov](mailto:Jessica.L.Lescarbeau@doe.nh.gov). This document will be updated as questions arise.*