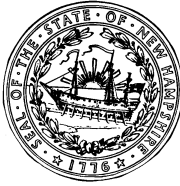


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Bureau of Special Education FY'17 Memo #21

Date: January 9, 2017

To: Superintendents of Schools  
Special Education Directors

From: Office of the Commissioner of Education  
  
Division of Educational Improvement  
Bureau of Special Education

Re: IEP Team Meeting Notice Model Form

The New Hampshire Department of Education (NHDOE), Bureau of Special Education in conjunction with input from parent organizations, representatives of school districts, and the New Hampshire Association of Special Education Administrators (NHASEA), has developed a model IEP Team Meeting Notice form for district use. The creation of this model form comes as a result of feedback from school district personnel and recommendations from the 2015 Program Evaluation and Quality Assurance Review (required by RSA 186-C:5 IX).

Model forms developed by the NHDOE serve as guidance and also as tools for documenting compliance with State and federal special education laws and rules but are not mandated for district use. Model forms will be subject to review and may be revised as needed.

Please direct all questions pertaining to this form to contact Elizabeth Carlotto: 603-271-4982 or [Elizabeth.Carlotto@doe.nh.gov](mailto:Elizabeth.Carlotto@doe.nh.gov).

BSE:BJD  
Attachment  
IEP Team Meeting Notice Model Form