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Bureau of Special Education Support FY'23 Memo #36

Date: June 28, 2023

To: Superintendents of Schools
Administrators of Special Education

From: Office of the Commissioner of Education
Division of Learner Support
Bureau of Special Education Support

Re: Indicator 11 IDEA Part B

Pursuant to federal requirements, each year, the Bureau of Special Education Support (Bureau) is required to report on IDEA Part B Indicator 11: the percent of children who were evaluated within 60 days of receiving parental consent for initial evaluation or, if the State established a timeframe within which the evaluation must be conducted, within that timeframe.

Data for this indicator is derived from the information entered into the New Hampshire Special Education Information System (NHSEIS) by school district personnel and a subsequent desk audit. Previously, the timeframe for determining compliance was based on initial evaluations conducted between August 15th – November 15th of each year.

As the Bureau has mentioned on March 9th, 16th, and 23rd of this year, per federal requirements we must change how we the timeframe in which we collect indicator 11 data. The timeframe during which compliance is based will now run July 1 through June 30 as per federal requirements the data MUST include the entire reporting year.

This change will go into effect beginning with the 2023-2024 reporting year.

Details on how Indicator 11 is calculated can be found in the attached Indicator 11 Data Fact Sheet

Districts will be expected to review their Indicator 11 Timely Initial Evaluations data in NHSEIS prior to the state pull of data on August 1st each year. The expected review periods are:

- **January 1 – 31:** District review and data correction for initial evaluations between July 1st and December 31st.
- **April 1 – 30:** District review and data correction for initial evaluations between January 1st and March 30th.
- **July 1 – 31:** District review and data correction for initial evaluations between April 1st and June 30th.

Untimely districts will be notified by mid-August and districts will have until September 30th to respond with valid exceptions forms.

The final Bureau review and clarification period will run from October 1st until October 15th. Please contact Brandy Quinn-Richards with any questions you may have at 603 271-2178 or Brandy.A.Quinn-Richards@doe.nh.gov