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Bureau of Student Support FY'21 Memo #15

Date: October 15, 2020

To: Superintendents of Schools  
Administrators of Special Education

From: Bureau of Student Support  
Division of Learner Support

RE: NHSEIS Kindergarten Start Date Change Update

In response to a shift in the Federal Office of Special Education Programs (OSEP) requirements for the Annual Child Count that went into effect for the year 2020-2021 reporting period, the New Hampshire Department of Education (NHDOE), Bureau of Student Support has made updates to New Hampshire Special Education Information System (NHSEIS) in two areas.

The first is to include a data field for teams to document the actual, or projected, Kindergarten enrollment start date. This field is programmed to align with the state enrollment guidelines related to student's fifth birthday relative to the annual September 30th cut off. The system will flag cases where the Kindergarten student's enrollment date and the fifth birthday do not comply with the state guidelines.

The second area that has been updated is to incorporate the date when a student is projected to be both in Kindergarten and five years old into the Service Setting selection logic. This logic works similar to handling Service Setting shifts as of a student's sixth birthday and will guide users to appropriately select School Age settings as of either the sixth birthday or the date when a five year old is enrolled in Kindergarten.

These changes are only applicable when working with a student who meets this criteria. This new field is on the Individualized Education Plan (IEP) cover page.

Should you have questions or need further clarification, please contact Brandy Pappas at [Brandy.A.Pappas@doe.nh.gov](mailto:Brandy.A.Pappas@doe.nh.gov) or (603) 271-2178.