REOPENING PLAN - FALL 2020
LEAF Charter School, 6A Baine Road, Alstead, NH 03602

GOALS
➔ Maintain and protect the health and safety of students, staff members, and families
➔ Continue to engage students with challenging academic material
➔ Support socio-emotional health and appropriate social interactions
➔ Stay committed to our vision of creating “a community of learners inspired to create, collaborate, and contribute, both in and out of school settings, for their entire lives”

ESSENTIAL GUIDELINES
➔ Any student or staff member who is experiencing symptoms of COVID-19 or other illness (coughing, fever, sore throat, loss of smell, etc.) will NOT attend school and WILL inform LEAF administration immediately.
➔ Any student or staff member who has been exposed to a suspected or confirmed case of COVID-19 will NOT attend school and WILL inform LEAF administration immediately.
➔ Until a proven vaccine or effective treatment is available for COVID-19, LEAF will not return to a “normal” mode of in-person instruction. Even the “Green” mode (see below) mandates many precautions.
➔ Anyone who is unable or unwilling to comply with the mandated precautions will be required to participate remotely (Red Mode). All protocols will be strictly enforced for the health and safety of the community.

COMMUNICATION
➔ Staff and families will be informed as soon as possible of a confirmed case of COVID-19 at LEAF
➔ Critical information (i.e., confirmed exposure) will be shared via automated phone call
➔ Any school closing or delay will be posted on the LEAF Facebook page and the WMUR website
➔ Less urgent information will be shared through email
➔ Please call the office (603-352-1829) or email info@leafschoolnh.org about student illness or absence
➔ Please do not call or text Dakota’s personal cell phone (603-296-5893) unless it is an emergency

PERSONAL PROTECTIVE EQUIPMENT & SOCIAL DISTANCING
➔ All staff and students will maintain at least 6’ of social distance whenever possible
➔ Anyone in or near the school building will keep an appropriate face covering (2+ ply) ready at all times
➔ LEAF has a limited supply of masks available for students who have lost or forgotten their own
➔ Reusable masks should be washed between uses
➔ Masks should not be shared between users
➔ All LEAF community members are strongly encouraged to wear masks in public to prevent community spread

CLEANING PROTOCOLS
➔ Daily sanitation of common spaces, per CDC guidelines
➔ Disinfecting high-touch surfaces between each class (every 90 minutes throughout the day)
➔ Hand washing & use of hand sanitizer encouraged / monitored throughout the day
➔ Doors & windows will be open as much as possible to increase air circulation and diminish any potential virus load

USE OF DEVICES & OTHER MATERIALS
➔ Students may use their own laptops OR sign out a LEAF Chromebook for use all year (deposit required)
➔ Students should use only their own (personal or LEAF) device throughout the school day - no shared devices
➔ LEAF will issue a school supply list of necessary materials (pencils, notebooks, etc.) that families should provide
➔ Students should use only their own supplies, which they may store in their lockers or backpacks

OTHER INFORMATION
➔ Anyone entering the building will be screened at the front door for relevant symptoms and exposure
➔ Anyone who develops new symptoms during the school day will be isolated & sent home immediately
➔ Physical contact (hugging, sitting on laps, etc.) is not permitted on school grounds
➔ Sharing of food, beverages, utensils, etc. is not permitted
➔ All visitors to the school building are required to wear masks
# MENU OF CONDITIONAL OPTIONS

★ LEAF’s Board of Trustees will review school status (Green Mode, Yellow Mode, Red Mode) monthly
★ LEAF’s Director has the authority to change modes at any time, based on pertinent information
★ Families will choose their mode of engagement via survey by August 7th. For example, if LEAF is in “Green” mode, but a family has a particular health concern, they may choose to engage at a “Yellow” or “Red” level.
★ In-person classes will be sized to maintain safe social distance. For this reason, any family requests for changes in mode (i.e., changing to “Yellow” when you had previously selected “Red”) during the school year will be based on available space within classrooms, and will be at the discretion of the Director.

<table>
<thead>
<tr>
<th>CONDITIONS</th>
<th>GREEN MODE</th>
<th>YELLOW MODE</th>
<th>RED MODE</th>
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<tbody>
<tr>
<td>- Regional caseloads* (New England) decreasing; and</td>
<td>- Regional caseloads* (New England) remaining low / steady; and</td>
<td>- Regional caseloads* (New England) increasing rapidly; or</td>
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<tr>
<td>- No confirmed exposure at LEAF; and</td>
<td>- No confirmed exposure at LEAF; and</td>
<td>- Confirmed exposure at LEAF; or</td>
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<td>- Vast majority (90%+) of LEAF staff members willing &amp; able to teach in person; and</td>
<td>- Majority (50-90%) of LEAF staff members willing &amp; able to teach in person; and</td>
<td>- Minority (less than 50%) of LEAF staff members willing or able to teach in person; or</td>
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<tr>
<td>- Vast majority (90%+) of LEAF families are willing &amp; able to send students to school</td>
<td>- Majority (50-90%) of LEAF families are willing &amp; able to send students to school</td>
<td>- Minority (less than 50%) of LEAF families are willing or able to send students; or</td>
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<tr>
<td>CLASSES</td>
<td>- Primarily in person</td>
<td>- Partially in person; Hybrid schedule of some days at LEAF, some at home / online</td>
<td>- Entirely online</td>
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<td>- Held outside whenever possible</td>
<td>- Held outside whenever possible</td>
<td>- Outside activities and other opportunities for physical engagement will be assigned or encouraged whenever possible</td>
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<td>- Maintaining social distance (6’) is required &amp; is clearly marked in classrooms &amp; other shared areas</td>
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<td>- Additional socio-emotional supports will be provided to maintain positive social interaction</td>
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<td>- Masks required at all times indoors and whenever in close proximity outdoors</td>
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<td>TRANSPORTATION</td>
<td>- LEAF bus will continue to operate on its regular schedule &amp; normal capacity (14 students + 1 driver)</td>
<td>- LEAF bus will operate on a hybrid schedule with limited capacity (7 students + 1 driver)</td>
<td>- LEAF bus will not operate</td>
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<td>- Masks required at all times</td>
<td>- Masks required at all times</td>
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<tr>
<td>- All students are strongly encouraged to take precautions when carpooling / riding together</td>
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<tr>
<td>FOOD SERVICE</td>
<td>- LEAF Cafe will continue to operate on its regular schedule &amp; normal capacity (4-6 students + 1 teacher in the kitchen)</td>
<td>- LEAF Cafe will operate on a hybrid schedule with limited capacity (1-2 students + 1 teacher in the kitchen)</td>
<td>- LEAF Cafe will operate entirely online</td>
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<td>- Food for staff &amp; students will be pre-ordered and served in individually wrapped portions</td>
<td>- Food for staff &amp; students will be pre-ordered and served in individually wrapped portions</td>
<td>- Students will research &amp; cook at home (with the teacher’s guidance) and share their results</td>
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<td>- Masks, gloves, apron, &amp; head-covering required at all times in the kitchen</td>
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<td>- Social distance (6’) required when eating (even outside)</td>
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**RESOURCES**

- [NH Dept of Education K-12 School Back-to-School Guidance](https://www2.deped.state.nh.us)
- [CDC K-12 Planning & Readiness Tool](https://www.cdc.gov)
- Many other state and district plans, including Vermont, California, Goffstown (NH), Acton-Boxboro (MA), & others