



New Hampshire

**Department of Education**

**NHED ESSER Programmatic Monitoring  
Corrective Action Plan**

*(Use a separate form for each Corrective Action Item)*

**LEA Name: Manchester**

Polly Golden  
Name of person completing this form

December 5, 2022  
Date

**Finding Number: 1 – VI Construction Requirements**

**Description of Finding: The LEA did not submit procedures for equipment/inventory management & record retention**

Please check the box that most appropriately matches the LEA’s status in implementing the Corrective Action Plan (“CAP”). Please also provide any documentation that supports the LEA’s assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Fully implemented
- (3) No further action required (provide detailed explanation below)

If option (1) is selected, please explain the implementation status as well as the anticipated completion date in the space below:  
Fiscal 113 Inventories and Safety 126 Records Retention Manchester School District Policies are attached.

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Anticipated Completion Date: Completed 12/8/22

If option (2) or (3) is selected, please explain how the plan was implemented or why no further action is required in the space below:

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The policies are in place in the Manchester School District and are attached to this submission.

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***Please return to Ellen.C.Podgorski@doe.nh.gov at the Division of Learner Support***



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**LEA Name: Manchester**

Polly Golden  
Name of person completing this form

December 5, 2022  
Date

**Finding Number: 2 – VI Construction Requirements**

**Description of Finding: The LEA did not submit evidence of compliance with Davis-Bacon requirements for McLaughlin, Northwest, & Webster**

Please check the box that most appropriately matches the LEA’s status in implementing the Corrective Action Plan (“CAP”). Please also provide any documentation that supports the LEA’s assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Fully implemented
- (3) No further action required (provide detailed explanation below)

If option (1) is selected, please explain the implementation status as well as the anticipated completion date in the space below:

Page 2 of the Notice to Proceed is attached. This page that is part of each Notice to Proceed acknowledges compliance with Davis-Bacon requirements

Anticipated Completion Date: 12/8/22

If option (2) or (3) is selected, please explain how the plan was implemented or why no further action is required in the space below:

Page 2 of the Notice to Proceed is attached. This page that is part of each Notice to Proceed acknowledges compliance with Davis-Bacon requirements

***Please return to [Ellen.C.Podgorski@doe.nh.gov](mailto:Ellen.C.Podgorski@doe.nh.gov) at the Division of Learner Support***



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**LEA Name: Manchester**

Polly Golden  
Name of person completing this form

December 5, 2022  
Date

**Finding Number: 3 – VI Construction Requirements**

**Description of Finding: The LEA did not submit insurance documentation (performance & payment bonds) for McLaughlin, Northwest, & Webster**

Please check the box that most appropriately matches the LEA’s status in implementing the Corrective Action Plan (“CAP”). Please also provide any documentation that supports the LEA’s assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Fully implemented
- (3) No further action required (provide detailed explanation below)

If option (1) is selected, please explain the implementation status as well as the anticipated completion date in the space below:

Fully executed payment and performance bonds are attached for McLaughlin, Northwest, & Webster

Anticipated Completion Date: 12/8/22

If option (2) or (3) is selected, please explain how the plan was implemented or why no further action is required in the space below:

Fully executed payment and performance bonds are attached for McLaughlin, Northwest, & Webster

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**LEA Name: Manchester**

Polly Golden  
Name of person completing this form

December 5, 2022  
Date

**Finding Number: 1 Activities Selected for Further Programmatic Review**

**Description of Finding:**

Please check the box that most appropriately matches the LEA’s status in implementing the Corrective Action Plan (“CAP”). Please also provide any documentation that supports the LEA’s assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Fully implemented
- (3) No further action required (provide detailed explanation below)

If option (1) is selected, please explain the implementation status as well as the anticipated completion date in the space below:

Explanation from Payroll Supervisor, Pay history, and personnel information is attached

Anticipated Completion Date: 12/8/22

If option (2) or (3) is selected, please explain how the plan was implemented or why no further action is required in the space below:

Explanation from Payroll Supervisor, Pay history, and personnel information is attached

***Please return to Ellen.C.Podgorski@doe.nh.gov at the Division of Learner Support***