

LEA ARP ESSER Plan: "A Plan for the LEA's Use of ARP ESSER Funds"

Please submit in both Excel and PDF form to ESSER@doe.nh.gov by 1/13/2023.

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under the American Rescue Plan ("ARP") Act of 2021, provides New Hampshire over \$350 million to support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the coronavirus disease 2019 ("COVID-19") pandemic.

This mandatory template is intended to collect all federally required information from an LEA in a convenient format and to assist LEAs in meeting the federal requirement that, an LEA shall publish an LEA ARP ESSER Plan, which is often called a "school district use of funds plan." See the Department of Education's most current guidance posted here: <https://omb.report/ocr/202201-1810-002/doc/117519100>.

For further context, please reference ARPA (<https://www.congress.gov/bills/117/congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER in which the U.S. Department of Education established these requirements (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

- 1) School District / Charter School Name: → Cell C18 Must be Input for Formulas to Populate Correctly
- 2) District ID Number: → Autopopulates upon Selection
- 3) SAU Number: → Autopopulates upon Selection
- 4) Date of Publication:
- 5) Approver Name -
(Superintendent / Head of School):
- 6) Email & Telephone:

II. Transparency and Accessibility

- 1) This plan for the LEA's Use of ARP ESSER funds was published and made publicly available online at the following specific web address:

Yes - Description Required

Description:

<https://www.milfordk12.org/apps/pages/ARP-ESSER-School-District-Plan>

- 2) The plan is in an understandable and uniform format (please choose one):

Yes - Description Required

Description:

Yes, the plan is available in a PDF format on our SAU #40 website. The plan is in an understandable and uniform format.

- 3) The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, orally translated (please choose one):

Yes - Description Required

Description:

Yes, the plan is posted in the SAU #40 website, which allows for the translation into a variety of languages. If parents/guardians or a community member has questions regarding the plan, they may reach out to building level administration or the SAU office. The Department of Student Support Services, which includes Special Education and ESOL, may assist as well.

- 4) The plan, upon request by a parent who is an individual with a disability, is provided in an alternative format accessible to that parent (please choose one):

Yes - Description Required

Description:

Yes, the plan may be accessed from the District website or requested from the SAU office in an alternative format to meet individual needs.

III. Stakeholder Engagement

Best Practices in Implementing ARP ESSER LEA Use of Funds Plan

- 1) How the LEA provided the public the opportunity to provide input in the development of the LEA's plan for the use of ARP ESSER funds:

Yes - Description Required

Description:

The Milford School District held a Public Hearing for the acceptance of ESSER III funds where stakeholders had an opportunity to provide input in the development of the Milford School District's plan for the use of ARP ESSER funds. The meeting was held in February of 2022, and the agenda was shared in two local newspapers, the Milford Cabinet and the Nashua Telegraph. Notice of the meeting was also posted in all of the school and district buildings (Milford High School, Milford Middle School, Heron Pond Elementary School, Jacques Memorial School, Project Drive, and our district office) in addition to the Milford Town Hall. Emails were also sent to our stakeholders throughout the community, to inform families, the local business community, staff, students, and other stakeholders that their input was welcome. We received 101 individual stakeholder responses through a survey. The responses can be reviewed here: https://docs.google.com/spreadsheets/d/1FxtB_oEEo_PitQd5OITzHfNB5rFW92dg730ZljkpTxs/edit#gid=697259898. The information provided by the public was reviewed and considered as the preliminary plan about how ESSER III money would be utilized.

- 2) How the LEA took public input into account regarding the development of the LEA's plan for the use of ARP ESSER funds (please choose one):

Yes - Description Required

Description:

The Milford School District administrative team met to go over the survey results and discuss feedback received through email, Board Meetings, and the survey in order to prioritize our use of funds based on stakeholder input and student need.

- 3) How the LEA engaged in meaningful consultation with specific stakeholders, including, but not limited to:
a. Students (please choose one):

Somewhat - Description Required

1) Description:

Survey data collection, school board public comment, and Public Hearing for acceptance of Funds. We also have a student representative that meets with us to discuss student input and she also reports back to students.

i) Number of total responses: There were 15 student responses received.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as: 1. Hire Academic Intervention/Remedial staff; 2. Invest in innovative best practices; and 3. Ensure students receive high quality instructional materials.

iii) Description of feedback received: All feedback received can be reviewed at the following website:

https://docs.google.com/presentation/d/1mfjn76_3iQyly5MIEoQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

Please indicate how consultation was:

2) Inclusive: The Milford School District sent information out through different forms of media.

3) Widely advertised and available: The Milford School District advertised through multiple news media (newspapers, Facebook, email, webpage) as well as advertised in our school buildings.

4) Ongoing: The Milford School District plans to continue having conversations with our stakeholders, sending out another survey, meeting with staff, and board meeting discussions.

- b. Families (please choose one):

Yes - Description Required

1) Description:

Survey data collection, school board public comment, and Public Hearing for acceptance of Funds.

i) Number of total responses: There were 53 responses from families received.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as 1) Hire academic intervention/remedial staff 2) Invest

iii) Description of feedback received: All feedback received can be found on the website:

https://docs.google.com/presentation/d/1mfjn76_3iQyly5MIEoQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

Please indicate how consultation was:

2) Inclusive: The Milford School District sent information out through different forms of media.

3) Widely advertised and available: The Milford School District advertised through multiple news media (newspapers, Facebook, email, webpage) as well as advertised in our school buildings.

4) Ongoing: The Milford School District plans to have continued conversations with our stakeholder group, sending out additional surveys, meeting with staff, and having discussions with the School Board.

c. School and district administrators, including special education administrators (please choose one):

Yes - Description Required

1) Description:

The Milford School District has monthly meetings with all administrators. We also sent the survey out to the entire administrative staff. The administrative staff also received a form to complete for ESSER III Request for items they or a staff member in their building is requesting.

i) Number of total responses: There were 20 responses received from the school and district administrators.

ii) Uses consulted on: Monthly meeting, survey, ESSER III Request Form, they also receive the emails that are sent to staff and families.

iii) Description of feedback received: These meetings are helpful to see what the needs are for all building and to share cost.

Please indicate how consultation was:

2) Inclusive: All School District administrators are welcome and expected to attend these monthly meetings. Additionally, staff continue to make requests for the use of funds in order to support student needs.

3) Widely advertised and available: Administrators are invited to attend all events and receive information through email, similarly to families, staff members, and other community stakeholders. Additionally, Google invites are sent as calendar reminders of upcoming meetings.

4) Ongoing: These monthly meetings remain on the calendar and are held. We utilize our time to discuss ongoing programming, supports, and needs.

d. Teachers, principals, school leaders, other educators, school staff, and their unions (please choose one):

Yes - Description Required

1) Description:

Survey data collection, school board public comment, and Public Hearing for acceptance of Funds. We also have a ESSER III Request form staff can complete. Additionally, staff continue to make requests for the use of funds in order to support student needs.

i) Number of total responses: There were 48 responses received from teachers, principles, school leaders and other educators.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as 1) Hire academic intervention/remedial staff 2) Invest

iii) Description of feedback received: Monthly staff meetings at the building level, surveys, ESSER III Request Form, they also receive the emails that are sent to staff and families. All feedback received can be found on the website:

https://docs.google.com/presentation/d/1mfjn76_3iQyly5MIeOQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

Please indicate how consultation was:

2) Inclusive: The Milford School District sent information out through different forms of media.

3) Widely advertised and available: The Milford School District advertised through multiple news media (newspapers, Facebook, email, webpage) as well as advertised in our school buildings.

4) Ongoing: The Milford School District plans to have continued conversations with our stakeholder group, sending out additional surveys, meeting with staff, and having discussions with the School Board.

e. Tribes, if applicable (please choose one):

- Please Select -

1) Description:

N/A

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

f. Civil rights organizations, including disability rights organizations (please check one):

No

1) Description:

N/A - No associated civil rights organizations in existence.

i) Number of total responses: N/A

ii) Uses consulted on: N/A
iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

- g. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migratory students, children who are incarcerated, and other underserved students (please choose one):

Yes - Description Required

1) Description:

Yes, survey data collection, School Board public comment, public hearings for acceptance of funds.

i) Number of total responses: It is unknown how many responses were received specifically for this particular stakeholder group.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as 1) Hire academic intervention/remedial staff 2) Invest

iii) Description of feedback received: All feedback received can be found on the website:

https://docs.google.com/presentation/d/1mffn76_3iQyIy5MIEoQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

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4) Ongoing: The Milford School District plans to have continued conversations with our stakeholder group, sending out additional surveys, meeting with staff, and having discussions with the School Board.

- h. Community-based organizations, including partnerships to promote access to before and after-school programming (please choose one):

Yes - Description Required

1) Description:

Yes, survey data collection, School Board public comment, public hearings for acceptance of funds.

i) Number of total responses: There were 7 responses received from community based organizations.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as 1) Hire academic intervention/remedial staff 2) Invest

iii) Description of feedback received: All feedback received can be found on the website:

https://docs.google.com/presentation/d/1mffn76_3iQyIy5MIEoQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

Please indicate how consultation was:

2) Inclusive: The Milford School District sent information out through different forms of media.

3) Widely advertised and available: The Milford School District advertised through multiple news media (newspapers, Facebook, email, webpage) as well as advertised in our school buildings.

4) Ongoing: The Milford School District plans to have continued conversations with our stakeholder group, sending out additional surveys, meeting with staff, and having discussions with the School Board.

- i. Early childhood education providers and families, including partnerships to ensure access to and continuity of care for families with children of different ages, particularly as they transition to school (please check one):

Yes - Description Required

1) Description:

Yes, survey data collection, School Board public comment, public hearings for acceptance of funds.

i) Number of total responses: It is unknown how many responses were received specifically for early childhood education providers.

ii) Uses consulted on: There were 8 uses consulted on with top priorities being identified as 1) Hire academic intervention/remedial staff 2) Invest

iii) Description of feedback received: All feedback received can be found on the website:

https://docs.google.com/presentation/d/1mffn76_3iQyIy5MIEoQmLHWR5rSq-9bSCBG-hDC2brk/edit#slide=id.gc6f75fceb_0_0

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<p>1. Project Overview</p>	<p>2. Objectives</p>	<p>3. Scope</p>	<p>4. Stakeholders</p>	<p>5. Timeline</p>	<p>6. Budget</p>	<p>7. Risks</p>	<p>8. Resources</p>	<p>9. Communication</p>	<p>10. Monitoring & Evaluation</p>	<p>11. Conclusion</p>	<p>12. Appendix</p>	<p>13. References</p>	<p>14. Notes</p>	<p>15. Signatures</p>	<p>16. Date</p>	<p>17. Page No.</p>	<p>18. Total Pages</p>	<p>19. Version</p>	<p>20. Revision</p>	<p>21. Approval</p>	<p>22. Comments</p>	<p>23. Next Steps</p>	<p>24. Follow-up</p>	<p>25. Reporting</p>	<p>26. Documentation</p>	<p>27. Archiving</p>	<p>28. Access</p>	<p>29. Security</p>	<p>30. Compliance</p>	<p>31. Legal</p>	<p>32. Ethics</p>	<p>33. Transparency</p>	<p>34. Accountability</p>	<p>35. Integrity</p>	<p>36. Confidentiality</p>	<p>37. Privacy</p>	<p>38. Data Protection</p>	<p>39. Information Security</p>	<p>40. Business Continuity</p>	<p>41. Disaster Recovery</p>	<p>42. Business Resilience</p>	<p>43. Strategic Planning</p>	<p>44. Performance Management</p>	<p>45. Human Resources</p>	<p>46. Organizational Structure</p>
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Section 1: General Information																												Section 2: Financial Summary					Section 3: Additional Data				
Sub-section 1.1: Detailed Data														Sub-section 1.2: Detailed Data														Sub-section 2.1: Summary		Sub-section 2.2: Summary			Sub-section 3.1: Summary				
Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13	Item 14	Item 15	Item 16	Item 17	Item 18	Item 19	Item 20	Item 21	Item 22	Item 23	Item 24	Item 25	Item 26	Item 27	Item 28	Value A	Value B	Value C	Value D	Value E	Value F	Value G	Value H	Value I	Value J
Detailed description of item 1-14														Detailed description of item 15-28														Total for Section 2.1		Total for Section 2.2			Total for Section 3.1				

Section 1										Section 2		
1	2	3	4	5	6	7	8	9	10	11	12	13

This document is a...
 It contains...
 The purpose is...
 It is intended for...
 The information is...
 It is subject to...
 The data is...
 It is accurate...
 It is complete...
 It is up-to-date...
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 It is valid...
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 It is effective...
 It is efficient...
 It is economical...
 It is practical...
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 It is realistic...
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X. Authorization

**Please print and sign this page. Return a signed version with your completed packet to :*

ESSER@doe.nh.gov



1-3-23

Approver Signature - Superintendent / Head of School

Date

Christi Michaud

Printed Name - Superintendent / Head of School