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Bureau of Special Education Support FY'23 Memo #5

Date: August 4, 2022

To: Superintendents of Schools
Administrators of Special Education

From: Bureau of Special Education Support
Division of Learner Support

RE: 2022 District AEM Quality Indicators Implementation Plan Funding Opportunity

The New Hampshire Department of Education (NHED), Bureau of Special Education Support (Bureau), in accordance with the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) Part B Section 612 and 613, is pleased to provide funding to districts to assist with the development of their Accessible Educational Materials (AEM) Quality Indicators Implementation Plan. This implementation plan will include the district's vision, goals, and measurable outcomes to meet requirements of the National Instructional Materials Accessibility Standard to ensure the provision of instructional materials to blind students or others with print disabilities in a timely manner.

To be considered for this funding opportunity, you must complete the attached fillable format District AEM Quality Indicators Implementation Plan Funding application and return it via email to Mary.T.Lane@doe.nh.gov by November 1, 2022. The funding is designed to support the allowable activities directly related to the development of the District AEM Quality Indicators Implementation Plan and allowable activities include:

- Receive AEM Quality Indicators Implementation Plan technical assistance provided by the National AEM Center to develop a District AEM Quality Indicators Implementation Plan.
- Provide stipends to staff for time spent outside their regular working hours to fund work completed by the District AEM Quality Indicators Implementation Plan Leadership Team.

- Engage staff to participate in online learning experiences with the National AEM Center that focus on advanced understanding of the AEM Quality Indicators and scaling of AEM to other educators in the district.
- Provide funding for substitute teachers to allow district staff to participate in the District AEM Quality Indicators Implementation Plan development.
- Create the District AEM Quality Indicators Implementation Plan Community Awareness Campaign.
- Design an evaluation component to support sustainability for the District AEM Quality Indicators Implementation Plan work.

The Bureau of Special Education Support looks forward to reviewing your 2022 District AEM Quality Indicators Implementation Plan Funding application to assist your district in ensuring the provision of instructional materials to blind students or others with print disabilities in a timely manner. If you have any questions, please contact Mary Lane at 603-271-3740 or Mary.T.Lane@doe.nh.gov.