

LEA ARP ESSER Plan: "A Plan for the LEA's Use of ARP ESSER Funds"

Please submit in both Excel and PDF form to ESSER@doe.nh.gov by 2/23/2022.

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under the American Rescue Plan ("ARP") Act of 2021, provides New Hampshire over \$350 million to support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the coronavirus disease 2019 ("COVID-19") pandemic.

This mandatory template is intended to collect all federally required information from an LEA in a convenient format and to assist LEAs in meeting the federal requirement that, an LEA shall publish an LEA ARP ESSER Plan, which is often called a "school district use of funds plan." See the Department of Education's most current guidance posted here: <https://omb.report/202201-1810-002/doc/117519100>.

For further context, please reference ARPA (<https://www.congress.gov/bills/117/congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER in which the U.S. Department of Education established these requirements (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

- | | | |
|--|---|---|
| 1) School District / Charter School Name: | <u>Hopkinton</u> | → Cell C18 Must be Input for Formulas to Populate Correctly |
| 2) District ID Number: | <u>263</u> | → Autopopulates upon Selection |
| 3) SAU Number: | <u>66</u> | → Autopopulates upon Selection |
| 4) Date of Publication: | <u>8/10/2021, 12/16/2021</u> | |
| 5) Approver Name -
(Superintendent / Head of School): | <u>Michael Flynn, Superintendent</u> | |
| 6) Email & Telephone: | <u>mflynn@sau66.org 603-746-5186, Ext. 2251</u> | |

II. Transparency and Accessibility

- 1) This plan for the LEA's Use of ARP ESSER funds was published and made publicly available online at the following specific web address:

Yes - Description Required

Description:

There was a School Board meeting on 8/10/21 that included a public hearing on uses. This meeting, there was also discussion on the safe learning plan. The plan was emailed to all staff and parents on 8/12/21 and the uses document is a live document on the district website www.hopkintonschools.org under the business department tab.

- 2) The plan is in an understandable and uniform format (please choose one):

Yes - Description Required

Description:

The document is on the www.hopkintonschools.org website under the business department tab and is detailed by use.

- 3) The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, orally translated (please choose one):

Yes - Description Required

Description:

Upon request is provided in an alternative format accessible to a parent who is an individual with a disability as defined by the ADA. Will translate to any language requested.

- 4) The plan, upon request by a parent who is an individual with a disability, is provided in an alternative format accessible to that parent (please choose one):

Yes - Description Required

Description:

Will translate to any language requested.

III. Stakeholder Engagement

Best Practices in Implementing ARP ESSER LEA Use of Funds Plan

- 1) How the LEA provided the public the opportunity to provide input in the development of the LEA's plan for the use of ARP ESSER funds:

Yes - Description Required

Description:

Public input was solicited at the 8/10/21 School Board Meeting as well as indicated in email sent to staff and parents on the plan. Survey was also done to the school community stakeholders. Survey included all stakeholders (staff, parents, students and community at large).

- 2) How the LEA took public input into account regarding the development of the LEA's plan for the use of ARP ESSER funds (please choose one):

Yes - Description Required

Description:

Surveys were completed to gain information.

- 3) How the LEA engaged in meaningful consultation with specific stakeholders, including, but not limited to:
a. Students (please choose one):

Yes - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID.

i) Number of total responses: 17

ii) Uses consulted on: use of funds

iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services.

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Send the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website.

- b. Families (please choose one):

Yes - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID.

i) Number of total responses: 170

ii) Uses consulted on: use of funds

iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Send the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website.

- c. School and district administrators, including special education administrators (please choose one):

Yes - Description Required

1) Description:

Multiple leadership team meetings to discuss uses of ESSER funds as well as the survey was sent out.

i) Number of total responses: 8

ii) Uses consulted on: use of funds

iii) Description of feedback received:

Hiring staff for learning loss as well as for students that were impacted because of COVID or the quarantine period.

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Survey sent out and meetings

4) Ongoing:

d. Teachers, principals, school leaders, other educators, school staff, and their unions (please choose one):

Yes - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID.

i) Number of total responses: 16

ii) Uses consulted on: use of funds

iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Sent the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website.

e. Tribes, if applicable (please choose one):

No

1) Description:

N/A

i) Number of total responses:

ii) Uses consulted on:

iii) Description of feedback received:

Please indicate how consultation was:

2) Inclusive:

3) Widely advertised and available:

4) Ongoing:

f. Civil rights organizations, including disability rights organizations (please check one):

Somewhat - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID. Homeless liason which is Director of Student Services works with all to ensure needs are addressed.

- i) Number of total responses: Included in the community number above*
- ii) Uses consulted on: use of funds*
- iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services*

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Sent the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website. Also meetings with parents with students with disabilities we ask questions.

- g. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migratory students, children who are incarcerated, and other underserved students (please choose one):

Somewhat - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID. Homeless liason which is Director of Student Services works with all to ensure needs are addressed.

- i) Number of total responses: Included in the community number above*
- ii) Uses consulted on: use of funds*
- iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services*

Please indicate how consultation was:

2) Inclusive: Direct Communication

3) Widely advertised and available: Sent the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website.

- h. Community-based organizations, including partnerships to promote access to before and after-school programming (please choose one):

Somewhat - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID. Work with Boys and Girls Club and After School Organization.

- i) Number of total responses: Included in the community number above*
- ii) Uses consulted on: use of funds*
- iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services*

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Sent the survey link out

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website. Also meetings with parents with students with disabilities we ask questions.

- i. Early childhood education providers and families, including partnerships to ensure access to and continuity of care for families with children of different ages, particularly as they transition to school (please check one):

Somewhat - Description Required

1) Description:

Survey was done to students as well as testing was completed to determine what needs if any exist due to COVID.

- i) Number of total responses: Included in the community number above*
- ii) Uses consulted on: use of funds*
- iii) Description of feedback received: Top 3 for the survey responses were hire staff, facilities/space and disability services*

Please indicate how consultation was:

2) Inclusive: Direct communication

3) Widely advertised and available: Sent the survey link out on all listserves and was on district website to get input.

4) Ongoing: Have ongoing live document with the uses and estimated cost as well as the plan on the district website. Also meetings with parents with students with disabilities we ask questions.

IV. Supporting the Continuous and Safe Operation of In-Person Learning

- 1) The extent to which and how LEA ARP ESSER funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning:

Note: Federal regulation on this plan requires such reporting, but does not require adoption of CDC safety recommendations. The NH DOE recognizes schools will implement localized safety measures based on the guidance provided by the CDC, NH Public Health, and local public health officials.

Description During SY 2021-2022:

The District is following the NHDHHS and CDC recommendations for isolation and quarantine. That being said, some of our funds are being used for the following: Cover a staff member that is unable to come in to the District, but no remote work is possible; tutoring for students that need additional help due to being out of school. This could be during or after the time.

V. Addressing the Academic Impact of Lost Instructional Time (At least 20 percent of an LEA's Allocation)

- 1) How the LEA will identify individual student learning loss, including among students most likely to have experienced the impact of lost instructional time on student learning, such as:
- a. Students who did not consistently participate in remote instruction when offered during school building closures;
 - b. Students who have missed the most in-person instruction during the 2019-2020 and 2020-2021 school years; and
 - c. Students most at-risk of dropping out of school.

Description During SY 2021-2022:

Administration looked at the student testing and numbers in the class to determine gaps if any. At this time, reading in the lower elementary school (P-3) as well as tutoring for all students as needed due to a COVID absence.

- 2) How the LEA will use the funds it reserves to address the academic impact of lost instructional time through:

Description During SY 2021-2022:

Additional reading/literacy interventionist at Harold Martin (P-3), tutoring for quarantined students and staff coverage at HMHS due to COVID.

Description During SY 2022-2023:

At this time, Additional 5th grade class as the 4th grade class this year was added with ESSER II funds due to the size and the impact of remote learning for grade 3 and part of grade 2. Due to the additional 5th grade, we will need PE/Wellness time as well. Additional English classes at the middle school and the continue of additional reading/literacy intervention at Harold Martin School.

Description During SY 2023-2024:

TBD

- 3) How the LEA will use the funds it reserves to address the academic impact of lost instructional time through:
- a. Individualized tutoring, including providing stipends to teachers for intensive, supplemental tutoring (please choose one):

Yes - Description Required

Description:

As indicated above, we will use a tutor to help with needs due to lost instructional time.

- b. Teacher-directed professional development, in which teachers choose the professional development opportunities best suited to their career pathway and current learner needs (please choose one):

No

Description:

Staff does have PD funds in the budget for this. If funds run out, we would look at the grant to provide funding.

- 4) How the LEA will produce evidence of the effectiveness of evidence-based learning loss interventions employed:

Description:

STAR, Aim Web, state testings, etc. results.

VI. Addressing Learner and Community Needs (Up to 80 percent of an LEA's Allocation)

- 1) After accounting for the funds reserved under section 2001(e)(1) of the ARP Act, how the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e)(2) of the ARP Act (See Appendix A):

Description During SY 2021-2022:

Using funds under 2A. Additional literacy interventionist support at HMS, tutoring for quarantined students, staff coverage due to COVID.

Description During SY 2022-2023:

We will look to use funds to address learning loss under 1 in Appendix A, as well as 2A - Additional class at MSS to lower class size to ensure student learning, additional PE and wellness due to the additional class at MSS, additional literacy interventionist support at HMS and additional class support at HMHS for English.

Description During SY 2023-2024:

We will look to use funds to address learning loss under 1 in Appendix A, as well as 2A.

- 2) After accounting for the funds reserved under section 2001(e)(1) of the ARP Act, how the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e)(2) of the ARP Act (See Appendix A):

- a. Providing individualized instruction:

During SY 2021-2022 (select one):

During SY 2022-2023 (select one):

During SY 2023-2024 (select one):

Description of all SYs - 2021 to 2024:

We will be providing additional literacy interventisit support during 2021-22 and 2022-23. During 2022-23 we will be using funds to address learning loss through the implementation of evidence-based interventions as defined in Appendix A - ARPA Statutory Excerpt.

- b. Addressing educator fatigue, including providing performance-based bonuses to teachers:

During SY 2021-2022 (select one):

During SY 2022-2023 (select one):

During SY 2023-2024 (select one):

Description of all SYs - 2021 to 2024:

- c. Improving family engagement:

During SY 2021-2022 (select one):

During SY 2022-2023 (select one):

During SY 2023-2024 (select one):

Description of all SYs - 2021 to 2024:

At this time this has not been identified as a need, however if it does we will reevaluate.

- 3) The LEA's use of funds to address the following additional needs identified in the New Hampshire Department of Education's robust, statewide consultation with stakeholders:

- a. What amount and percentage of the LEA's total allocation will be administered under school leader discretion:

Amount:

Percentage:

Description of allocation methodology including the extent to which it reflected student need for, at minimum, Special Education, Free and Reduced-Price Lunch, and English Language Learners:

The District looked at the survey results, staffing requests, Administrators requests to determine funds to be allocated.

- b. What amount and percentage of the LEA's total allocation will be used to support Career and Technical Education:

Amount: 0

Percentage:

Description, including funds used to support learner obtainment of industry-recognized credentials:

Nothing known at this time, but if something arises we will reevaluate and adjust if necessary.

- c. The extent to which funds will be used to provide access to course access opportunities, including advanced, elective, and remedial courses provided outside of the residential public school that a learner could not otherwise access:

During SYs 2021-2024 (select one): No

Description of all SYs - 2021 to 2024:

Nothing known at this time, but if something arises we will reevaluate and adjust if necessary.

VII. Addressing the Unique Needs of All Learners

- 1) How the LEA will ensure that the interventions it implements will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

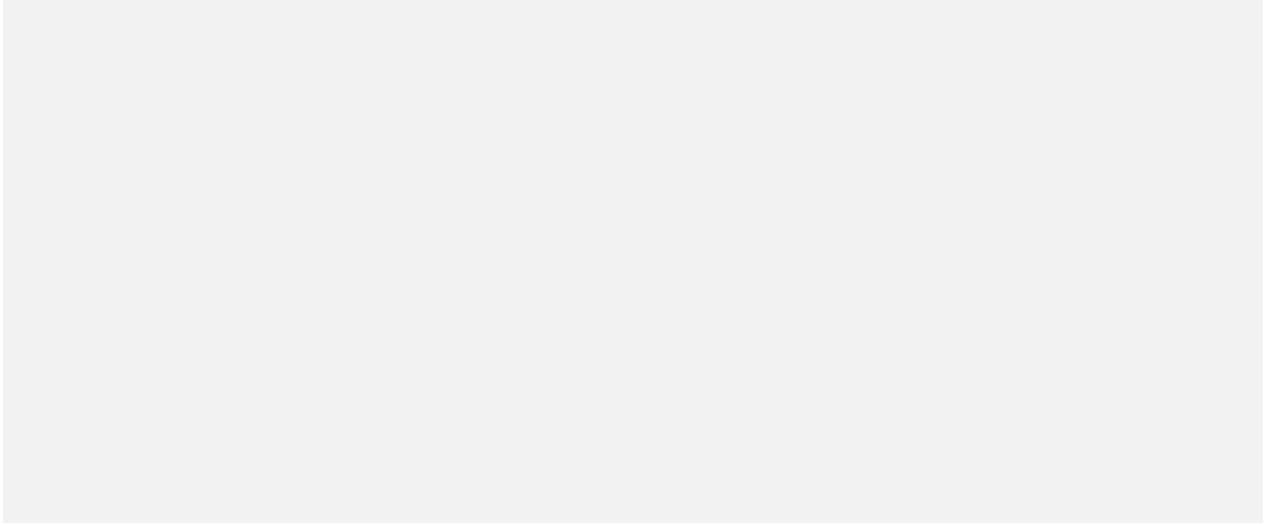
Description:

We have surveyed the school community stakeholders and have determined the needs at this time. We will continue to gather student data through our student service departments along with data team meetings throughout the district.

VIII. Addressing Unique Renovation, Air Quality and/or Construction Needs

- 1) If the LEA plans to use or has used any portion of ARP ESSER funds for construction projects, describe those projects below. Each project should be addressed separately. If needed, LEAs may submit additional supporting information. Please insert "N/A" if this category is not applicable to your plan. Please also note that these projects are subject to the NHDOE's prior conceptual and final approval:
[ESSER Funded Construction](#).

Description:



X. Authorization

**Please print and sign this page. Return a signed version with your completed packet to :*

ESSER@doe.nh.gov



3/3/2022

Approver Signature - Superintendent / Head of School

Date

Michael T. Flynn

Printed Name - Superintendent / Head of School

Appendix A: ARPA Statutory Excerpt

Appendix A. ARPA Statutory Excerpt

(e) USES OF FUNDS.—A local educational agency that receives funds under this section—

(1) shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 (20U.S.C. 6311(b)(2)(B)(xi)), students experiencing homelessness, and children and youth in foster care; and

(2) shall use the remaining funds for any of the following:

(A) Any activity authorized by the Elementary and Secondary Education Act of 1965.

(B) Any activity authorized by the Individuals with Disabilities Education Act.

(C) Any activity authorized by the Adult Education and Family Literacy Act.

(D) Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006.

(E) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.

(F) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.

(G) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.

(H) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.

(I) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.

(J) Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the Individuals with Disabilities Education Act and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.

(K) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.

(L) Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.

(M) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

(N) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—

(i) administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction;

(ii) implementing evidence-based activities to meet the comprehensive needs of students;

(iii) providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment; and

(iv) tracking student attendance and improving student engagement in distance education.

(O) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.

(P) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.

(Q) Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.

(R) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Appendix B. Interim Final Requirements of ARP ESSER Excerpt

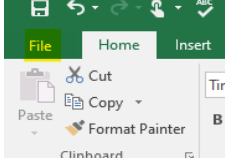
Appendix B. Interim Final Requirements of ARP ESSER Excerpt

(2) LEA ARP ESSER Plan.

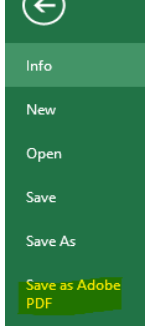
- (a) Each LEA that receives ARP ESSER funds must submit to the SEA, in such manner and within a reasonable timeline as determined by the SEA, a plan that contains any information reasonably required by the SEA. The plan, and any revisions to the plan submitted consistent with procedures established by the SEA, must describe—*
- (i) The extent to which and how the funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning;*
 - (ii) How the LEA will use the funds it reserves under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs;*
 - (iii) How the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e) of the ARP Act; and*
 - (iv) How the LEA will ensure that the interventions it implements, including but not limited to the interventions under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time, will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.*
- (b) In developing its ARP ESSER plan, an LEA must—*
- (i) Engage in meaningful consultation—*
 - (A) With stakeholders, including: Students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions; and*
 - (B) To the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students; and*
 - (ii) Provide the public the opportunity to provide input and take such input into account.*
- (c) An LEA's ARP ESSER plan must be—*
- (i) In an understandable and uniform format;*
 - (ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent;*
 - (iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent; and*
 - (iv) Be made publicly available on the LEA's website.*

Please follow these steps once all tabs of your Districts Excel workbook are completed.

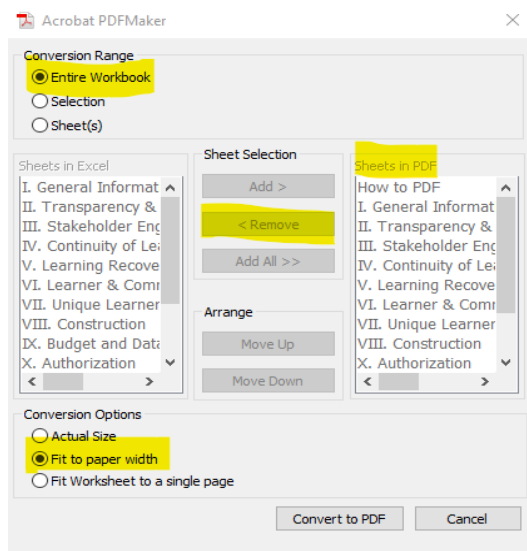
1) Go to File:



2) Select "Save as Adobe PDF":



3) Select "Entire Workbook" and "Fit to paper width." Locate the "IX. Budget and Data Reporting" tab from the list beneath "Sheets in PDF." Select "Remove." The reason is because this spreadsheet is so large, that the information will not easily transpose. The IX. Budget and Data Reporting tab will need to be printed manually from Excel and sent along with the rest of your materials. The X. Authorization tab will also need to be printed manually from Excel. The print range within the Excel workbook has been established for all tabs outlined.



3) Items due to the NHDOE by 02/23/2022:

- A. NH ARP ESSER LEA Fund Use - Excel Workbook
 - i. Print the "IX. Budget and Data Reporting" and "X. Authorization" tabs from Excel file
 - ii. Manually print and sign the "X. Authorization" tab from Excel file
- B. NH ARP ESSER LEA Fund Use - PDF Version

C. Return each item listed above in one email message to ESSER@doe.nh.gov (4 separate attachments)