

*Striving for Wisdom  
Growing in Knowledge  
Preparing to Serve the World for God's Glory*



We are excited about welcoming students back to school for in-person classes in September

In anticipation of the start of the school year, we want to share with you some of the ways we are preparing our school environment to maintain the health and safety of all.

As we proceed, we remember that Jesus said we are to love God and to love our neighbor as ourselves (Matt. 22:37-40). The details of our plan are based on recommendations from the NH Department of Health and Human Service, Department of Public Health Services and the NH Department of Education. Key recommendations include physical distancing and other protective measures. Please be advised that no matter what protocols we put in place there still is a potential for one of our students or staff to become infected with Covid 19. At all times, we will support our parents' decision regarding what level of in-school attendance is best for their family.

**Screening: Parent/Student Home Screenings:** Per recommendation of the NH Dept of Education we are asking parents to screen their children daily for symptoms of COVID -19 prior to attending school for symptoms of covid-19 (see below) and if any of these symptoms are present, even if mild, we ask that parents keep their children home and inform the director of the symptoms. If the student has a prior history of an illness which also manifests itself with any of these same symptoms, and can provide medical documentation regarding this, the student may come to school For any new occurrence of symptoms we ask that the student be tested for Covid19 and not return to school until test result show the virus is not present, or for 10 days and 24 hours fever free. ( per recommendation of the Department of Public Health Services)

We also ask that students self isolate at home for 14 days if the answer would be positive in regards to any of the following questions.

Have you or a family member had close contact with someone who is suspected or confirmed to have COVID-19 in the prior 14 days?

Have you traveled outside of the New England area?

## Symptoms of Covid19-

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- for the latest updates click this link

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## Campus Safety

To minimize exposure and minimize the spread of illness, we plan to

- Use physical distancing, including, where appropriate
  - Reducing room capacities
  - Spreading apart seating in classrooms
  - Moving some classes to larger spaces
- Modify certain activities, where appropriate
  - Singing in chapel will temporarily be listening only
  - Physical education classes- outside only for start of school, with re-evaluation as winter weather arrives
  - Field Trips modified to be outdoor trips only- parents will be asked to provide extra transportation
- Reduce potential spread by
  - Providing hand sanitizer, asking students to use hand sanitizer before each class
  - Providing antiseptic wipes, supervising students wiping down desk area at end of day, or at end of use by individual students
  - Asking students to wipe sink faucet handles and door handles after use of common areas
  - Common areas cleansed daily
  - Limit contact with parents and guests while at school - a staff member will wait with students by the exit door for parental pick up, negating the need for parents to enter building to pick up student
  - Entering school buildings: parents and guests will be asked if they have had any exposure or fever prior to entering, if they have traveled out of New England, if their answer is positive, they will not be allowed to enter.
  - It is not the intent to keep parents out of the school building and these policies will be continually evaluated as we believe the parents are an important part of our school
  - Lunch and chapels: students and staff only

- Students will have assigned seating/ changes may be necessary in order to meet all students needs
- Teachers will take attendance for each class daily in order to assist the Department of Public Health with any potential investigations
- School events: evaluated and modified on a case-by-case basis; some events may need to be cancelled
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- Limit exposure to other students or staff by those who may be ill by:
  - Asking parents to check temperatures of students daily
  - keep home a student who has any fever, or illness, including mild illnesses, and to notify the school of the circumstances
  - If any symptoms of Covid19 student must be tested and provide medical documentation of negative test results before returning to school, or stay home for 10 days and be at least 24 hours free of fever prior to returning
  - Asking parents TO NOTIFY THE SCHOOL DIRECTOR ASAP if student or any family member is exposed to a person who tests positive for COVID-19
  - Asking parents to notify director if their child has any symptoms of Covid19
  - staff to check temperatures and stay home if they have fever or are symptomatic and notify the director.
  - If any symptoms of Covid19 staff must be tested and provide medical documentation of negative test results before returning to school, or stay home for 10 days and be at least 24 hours free of fever prior to returning
  - Students who develop symptoms of Covid19 while at school will be evaluated by the school nurse, isolated in a separate room, and required to wear a mask, parents will be contacted and instructed to pick up the student and all protocols listed above regarding testing and isolation and parental notification will be followed.
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- Face coverings
  - We are carefully monitoring health requirements and currently do not plan to require masks. Masks may be required for special classes or situations where distancing cannot be maintained.
  - We will support any staff member or student who wishes to wear a mask.

## Exposure plan

- Student/Staff exposed to a person who tests positive for Covid-19
  - Parent or staff member to inform director as soon as aware of situation
  - Director will inform all parents, students and staff of exposure without revealing the name of the person exposed, unless approval is given by the person exposed. Director will also notify NH Dept. of Health and Human Services NH DHHS, Division of Public Health Services (DPHS)
  - Communication will be made by email or text messaging to all parent/guardians

- School will be conducted online for 2 weeks and/or for 2 weeks after last known exposure/ positive case
- All desks, tables, chairs, surfaces, handles, etc in school will be cleansed with sanitizing solutions.
- Family member of staff/student potentially exposed to COVID-19
  - Staff/student will be asked to stay home (quarantine) until potential contact is determined to not have COVID-19 or for 14 days after last exposure if contact tests positive for COVID-19

## **Support**

- HA will provide classroom instruction through Google Hangouts/ Google Classroom and Canvas if students are unable to attend traditional in-class instruction due to illness/fever. Classroom instruction will be on the same time schedule as in-classroom instruction.
- All students are required to have their own computer, smartphone or tablet for use during remote instruction. If the family is unable to provide, they are to notify school at the beginning of the school year. The school has a limited number of computers available that can be loaned to students.
- Teachers who cannot attend due to potential exposure or health risk issues may teach using online resources. School administration will provide supervision of the classroom as needed.
- Should local or state governmental agencies require us to suspend in-person classes, we will transition to a distance-learning model. We are committed to continuing to provide high-quality academic instruction regardless of the method of delivery.

Further helps from NH Division of Public Health

Travel and employee health

<https://www.dhhs.nh.gov/dphs/cdcs/covid19/documents/employee-travel-guidance.pdf>

Self-isolation

<https://www.dhhs.nh.gov/dphs/cdcs/covid19/documents/covid-19-faq.pdf>

Self quarantine

<https://www.dhhs.nh.gov/dphs/cdcs/documents/self-quarantine-covid.pdf>

