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Bureau of Special Education Support FY'22 Memo#33

Date: April 5, 2022

Frank Edelblut

Commissioner

- To: Superintendents of Schools Administrators of Special Education
- From: Bureau of Special Education Support Division of Learner Support
- Re: NHSEIS (New Hampshire Special Education Information System)

The New Hampshire Department of Education (NHDOE), Bureau of Student Support is providing the 2022-2023 release schedule for NHSEIS, which includes previous releases. These scheduled releases allow the Bureau and Public Consulting Group (PCG), the vendor for NHSEIS, to continually maintain and improve efficiency as well as the user experience with NHSEIS.

Releases involve shutting down the NHSEIS system from Friday at 4:00pm through the following Tuesday at 8:00am to perform the necessary programming and system updates. The NHSEIS system will be turned on as soon as it is available, often as early as Monday morning.

The system outages involve coordination of staff from PCG, DOE Office of Information Technology (OIT) and the Bureau of Special Education Support. The schedule is established by PCG annually, with input from the Bureau and NHSEIS stakeholders. It is recognized what impact and need for coordination these outages have. Providing these dates in advance, allow districts to plan accordingly.

NHSEIS Release Schedule 2022-2023

NHSEIS Release starts on Friday, July 29, 2022 NHSEIS Release starts on Friday, October 7, 2022 NHSEIS Release starts on Friday, December 16, 2022 NHSEIS Release starts on Friday, March 10, 2023 NHSEIS Release starts on Friday, June 23, 2023

For further information, please contact Brandy Pappas at <u>Brandy.A.Pappas@doe.nh.gov</u> or 603 271-2178 or Connie Comire at <u>Connie.J.Comire@doe.nh.gov</u> or 603 271-4147.