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Bureau of Student Support FY'21 Memo #36

Date: June 18, 2021

To: Superintendents of Schools  
Administrators of Special Education

From: Office of the Commissioner of Education  
  
Division of Learner Support  
Bureau of Student Support

RE: Significant Disproportionality Notification Timeline Change

The New Hampshire Department of Education (NHDOE), Bureau of Student Support (Bureau) is writing with information for districts relative to the Bureau's notification timeline of the annual determination of significant disproportionality for all school districts. Significant disproportionality is determined using a three-year risk ratio analysis of district data, pulled from NHSEIS, to determine if there is disproportionality based on race and ethnicity in the identification, placement, and discipline of children with disabilities.

Significant disproportionality has two timelines:

- Notification Timeline; this is the timeline of when the state notifies districts of their three-year risk ratio analysis and any determinations of significant disproportionality. States have leeway to determine when this occurs.
- Data Pull Timeline: for the Significant Disproportionality data analysis the state uses data pulled from the October 1<sup>st</sup> child count, October 1<sup>st</sup> general enrollment, and discipline data.

Under the current notification timeline the state has already pulled the data for the following Federal Fiscal Year (FFY) analysis prior to districts being notified of their three-year risk ratio analysis for the current FFY. This gives districts no chance to make changes to affect their next significant disproportionality analysis and, if a district receives a determination of significant disproportionality, they will likely have it for at least two years due to the lag in notification. If a determination of significant disproportionality is made the district is required to set aside 15% of their IDEA Part B funds to provide comprehensive coordinated intervening services (CCEIS) and to publically report on any revision of policies, practices and procedures required to ensure compliance with the requirements of IDEA.

## Current Notification Timeline



## New Notification Timeline



Under the new significant disproportionality notification timeline districts will be notified of their three-year risk ratio analysis prior to the next data pull and will be able to implement changes at the district level that will affect the following data pull and analysis. The notifications for Identification and Placement will also be done at a separate time than discipline to ensure notifications are received prior to the next data pull.

Notifications for FFY20 and forward:

### Summer 2021

- FFY'20 Notifications (20-21) for Identification and Placement will go out

### December 2021/January 2022

- FFY'20 Notifications (20-21) for Discipline will go out (this will include the 19-20 data as well)

### April/May 2022 and Annually Going Forward

- FFY'21 Notifications (21-22) for Identification and Placement will go out

### December 2022/January 2023 and Annually Going Forward

- FFY'21 Notifications (21-22) for Discipline will go out

For additional information regarding New Hampshire's significant disproportionality three-year risk ratio analysis of district data please see [FY'20 Memo #1](#). This memo can be found on the Bureau's webpage under Memorandums – Part B SPP Indicators.

Should you have questions, or need further clarification, please contact Hannah Krajcik at [Hannah.Krajcik@doe.nh.gov](mailto:Hannah.Krajcik@doe.nh.gov) or (603) 271-3742.

Attachment:

Significant Disproportionality Notification Timeline PowerPoint

Significant Disproportionality 3-year Analysis Template: Identification & Placement

Significant Disproportionality 3-year Analysis Template: Discipline