



Bylaws Subcommittee Meeting Agenda

Date and Time	Tuesday, May 23, 2023 <i>5:15-5:30 PM – Pre-meeting (agenda & topic review, <u>optional</u>)</i> 5:30-7:30 PM – Bylaws Subcommittee Meeting
Public Location	Rochester Recreation Center, Lower Level Conference Room, 150 Wakefield St, Rochester, NH 03867 View map
Virtual Location	Video call link: https://meet.google.com/hxo-kopp-niv

5:30 PM 5 minutes	Welcome and member check-in Meeting norms and verification of member quorum Review of draft meeting minutes from May 9, 2023
5:35 PM 105 minutes	Distribution and review of working bylaws comparison document Bylaws Review by section <i>Source document “SAC ByLaws 9-14-2016.docx.”</i> Meetings and Procedures <ul style="list-style-type: none">- Public Comment- Individual or Organization Comment- Special Meetings- Quorum- Votes- Minutes- Subcommittees / Priority Committees- SAC Members as Liaisons- SPP/APR Annual Report Amendments and Operative Date of Bylaws
7:20 PM 5 minutes	Prioritize group takeaways Produce a T-chart for any next steps (<i>if needed</i>)
7:25 PM 5 minutes	Looking ahead to the next meeting (<i>time/date/scope</i>) Adjourn meeting

NH SAC Bylaws Subcommittee Member List

Holly Carman, *Chair*

Joseph Costanzo

Esther Kennedy

Gregory Magoon

Jennifer Pike

Janet Reed

Karen Rosenberg

Moira Ryan

Karen Stokes,
Vice Chair

Tracy Walbridge,
Secretary

Meeting notes

Follow Up Item	Person Responsible	Due Date