

## **MENTOR APPLICATION**

Please complete the following information and submit, along with a copy of your current resume, to Robin Budryk at [robin.g.budryk@doe.nh.gov](mailto:robin.g.budryk@doe.nh.gov) .

### **Personal Information:**

Name \_\_\_\_\_

& Title: \_\_\_\_\_

SAU/District: \_\_\_\_\_

E-mail: \_\_\_\_\_

Number of years of experience as a Special Education Director in NH: \_\_\_\_\_

Current Endorsement/Certification areas: \_\_\_\_\_

District LEA Determinations category: \_\_\_\_\_

### **Application information:**

#### **1. Professional Qualities and Characteristics:**

- Why do you want to be a mentor?
- Describe what you consider to be your strongest key attributes that will benefit in the role as a mentor of new special education directors.

#### **2. Effective Administrative Practices for Special Education Directors:**

- Describe how you would support a mentee in staying current on policies and practices in the field of special education.
- Describe how you would support a mentee in managing the competing demands of budgeting, staffing, and programming.

### 3. Effective Interpersonal Communication:

- Share how you deliver feedback when you have been in the role of mentor or coach.
- How do you guide reflection on management practices that leads to professional growth?

### 4. Management/Organizational Skills:

- How will you determine the learning needs of new directors and then develop a plan to support those needs?

Initial the statements below:

\_\_\_\_\_ I understand that I may participate in the program as long as I am currently employed as a NH district special education director.

\_\_\_\_\_ I understand the mentor program involves attending a training on Tuesday, August 13, 2024, from 9am-1pm.

\_\_\_\_\_ I understand the mentor program involves working with my mentee at least twice a month either in person, zoom or by phone.

\_\_\_\_\_ I understand the mentor program involves attending a wrap-up meeting on Tuesday, May 27, 2025, from 9am-11am.

\_\_\_\_\_ I understand that the mentor program involves the completion of online modules relating to the basics of mentoring.

\_\_\_\_\_ I understand that the mentor program involves attending the bi-weekly Director's Call with the Bureau of Special Education Support.

\_\_\_\_\_ I understand that the mentor program involves attending the annual Information Session with the Bureau of Special Education Support.

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Signature

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Date