



Education for Homeless Children and Youth (EHCY)

Subtitle VII-B of the McKinney-Vento Act ¹

Competitive Sub Grant Application

2022 REQUEST FOR APPLICATIONS

Application due date: June 3, 2022

Issued: May 12, 2022

Optional webinar: May 16 – 10:00 am

3 Year Funding Cycle for School Years 2022-2025

Contact:

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¹ Subtitle VII-B of The McKinney-Vento Homeless Assistance Act authorizes the federal [Education for Homeless Children and Youth \(EHCY\) Program](#) and is the primary piece of federal legislation dealing with the education of children and youth experiencing homelessness. It was reauthorized by the Every Student Succeeds Act, December 10, 2015.

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SECTION I RFA Overview

A. General Information

The Education for Homeless Children and Youth (EHCY) program was enacted in 1987 as Title VII Subtitle B of the Stewart B. McKinney Homeless Assistance Act. Congress renamed this legislation the McKinney-Vento Homeless Assistance Act which was reauthorized as part of ESEA in 2001. In December 2015, the legislation of the Every Student Succeeds Act (ESSA) Pub.L.114-95 reauthorized the McKinney-Vento Homeless Assistance Act EHCY program. The intent of this legislation is to ensure all children and youth impacted by the loss of fixed, regular, and adequate housing receive a quality public education.²

B. Rationale

This Request for Applications (RFA) has been issued for the purpose of soliciting proposals from local education agencies (LEAs) for the development of programs which meet the educational needs of homeless children and youth and the requirements of the McKinney-Vento Homeless Assistance Act, Subtitle VII-B, Education for Homeless Children and Youth. As required by the EHCY Program, grants will be awarded on a competitive basis to LEAs.³

C. Purpose of the Program

The McKinney-Vento Education of Homeless Children and Youth Grant Program is designed to promote the enrollment, attendance, and educational success of homeless children and youth in schools and other educational services for which they are eligible, including Head Start, Even Start, and pre-school programs administered by the LEA. To accomplish this mission, it is necessary to offer educational and related services to homeless children and youth to supplement the traditional classroom experience. Services provided with McKinney-Vento Act funds must not replace the regular academic program and must be designed to expand upon or improve services provided as part of a school's regular academic program.

D. Funding Guidelines

As required by the McKinney-Vento Homeless Assistance Act, Subtitle VII-B, funds are made available through a competitive sub-grant application process. Sub-grants are awarded on the basis of need for assistance under Subtitle VII-B and the quality of the application. Grants may be used for programs on school grounds or at other facilities. Schools must not provide services in settings within a school that segregate homeless children and youth from other children and youth, except as is necessary for short periods of time for health and safety emergencies, or to provide temporary, special, and supplementary services. Programs on school grounds may also be available to children or youth determined to be at risk of homelessness, failing in, or dropping out of school. However, priority for such services shall be given to homeless children

² Program authority: Subtitle VII-B of the McKinney-Vento Homeless Assistance Act, as amended by Every Student Succeeds Act, (Pub L. 114-95)

³ Sections identified in this paragraph refer to the sections as authorized in 2001. In light of the amendments to the McKinney-Vento Act, Subtitle VII-B EHCY under ESSA, the US Department of Education is expected to issue updated guidance at a future date. Updated information will be posted on the NH DOE website.

and youth. To the maximum extent practicable, services shall be provided through other existing programs that integrate homeless and non-homeless individuals. All school districts are required to develop, review, and revise policies to eliminate barriers to the access to and success in educational opportunities for homeless children and youth, regardless of whether they receive funds under McKinney-Vento.

E. Authorized Activities

Each eligible LEA receiving a grant must use the grant to establish or operate one or more programs that provide services and/or instruction in one or more of the following areas:

- Tutoring, supplemental instruction linked to meeting challenging State content and achievement standards;
- Expedited evaluations of strengths and needs of homeless children and youths, including eligibility for programs and services such as programs for gifted and talented students, children with disabilities, English learners services, services provided under Title I, or similar State or local programs, programs in career and technical education, and school nutrition programs;
- Professional development and other activities for educators and specialized instructional support personnel that are designed to heighten the understanding and sensitivity to the needs of homeless children and youth, and the specific educational needs of runaway and homeless youth;
- Referral services (e.g., medical, dental, mental and other health services);
- Assistance to defray the excess costs of transportation not otherwise provided through Federal, State, or local funding;
- Early childhood education not otherwise provided through Federal, State or local funding;
- Services and assistance to attract, engage, and retain homeless children and youths, particularly homeless children and youth who are not enrolled in school;
- Before/after-school mentoring and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities;
- If necessary, payment of fees and other costs related to records necessary to enroll homeless children and youths in school;
- Education and training for parents and guardians about the rights of homeless children and youth, resources available and other activities designed to increase meaningful involvement of parents and guardians of homeless children and youths in the education of their children and youth;
- Costs for development of coordination between school and agency services;
- Specialized instructional support including violence prevention and referrals for such services
- Services needed as arise from domestic violence;
- Supplies and adaptation of space for non-school facilities;
- School supplies, including at temporary housing; and
- Other extraordinary or emergency assistance needed to enable homeless children and youths to attend school and participate fully in school activities.

F. Eligibility

Any LEA or LEA consortium formed for the purpose of this grant, that serves an identified homeless population of children and youth located within New Hampshire, is eligible to apply for McKinney-Vento Sub Grant funds. A district may submit, or be included in, no more than one proposal.

The term "*homeless children and youth*" is defined as:

- *Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels trailer parks, or camping grounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.*
- *Children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings.*
- *Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.*
- *Migratory children who qualify as homeless because they are living in circumstances described above.*⁴

G. Funds Available

- **Source of funds:** 100% federal funds to NH Department of Education by the US Department of Education, EHCY Program.
- **Amount Available:** Awards will be dependent on the NH Department of Education receipt of federal grant funds. It is estimated that \$270,000.00 will be available for the selected sub-grant programs for the 2022-2023 school (program) year. ⁵ Similar amounts expected for subsequent funding years (2023-2024 and 2024-2025)
- **Size of Grants:** As required by the EHCY program of the federal McKinney-Vento Act, funds will be awarded to LEAs on a competitive basis. Selection will be based on the quality of applications received, demonstration of need, and capacity to fulfill the application requirements. Anticipated number of sub-grants for the 2022-2023 year to be awarded:
 - Two (2) LEA sub-grants of up to \$75,000
 - Three (3) LEA sub-grant of up to \$25,000
 - Three (3) LEA sub-grants of up to \$15,000
- **Grant Period:** The NH Department of Education is anticipating the funding of the Education of Homeless Children and Youth (EHCY) Program sub grants for a three-year period based on the availability of federal funds. The RFA is for a three-year funding cycle (2022-2025). Sub-grants will be funded in yearly increments starting July 1, 2022 through September 30,

⁴ Definition of homeless children and youth as specified in the McKinney-Vento Act, Subtitle VII-B Education, EHCY.

⁵ Per Preliminary Fiscal Year 2022 Education for Children and Youth Allocations for the 2022-2023 School Year.

2023. Sub grantees will be required to submit an application for continuing funds for the second and third years of the funding cycle. A grant report and evaluation data are required each year of the funding cycle

H. Review of Proposals and Grant Awards

Complete proposals will be reviewed and rated by a committee of professionals. Proposals must be submitted on the application template, follow the RFA outline and provide sufficient detail so reviewers have a clear picture of the intended project and expected outcomes. Proposals will be rated according to the application evaluation criteria identified in the scoring rubric Applicants are advised to review the scoring rubric when writing their proposals.

The Department reserves the right to make grant awards under this program without discussion with the applicants. Therefore, proposals should be submitted in the most favorable terms from both a technical and cost standpoint. All awards are dependent upon the New Hampshire Department of Education receiving its allocation from the United States Department of Education.

The Department intends to announce recipients of grant awards by June 24, 2022. Applicants will be notified in writing as to the final disposition of their proposal. GRANTS ARE NOT FINAL UNTIL THE AWARD LETTER IS EXECUTED. APPLICANTS AWARDED FUNDS UNDER THIS GRANT PROGRAM ARE CAUTIONED NOT TO COMMIT SUCH FUNDS UNTIL AN OFFICIAL GRANT AWARD LETTER IS RECEIVED.

I. GRANT AWARD DECISIONS AND DISPOSITION OF APPLICATIONS

Any information submitted as part of a bid in response to this request for application (RFA) (or request for bid (RFB) or request for information (RFI) may be subject to public disclosure under RSA 91-A. In addition, in accordance with RSA 9-F:1, any contract entered into as a result of this RFP (RFI, or RFB) will be made accessible to the public online via the website Transparent NH (<http://www.nh.gov/transparentnh/>). Accordingly, business financial information and proprietary information such as trade secrets, business and financials models and forecasts, and proprietary formulas may be exempt from public disclosure under RSA 91-A:5, IV. If you believe any information being submitted in response to a request for proposal, bid or information should be kept confidential as financial or proprietary information, you must specifically identify that information in a letter to the agency.

The Department reserves the right to award in part; reject any and all applications in whole or in part; and to waive technical defects, irregularities or omissions if, in the Department's judgment, the best interest of the State would be served. After receiving the grant application, the Department reserves the right not to award all grants, to negotiate specific grant amounts, and to select certain grantees regardless of points awarded as part of the evaluation process to meet

federal requirements or State Board of Education priorities. In addition, the Department reserves the right to change the dollar amount of grant awards to meet federal guidelines for grant awards.

All awards are subject to availability of federal funds. Grants are not final until the award letter is executed.

Applicants will be notified in writing of the acceptance or rejection of their proposals. If a proposal is selected for funding, the Bureau of Instructional Support will initiate a grant award. The level of funding and effective dates of the projects will be set forth in the notification of the grant award.

All proposals submitted will be retained by the New Hampshire State Department of Education and will become part of the public domain. After submission, the applicant will provide the proposal for public availability.

J. Program Monitoring

The Department will conduct at a minimum yearly monitoring on all McKinney-Vento EHCY grant programs. Monitoring may consist of, but not limited to site visits, phone, web-based or video “virtual” monitoring, self-assessments, or any combination of monitoring options. The purpose of the site monitoring will be to:

- Ensure the program is meeting the requirements of the funding legislation;
- Review program progress toward attaining relevant goals and objectives;
- Improve program quality;
- Provide assistance in identifying and resolving problems; and
- Assist the state education agency (SEA), Office of Homeless Education in identifying future technical assistance and professional development needs.

K. Submission Deadline

Application forms must be received by 4:30PM on Friday June 3, 2022. Please email applications. Deadline extensions not permitted. Deliver to:

Christina Dotson, M.Ed
State Director of Homeless Education
NH Department of Education
Christina.I.dotson@doe.nh.gov

SECTION II Application Resources

Resource A

EXAMPLES OF ACTIVITIES & MEASURABLE (QUANTIFIABLE) OUTCOMES

Derived from the Authorized Activities of Local Educational Agency Grants

McKinney-Vento Act- Section 723(d)

ACTIVITIES	MEASURABLE OUTCOMES
1. Tutoring, supplemental instruction, and enriched educational services.	<ul style="list-style-type: none"> • Pre/post test score improvement. • Classroom teachers provide positive assessments of participants. • School success, seen in grade and score improvement. • Participation and performance on Standards of Learning Tests. • High school or GED completion.
2. Expedited student evaluations, including gifted and talented, special education, and limited English proficiency.	<ul style="list-style-type: none"> • Evaluations are made and records are transferred in a timely manner. • Increased percentage and timeliness of homeless children accessing education services for which they are eligible (e.g., Title I, special education, LEP services).
3. Professional development for educators and other school personnel.	<ul style="list-style-type: none"> • Increase in numbers of public school personnel who are aware of and sensitive to the needs of homeless children and youth. • Increase in awareness and sensitivity training opportunities for school personnel and community. • Increase in number of liaisons and/or school personnel that attend training opportunities. • Evidence of implementation of best practice strategies
4. Referrals for medical, dental, other health services, and social services.	<ul style="list-style-type: none"> • Increase in percentage of families referred for services. • Increase in percentage of homeless children who are immunized. • Increase in percentage of pregnant homeless teens receiving prenatal care.
5. Defraying excess cost of transportation.	<ul style="list-style-type: none"> • Increase in percentage of homeless children and youth attending school regularly. • Increase in the percentage of homeless children and youth attending the school of origin, with the approval of the parent/guardian. • Decrease in number of days homeless students cannot attend school due to lack of transportation.
6. Provision of developmentally appropriate early childhood	<ul style="list-style-type: none"> • Increase in the enrollment and attendance of homeless preschoolers in local preschool programs such as Even Start, Alaska Preschool Initiative, and Head Start.

ACTIVITIES	MEASURABLE OUTCOMES
education programs, not otherwise provided.	
7. Provision of services and assistance to attract, engage, and retain homeless children and youth and unaccompanied youth in public school programs.	<ul style="list-style-type: none"> • Documentation of identification procedures and support services provided. • Increase in the percentage of homeless youth completing school. • Evidence of outreach and support to homeless and unaccompanied homeless youth. • Innovative practices/strategies to engage homeless youth in public school programs.
8. Before- and after-school, mentoring, and summer programs with a teacher or other qualified individual.	<ul style="list-style-type: none"> • Increase in hours of education programs for homeless children and youth, during non-school time. • Improved school performance of participants as based on testing, grades, teachers' assessments, etc.
9. The payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youth.	<ul style="list-style-type: none"> • Decrease in amount of time used to obtain records of homeless children and youth. • New schools of former LEA program participants receive information on students promptly; students are tracked into future schools and communities.
10. Provision of education and training to parents of homeless students about educational rights and resources that are available.	<ul style="list-style-type: none"> • Brochures, newsletters, posters, etc., distributed to parents and providers, on the rights of homeless children to an appropriate education. • Increase in homeless parent and youth calls regarding rights and resources. • Increase in percentage of homeless families involved in school enrollment decisions.
11. Coordination between schools and service agencies.	<ul style="list-style-type: none"> • Increase in numbers of agencies participating in school programs. • Increase in number of homeless families and youth receiving case-managed services from collaborating agencies.
12. Provision of pupil services (including violence prevention counseling) and referrals for such services.	<ul style="list-style-type: none"> • Documentation of referrals and participation rates.
13. Addressing needs of homeless children and youth arising from domestic violence.	<ul style="list-style-type: none"> • Increase in education services (such as tutoring and adaptation of space for studying) for children at domestic violence shelters.
14. Adaptation of space, purchase of supplies for non-school facilities.	<ul style="list-style-type: none"> • Increase in number of shelters with homework rooms, libraries, and tutorial supplies.

ACTIVITIES	MEASURABLE OUTCOMES
15. School supplies for distribution at shelters and temporary housing facilities.	<ul style="list-style-type: none"> • Increase in percentage of the supplies needed to attend school available for students experiencing homelessness.
16. Extraordinary or emergency assistance to enable homeless children to attend school.	<ul style="list-style-type: none"> • Development of local protocols or procedures and resources available to assist in meeting emergency or extraordinary needs. • Increase in percentage of homeless children and youth attending school ready to learn. • Decrease in barriers that keep homeless children from attending school.

Resource B

Helpful Resources

Publications

Educating Homeless Children and Youth: Conducting Needs Assessments and Evaluating Services. A guide for LEAs, LEAs, and Local Schools.

[Needs Assessment – National Center for Homeless Education](#)

Homeless Education Issue Resources from NCHE

[Resources – National Center for Homeless Education](#)

Local Homeless Education Liaison Toolkit

[Homeless Liaison Toolkit – National Center for Homeless Education](#)

Homeless Education Data/Reports (national review and state profiles)

[Data – National Center for Homeless Education](#)

ICPH (Institute on Child Poverty & Homelessness) Report, Impact on Homelessness on Student Achievement and Graduation

[Bridging the Graduation Gap: Why School Stability is Key for Homeless High School Students – Institute for Children, Poverty & Homelessness \(icphusa.org\)](#)

Websites

National Center for Homeless Education at the SERVE Center at UNCG

<http://www.serve.org/nche>

US Department of Education, Every Student Succeeds Act, 2015

<http://www.ed.gov/essa?src=ed-search>

US Department of Education, Office of Safe and Healthy Students (OSHS)
[Education for Homeless Children and Youths - Office of Elementary and Secondary Education](#)

National Association for the Education of Homeless Children and Youth
<http://www.naehcy.org>

NH Department of Education - Education of Homeless Children and Youth
[Education for Homeless Children and Youth Program | Department of Education \(nh.gov\)](#)

National law Center on Homelessness and Poverty
<http://www.nlchp.org>

Resource C

Scoring Rubric

Instructions: Reviewers scoring each application will use this rubric. You may use it as a checklist to assess your application prior to submitting it to NH DOE. The rubric is for your information only. Do not include it with your submission.

LEA Application Cover Page Complete Partially Complete Not Submitted

Assurances Signed/Dated Not Submitted

Project Overview Requested Funds and Match (if required) identified

Project Period Project Term

Abstract – Description of project is clear and concise (maximum 1 page, single spaced, 12 point font). Age range and estimate of numbers of population to be served, program/service approach, setting, schedules and staffing provided. Provides understanding of intent of proposal and how it fits together. (5 Points)

Section A: NEEDS ASSESSMENT

0-5 points	6-10 points	11-15 points
<ul style="list-style-type: none"> • Current numbers of children/youth not provided. • Does not identify methods/resources used to collect data. • Does not provide description of living situation of children and youth targeted by the proposal. • Fails to provide any data or other indicators of need and educational barriers. • Community services and gaps are not identified • Numbers and percent of homeless children to be served by project not provided. 	<ul style="list-style-type: none"> • Current numbers are provided. • Identifies some of the methods/resources used to collect data. • Provides some description of living situation of children and youth targeted by the proposal. • Provides some data or other indicators of need and educational barriers. • Community services and gaps are identified, but no specified. • Provides some information on numbers/percent of homeless children to be served by project. 	<ul style="list-style-type: none"> • Current and projected numbers are provided and based on the # of students served to date during the 2020-2021 school year, trends, and economic outlooks. • Historical data or additional data points included (i.e. Point in Time or survey data). • Provides detailed description of methods/resources used to collect data. • Provides detailed descriptions of living situations and needs of children and youth targeted by the proposal. • Needs and educational barriers are clearly addressed. • Provides plans for ongoing review of needs. • Community services and gaps are identified in detail. • Numbers and percent of homeless children to be served by project are provided.

Section B: GOALS AND OBJECTIVES

0-6 points	7-14 points	15-20 points
<ul style="list-style-type: none"> Goals are not clearly identified or are omitted. Program objectives not closely related to the program goals or appear vague. Activities are not identified or connected to objectives, Outcomes not measurable. Activities are identified, however outcomes are not measurable. 	<ul style="list-style-type: none"> Goals are identified. Program objectives are identified and generally relate to the identified program goals. Activities are connected to the objectives. Outcomes are included for each objective and activity but lack specificity of measurement. 	<ul style="list-style-type: none"> Goals are clearly identified. Program objectives are clearly defined and related to the program goals. Activities and measureable outcomes are provided with specific details about the intended service plan and clearly linked to goals/objectives.

Section C: PLAN

0-6 points	7-14 points	15-20 points
<ul style="list-style-type: none"> Services and how they address the needs of the population identified are unclear. How project facilitates success of homeless students is not addressed. Little to no information provided on how families will be engaged or unique needs addressed. Program staffing/administration details not provided. Little or no plan to disseminate information about program. Roles of consortium members not identified. 	<ul style="list-style-type: none"> Services are listed in general terms with some connections to identified needs from section A. A general description of how project facilitates success of homeless students is provided. Some plans for engagement of families are provided and may consider unique needs. Program staffing is outlined with some inclusion of MV Liaison. Plans to disseminate information about the Consortium members are identified with some mention of roles. 	<ul style="list-style-type: none"> Detailed descriptions of services and strong connection to identified needs from section A are provided. How project facilitates the success of homeless students is clearly identified and appropriate. Plans for family engagement are clearly defined and sensitive to their unique needs. Program staffing and administration is clearly defined and fully include MV Liaison. Detailed plans are given for dissemination of information about program to families and service providers. Consortium members are clearly identified with defined roles and responsibilities.

Section D: COLLABORATION

0-3 points	4-7 points	8-10 points
<ul style="list-style-type: none"> • There is little or no mention of collaboration services with other federal/state funded programs, in particular Title IA. • There is little or no mention of the program’s commitments of collaboration between schools and community partners. • A plan for building communication/collaboration is not included. • Communication between school and community partners is not identified. 	<ul style="list-style-type: none"> • There is a basic outline of collaborative services with other federal/state-funded programs, in particular Title IA. • Cited collaborations related to community tend to be underdeveloped or short-term. • A plan is provided that outlines how collaboration/communication will be improved. • Communication between school and community partners is stated in general terms. 	<ul style="list-style-type: none"> • Strong and diversified partnerships with other educational federal/state-funded programs, in particular Title IA are clearly explained. • Descriptions of collaborations include aspects of the specific services provided to homeless students. • Provides specific detail about the communication systems and frequency is provided. • Provides plans for ongoing collaboration building (continuous improvement).

Section E: DOCUMENTATION and EVALUATION

0-5 points	6-10 points	11-15 points
<ul style="list-style-type: none"> • Data collection to document program outcomes and improvements is not addressed. • Methods of evaluation are missing or incomplete. • Responsibility for documentation and evaluation is not addressed. • A vague plan is provided to evaluate how community partnerships relate to the effectiveness of meeting student needs. 	<ul style="list-style-type: none"> • Data collection is minimally addressed to document program outcomes and improvements. • Evaluation plan includes some methods on how the program will be evaluated in its relationship to goals/ outcomes. • Responsibility for documentation and evaluation is outlined as part of a job description. • A somewhat detailed plan is provided to evaluate how community partnerships relate to the 	<ul style="list-style-type: none"> • There is a comprehensive data collection plan to document program outcomes and improvements. • Specific methods of relating the success of program services to academic access and success of identified students are described. • Documentation and evaluation responsibilities are clearly assigned to an individual. • A clear plan is provided to evaluate how community

	effectiveness of meeting student needs.	partnerships relate to the effectiveness of meeting student needs.
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**Section F: TITLE I PART A RESERVATION OF FUNDS FOR HOMELESS AND BUDGET
NARRATIVE**

0-5 points	6-10 points	11-15 points
<ul style="list-style-type: none"> • Title I Part A reservation of funds for homeless for 2020-2021 not identified. • <i>Anticipated</i> Title I Part A reservation of funds for 2022-2023 not identified. • Process used to determine reservation of funds omitted. • Process to determine reservation of funds either does not include use of data or consultation with homeless liaison. • Reservation of funds 2020-2021 either not used or minimally used (½ or more funds un-used). • Reservation of funds for homeless used primarily for backpacks, school supplies. • Descriptions for use of funds (activities and associated costs) for proposed project unclear or not specified. • Assurances for appropriate use of set-aside funds not provided. • Budget for McKinney-Vento funds not provided. • Budget provided, items not clearly aligned with project goals, objectives and activities. • Expenditures not allowable under McKinney-Vento. 	<ul style="list-style-type: none"> • Title I Part A reservation of funds for homeless for 2020-2021 identified by estimate. • <i>Anticipated</i> Title I Part A reservation of funds for 2022-2023 identified. • Process to determine homeless set-asides provided. • Process to determine homeless set-aside of funds includes use of data and consultation with homeless education liaison. • Reservation of funds 2020-2021 expended to meet needs of homeless students (more than ½) • Reservation of funds for homeless used primarily for educational supports and services vs school supplies. • Provides descriptions for use of proposed project funds (activities and associated costs). • Assurances for appropriate use of set-aside funds provided. • Budget provided. 	<ul style="list-style-type: none"> • Title I Part A reservation of funds for homeless for 2020-2021 identified. • Title I Part A reservation of funds for 2022-2023 identified. • Process of determining set-asides is clearly defined, includes use of data, assessment of needs, and consultation with homeless liaison. • Budget for use McKinney-Vento funds included. • Budget items clearly align with goals, objectives, and activities. • Expenditures are allowable under McKinney-Vento. • Provides detailed descriptions of use of funds. • McKinney-Vento funds and match-funds (if required) are clearly identified.

Total Points

Abstract (5 points)	
Needs Assessment (15 Points)	
Goals & Objectives (20 Points)	
Project Plan (20 Points)	
Collaboration (10 Points)	
Documentation & Evaluation (15 Points)	
Title I Part A Reservation of Funds and Budget Narrative (15) Points)	
Total (100 points)	

Section III Application Forms

<p>New Hampshire Department of Education Education for Homeless Children and Youth (EHCY) Subtitle VII-B McKinney-Vento Homeless Assistance Act Competitive Sub Grant Application 2022-2025</p>

LEA Application Cover Page

School District/SAU: _____ EHCY funds requested: \$ _____

Consortium members (if applicable): | |

Lead LEA (fiscal agent) of consortium (if applicable): _____

Each participating LEA in the consortium must submit a completed cover page and originally signed assurances.

Applicant Contact Person (include summer contact info)	
Name & Title	
Address	
Phone	
E-Mail	

District Homeless Education Liaison	
Name & Title	
Phone	
E-Mail	

Superintendent of Schools

I hereby certify that the information contained in this application is, to the best of my knowledge, correct, and that the LEA named above has authorized me as its representative to obligate this agency. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, and assurances. It is understood by applicant that this application constitutes an offer and, if accepted by Agency or renegotiated to acceptance, will form a binding agreement.

Superintendent's typed name: _____

Signature: _____ **Date:** _____

Original signature required. Please use blue ink.

Assurances

**Education for Homeless Children and Youths (EHCY)
Subtitle VII-B
McKinney-Vento Homeless Assistance Act 2016**

I. I hereby assure that McKinney-Vento funds will be used as in accordance with the requirements set forth in Section 722(g)(3) through (7), and Section 723(a) (1),(2),(3) and (4) of the McKinney-Vento Act including amendments or changes as a result of the re-authorized McKinney-Vento Act Subtitle VII-B, December , 2016.

II. I hereby assure that any subcontracts for certain activities will be supervised by the same SAU or district fiscal agent.

III. I hereby assure that the participation of above LEA in this proposal will be conducted in accordance with all Federal, State, and local laws and requirements.

IV. I hereby assume that supporting documents for expenditures under this program will be maintained in an orderly manner to permit audit of expenditures and will be made available to appropriate officials on request.

V. I hereby assure that an interim and final report for services provided under this grant will be sent to the NH Department of Education within fifteen (30) days of a request for the interim report and within fifteen (30) days of the completion of the program.

Superintendent's typed name: _____

Signature: _____ **Date:** _____

Original signature required. Please use blue ink.

Project Overview

Name/Title of Project: _____

Project Location: _____

Requested EHCY Funds \$ _____

Total Cash Match/In-Kind Funds \$ _____

What funds from other sources are used for serving
Students experiencing homelessness in the LEA?

Project Period: Beginning: _____ Ending: _____

Check the appropriate line:

Previously funded project

New project

Project Term (please check all that apply):

Regular academic year

Summer

Other (please explain) _____

Abstract

Provide a brief overview of the proposed project. A reviewer must be able to gain a clear picture of the project from reading the abstract and gain an understanding of how the various parts of the proposal fit together. It should answer the question: What would a visitor see if he/she came to your project? A clear description should be provided of the population to be served including age range of children, an estimate of the number of participants to be served, the program/service approach, the program setting(s), schedules, and staffing. Abstract may not exceed one page (single spaced, 12pt font).

(This box will expand as you enter text

A. Needs Assessment. Educational and related needs of homeless children and youth (15 Points Total)

1. Demographic and Socio-Economic Data (provide answer to all of the below categories)

Student Demographics

Number of Homeless Children and Youth (2021-2022 at time of application)	
Number of Homeless Unaccompanied Youth (2021-2022 at time of application)	
Number of Homeless Students receiving Title I Part A services (2021-2022) Number of Homeless out of school youth/dropped out/ or disengaged (estimate if unknown)	
# Children & Youth <i>At-Risk</i> of Homelessness (estimate)	

2. Identification Methods

Description of what methods and resources were used to identify above information. Indicate if numbers reflect a point-in-time count, survey, collaboration with community resources, and/or total number of students served to date during the 2020-2021 school year. How were estimates (if used) of disengaged, 'at-risk' and/or homeless out of school youth determined?

(This box will expand as you enter text)

3. Describe the temporary living situations of the McKinney-Vento eligible children, youth, and their families. Include categories (doubled-up, motel, etc.)? Include the temporary living situations of 'at-risk' children and youth including homeless unaccompanied youth who are disengaged, dropped out or not attending school.

(This box will expand as you enter text)

4. Describe the educational barriers identified by your LEA (or LEA consortium) facing students to be served. Include barriers specific to pre-school aged, homeless unaccompanied youth, and out of school homeless youth (disengaged, non-attending, or have dropped out).

(This box will expand as you enter text)

5. Provide an overview of current community services for homeless children, youth and their families, and gaps in needed services. Identify LEA (or LEA consortium) collaboration efforts/activities with those services, Include the special populations mentioned in item #4 above.

(This box will expand as you enter text)

6. Numbers to be served

Total number of homeless children and youth to be served in this project:

Percent of students by grade level to be served (total should add up to 100%)

Below Pre K:	<input type="text"/>	Grades 4 – 5:	<input type="text"/>
Pre K – K:	<input type="text"/>	Grades 6 – 8:	<input type="text"/>
Grades 1 – 3:	<input type="text"/>	Grades 9 – 12:	<input type="text"/>

7. Current Sub-grantees only: REQUIRED

Discuss the effectiveness of current program. Provide data that supports effectiveness (data may be submitted on separate sheets and may include charts, graphs, success stories, case studies, etc.). For program effectiveness include educational achievement of homeless students served, attendance, etc. Indicate if additional sheets are provided and appropriate page #s.

(This box will expand as you enter text)

C. THE PLAN (20 Points Total)

1. Services Overview
Provide a detailed description of the services to be provided and a timeline for implementation. Explain how these services address the unmet needs of homeless children and youth in the community as identified in the statement of demonstrated need. If multiple services, describe each separately.
(This box will expand as you enter text)

2. Impact
Describe how the proposed project facilitates the immediate enrollment, retention and/or educational success of children and youth who are homeless, including how the unique needs of families and homeless youth on their own will be considered to actively engage parents/guardians and youth in the education process.
(This box will expand as you enter text)

3. Staffing
Describe how the program will be staffed and administered. Include the collaboration with the LEA Homeless Liaison.
(This box will expand as you enter text)

4. Disseminate Information

Describe how staff will disseminate information about the program to homeless families, homeless youth, other school personnel, and service providers, etc.

(This box will expand as you enter text)

5. Consortium Applicant Member Roles (skip this section *if not* a consortium application)

Identify the specific role(s) of each consortium member by district/agency name (if applicable) . Identify matching funds to be provided by each participating LEA in the consortium.

(This box will expand as you enter text)

D. COLLABORATION (10 Points Total)

1. Federal/State Programs

Describe the relationship with services among the LEA’s federal/state funded programs. (including but not limited to Title I, Title III, Early Childhood Education, Neglected and Delinquent, Migrant Education, Special Education, 21st Century, etc.)

(This box will expand as you enter text)

2. Community

Explain in detail how the various community collaborations (existing or planned) connect with your program and collectively meet the needs of program participants. Potential community partners may include but are not limited to: Post-secondary, Juvenile Justice, local housing agencies, transitional foster care homes, runaway youth shelters, youth & teen centers, healthcare providers, and community-based organizations that address the educational, health, and social needs of homeless students and families etc.

(This box will expand as you enter text)

3. Communication

Describe how communication will be developed, maintained, and documented among all partners over the course of the program. (e.g. website, community forums, newspapers, posters, trainings, special events)

(This box will expand as you enter text)

E. DOCUMENTATION & EVALUATION (15 Points Total)

1. Evaluation process

Describe the process (including specific data & method of collection) that will be used to evaluate the success of the project, and to generate information to make changes for program improvement: Success of project must be directly connected identified goals, objectives, activities, and measureable outcomes.

(This box will expand as you enter text)

2. Responsibility

Who will be responsible for the documentation and evaluation of the proposed project?

(This box will expand as you enter text)

3. Collaboration Effectiveness

Describe how the relationship of LEA/Community partners relates to the overall effectiveness of meeting student needs as described in the needs assessment.

(This box will expand as you enter text)

F. DETAILED BUDGET NARRATIVE (20 Points Total)

Note: A revised narrative and detailed budget will be required if there are adjustments to grant awards.

1. Title I Part A and McKinney-Vento Coordination (If LEA receives Title I Part A Funds)	
a. Title I set-aside for Homeless Education	
Actual Amount for 2021-2022	
Anticipated Amount for 2022-2023	
b. What percentage of the 2021-2022 set-aside funds <u>were spent</u> on activities to support homeless children and youth (not counting Title I Part A funds used for transportation)? Estimate the percentage if it is not yet available. If expenditures were less than 100% of the set-aside funds, provide reasons below and plans to ensure use of set-aside funds for homeless students in the future.	
(This box will expand as you enter text)	
c. What supports/services were provided by the Title I set-aside funds for homeless children and youth? Were Title I Part A funds used for transportation of homeless students? If so, what was the amount (exclude the required setaside for educational supports and services)	
(This box will expand as you enter text)	
d. What was the process used to determine the amount of the Title I set-aside for 2021-2022? What will the process be to determine Title I set-aside for homeless going forward?	
(This box will expand as you enter text)	

e. What mechanisms are in place to ensure ongoing coordination between the Title I and McKinney-Vento programs? How will you know coordination is working to support homeless students? Describe below.

(This box will expand as you enter text)

2. Provide a budget narrative for requested McKinney-Vento funds. (do not include matching funds in this section)

(This box will expand as you enter text)

3. Provide a budget narrative for matching/in-kind funds. (do not include the requested McKinney-Vento funds in this section)

(This box will expand as you enter text)