

Frank Edelblut Commissioner Christine M. Brennan Deputy Commissioner

STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION 25 Hall Street Concord, NH 03301 TEL. (603) 271-3495

Bureau of Special Education Support FY'24 Memo #2

Date: July 17, 2023

To: Superintendents of Schools

Administrators of Special Education

From: Office of the Commissioner of Education

Division of Learner Support

Bureau of Special Education Support

RE: New Special Education Coordinator Meetings: for those in the position for three

years or less

The New Hampshire Department of Education (NHED), Bureau of Special Education Support is pleased to continue offering a series of informational meetings for new Special Education Coordinators, who have held the coordinator position for three years or less, for the 2023-2024 school year. The intent of these meetings is to provide information and support, related to the special education process, to new Special Education Coordinators through a question-and-answer format.

The Bureau of Special Education Support will be hosting a series of three meetings during the course of this school year. To best accommodate the varying schedules, these meetings will be held virtually (link is forthcoming). The dates and times for these meetings are listed below:

New Special Education Coordinator Meetings:

| □ Monday, September 25, 2023, from 9:00am – 11:00an | n |
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| ☐ Thursday, December 14, 2023, from 9:00am-11:00am | |
| ☐ Monday, March 18, 2024, from 9:00am - 11:00am | |

A registration form, including space for specific questions, needs to be completed and submitted <u>at least two weeks</u> prior to each scheduled meeting to ensure appropriate NHED staff attendance. Ordering your questions by importance will help ensure responses to those topics of greatest concern. You are welcome to register for all three meetings at one time.

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Please complete the attached registration form and send to:

Danielle Pelletier
Education Consultant II
NH Department of Education
25 Hall Street
Concord, New Hampshire 03301
E-mail:
Danielle.Pelletier@doe.nh.gov

If you have any questions or need further clarification, please contact Danielle Pelletier at Danielle.Pelletier@doe.nh.gov or (603) 271-3737.

Attachment New Special Education Coordinator Registration