



New Hampshire

Department of Education

Federal Title Program Development Process

Mini - Lesson

Equitable Services Semiannual Proportional Share Distributions & Title I, Part A Guidance

NH Department of Education
Office of ESEA Programs
Bureau of Instructional Support

Complete program details at <https://www.education.nh.gov/who-we-are/division-of-learner-support/bureau-of-instructional-support/integrated-programs>



New Hampshire

Department of Education

Equitable Services Semiannual Proportional Share Distributions
& Title I, Part A Guidance

Agenda | Equitable Services Semiannual Proportional Share Distributions & Title I, Part A Guidance

Part 1 | **Purpose - Proportional Share Distribution**

Part 2 | **Process - Proportional Share Distribution**

Part 3 | **Purpose – Title I, Part A Guidance**

Part 4 | **Process – Title I, Part A Guidance**

Part 5 | **Guidance**

Part 6 | **Questions**



Part 1 | Purpose - Proportional Share Distribution

Equitable Services Consultation

The Elementary and Secondary Education Act (ESEA) requires local education agencies (LEAs) to consult with non-public (non-profit) school officials regarding the size and scope of the equitable services to be provided, the proportion of funds that is allocated for equitable services, and how that proportion is determined. Once final allocations are available, the ESEA requires the LEA to provide this information to non-public school officials and the State Education Agency (SEA).

ESEA Sections 1117.



Part 1 | Purpose - Proportional Share Distribution

Reporting of Non-Public Proportional Share Allocations

The SEA is then responsible, in accordance with ESEA to provide notice in a timely manner to appropriate non-public school officials the allocation of funds for educational services and other benefits that the LEA has determined are available for eligible non-public school children, their teachers, and their families.

ESEA section 1117(a)(4)(C).



Part 2 | Process - Proportional Share Distribution

Semiannual Reporting

LEAs with non-public schools that have chosen to participate in the available ESEA programs and indicated participation on the 2023-2024 Equitable Services Affirmation, will report to the NHED, Office of ESEA Programs, the funds allocated for equitable services semiannually (August and February) to meet this requirement.

[23_24-esea-equitable-services-affirmation-v4_final.pdf \(nh.gov\)](#)



Part 2 | Process - Proportional Share Distribution

Transferability and Consultation

ESEA section 5103 gives an LEA flexibility to transfer some or all of its funds under two covered ESEA programs to other eligible ESEA programs. Under the transferability authority, an LEA may transfer up to 100 percent of funds received under Title II, Part A and Title IV, Part A into, for example, Title I, Part A. An LEA may not, however, transfer funds out of Title I, Part A.

Before an LEA may transfer funds from a covered ESEA program, it must engage in timely and meaningful consultation with appropriate private school officials.

ESEA section 5103(e)(2).



Part 2 | Process - Proportional Share Distribution

Transferability Effect on Equitable Services

With respect to the transferred funds, the LEA must provide eligible private school children and educators equitable services under the applicable program(s) to which, and from which, the funds are transferred, based on the total amount of funds available to each program after the transfer.

For example, if an LEA transfers 50 percent of its Title II, Part A allocation to Title IV, Part A, it must provide Title II, Part A equitable services based on the amount of funds left in the Title II, Part A program after the transfer and must provide Title IV, Part A equitable services based on the total amount of funds available under Title IV, Part A, including the transferred funds.



Part 2 | Process - Proportional Share Distribution

Transferability and Reporting Proportional Shares

The LEA is expected to report the equitable service proportional shares for their eligible non-publics semiannually to ensure they are reporting accurately to the NHED any transfers that may have taken place between two of their ESEA programs effecting the non-public allocations.



Part 3 | Purpose – Title I, Part A Guidance

Title I, Part A Equitable Services Proportional Share Calculator

LEAs should coordinate with the participating non-public schools to appropriately budget for the correct share of equitable services the district must provide to the non-public schools. NHED has developed a [Title I, Part A Equitable Services Proportional Share Calculator](#) that can be used to calculate the appropriate share for a non-public school. **The calculator is not a requirement of the LEA, it is intended to be a useful resource for the LEA to utilize.**

Refer to the [Title I, Part A Non-Regulatory Guidance for Equitable Services](#) for additional information pertaining to equitable services requirements of the LEA who receives Title I, Part A funds.

Part 4 | **Process – Title I, Part A Guidance**

Determining Methods and Sources of Poverty Data

An LEA is required to consult with non-public school officials on the method or sources of data that are used to determine the number of children from low-income families in participating school attendance areas who attend non-public schools; this data is used to calculate the proportional share of Title I, Part A funds available for equitable services.

Part 4 | Process – Title I, Part A Guidance

Determining Methods and Sources of Poverty Data

ESEA permits an LEA, based on timely and meaningful consultation, to use the below five methods to allocate the non-public school proportional share. After consultation, the LEA has the final authority to decide which method it will use to calculate the eligible number of low-income families residing in the Title I, Part A public school attendance areas attending non-public schools.

Method 1 - The same measure of poverty used to count public school children

Method 2 - Comparable poverty data from a survey

Method 3 - Comparable poverty data from a different source

Method 4 - Proportionality

Method 5 - An equated measure



Part 4 | Process – Title I, Part A Guidance

Non-Public Allocation Adjustments

After the LEA has calculated the non-public proportional shares for each non-public school, if there are additional equitable service funds available, the LEA must adjust each non-public school's per-pupil amount to evenly distribute the left-over funds.

As mentioned prior, an LEA may have Title II or Title IV, Part A funds transferred into their Title I, Part A allocation during the year. If a transfer takes place, the LEA must re-calculate the equitable services proportional share for the non-public schools that they have obligations to provide Title I, Part A funding.

Part 5 | Guidance

Field Guidance

1. Sent out 8/2/2023
2. Attached to the meeting invite
3. Semiannual Proportional Share Distributions due August 31, 2023
4. Semiannual Proportional Share Distributions due February 29, 2024

Part 6 | Questions

