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Bureau of Special Education Support FY'23 Memo #27

Date: March 9, 2023

To: Superintendents of Schools
Administrators of Special Education

From: Office of the Commissioner of Education

Division of Learner Support
Bureau of Special Education Support

RE: New Features – New Hampshire Special Education Information System (NHSEIS)

In an effort to continually improve the New Hampshire Special Education Information System (NHSEIS) the Bureau of Special Education Support (Bureau) has added new features to NHSEIS. To keep the districts aware of these enhancements, the Bureau is attaching a document with details and screen shots. New features are released after input from a variety of groups: NHSEIS Stakeholder group, users in NHSEIS and others. NHSEIS user input and suggestions are often received during NHSEIS trainings provided by the Bureau of Special Education Support.

This software release, will begin on Friday, March 10th includes:

- The New Hampshire Department of Education (NHED), Bureau of Special Education, offers guidance to Districts on IEP Amendments. This feature enables Districts to easily identify IEP Amendments in the New Hampshire Special Education Information System (NHSEIS). The dates of the current IEP as well as the original meeting date are listed on the IEP Cover Page. The date of the amendment should be the date the team proposes that the amendment will begin. The service date should reflect the date of the service increase, decrease, addition or deletion, and team should keep in mind that parents do have the 14 days to decide. An IEP amendment cannot be used to extend the end date of the IEP. In the student IEP Process, IEP Cover Page section, if the reason for the meeting IEP Amendment is checked, the IEP Amend Date box appears and must be completed. The Meeting date, IEP begin, and end dates will then be greyed out, locked, and unable to be changed.

- A parent's cell phone number will now be visible on the front page of the student's Individual Education Plan (IEP) in addition to the other numbers inputted.

Please refer to attached screenshots for further clarification and explanation of all the added NHSEIS features that will be released.

If you would like further clarification or have questions, please contact Brandy Pappas at 603- 271-2178 or Brandy.A.Pappas@doe.nh.gov

