



Robert L. Quinn
Commissioner

State of New Hampshire

DEPARTMENT OF SAFETY

Division of Fire Safety

Office of the State Fire Marshal

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Sean P. Toomey
State Fire Marshal

Bureau of Building Safety & Construction – Plan Review Submission Request

Select One: **Educational** **Healthcare**

Date: _____

Owner Name: _____ Phone: _____

Owner Address: _____

Project Name: _____

Building Physical Address: _____

Design Professional Name: _____ Phone: _____

Design Professional Address: _____

Contact Name: _____ Phone: _____

Contact Email: _____

One set of plans is required per submission; each type of plan should have a separate form. At the time of submission, one set of plans shall also be submitted to the local AHJ for their review and input. A final letter will represent this office's approval.

Plan submissions must include all of the following:

Building Plans:

- Plans shall meet the submittal documents requirement per the International Building Code (IBC) Section 107.
- Letter from the NH licensed architect or engineer responsible for the design stating that the design satisfies the requirements of the Americans with Disabilities Act (ADA) and the NH Barrier Free Design Code.

Sprinkler Plans:

- Working plans shall be submitted in accordance with NFPA 13 Chapter 23.

Fire Alarm Plans:

- Fire alarm plans and documentation shall be submitted in accordance with NFPA 72 Chapter 7.

FMO – OFFICE USE ONLY

FMO Plan # _____ Building Sprinkler Fire Alarm Other: _____

Comments: _____