

## INTERPRETER FEE SCHEDULE (STATE AND MUNICIPAL AGENCIES)

The following fee schedule for interpreters will be used by state and municipal agencies pursuant to RSA 200-C:20, Department of Education Rules Ed. 1010.15 (a)(10) and Ed. 1010.16 (d) and NH Chapter 521-A:12. The fee schedule will be re-evaluated every two years (next re-evaluation: 2024). Interpreters accepting assignments with state and municipal agencies will provide professional service in accordance with their certification’s respective code of conduct and bill according to this fee schedule.

**Licensure Requirement:** All interpreters working in the State of New Hampshire must hold current licensure from the NH Interpreter Licensure Board. In order to use a non-licensed interpreter a waiver must be obtained. For more information about licensure requirements, information on grievance procedures, and/or to obtain a waiver form please visit the Licensure Board website at: <https://www.education.nh.gov/who-we-are/deputy-commissioner/bureau-vocational-rehabilitation/programs-and-services/program-individuals-who-are-deaf-or-hard-hearing/interpreter>

**After hours Emergencies:** Interpreters hired for legal, medical, and/or mental health assignments between the hours of 5pm – 8am Monday-Friday or 24 hours on weekends/holidays that are emergencies or urgent in nature may charge their current state rate times one and a half.

**Cancellations:** The interpreter may bill for assignments which are cancelled within:

- General Assignments: 48 hours (2 standard business days)
- Legal Assignments (single day or less): 48 Hours (2 standard business days)
- Legal Assignments (multiple day): 72 hours (3 standard business days)
- Inclement Weather: If the place of business is closed due to inclement weather, the interpreter may not bill. However, if the appointment is cancelled while the entity is still open, the interpreter may bill for the cancellation.
- Interpreters may not bill if the hours scheduled are replaced with a comparable number of billable work hours.

**Billable charges may include:** (unless otherwise negotiated)

- Hourly rate (for time scheduled or actual time services were performed, whichever is greater)
- Travel time (portal to portal), paid at the interpreter’s current rate
- Mileage (Billed at current approved state rate)
- Parking/Tolls
- 2-hour minimum applies to all assignments (portal to portal time counts toward the minimum)

Category	Titles	Base Rate		
		Standard	In Legal Setting Only with Legal Training	In Legal Setting Only with SC:L or CLIP:R
Nationally Certified	NIC, NIC-E, NIC-M, NIC-A, CI&CT, CI, CT, NAD-V, NAD-IV, NAD-III, CSC, MCSC, RSC, IC&TC, TC, IC (includes all future generalist national certifications)	\$39	\$44	\$49
	OTC, OIC:S/V, OIC:V/S or OIC:C [For Oral Interpreting Assignments Only]			
Nationally Certified: Specialty	CDI/PDIC	\$44	\$49	\$54
	SC:L, CLIP:R [For Legal interpreting Assignments Only]	\$49	N/A	N/A
State Screened	NHICS, NHICS-Advanced, MCDHH, or approved equivalent	\$28	N/A	N/A
State Screened: Specialty	NH DI Screening (if/when available), MCDHH-DI	\$34	N/A	N/A
	NH DIP-Advanced	\$33		
	NH DIP-Basic	\$27		
Non-credentialed (with waiver or in emergency situations):	*No experiential increase will apply	\$24	N/A	N/A

Deaf-Blind/Deaf-Low vision work will be an additional \$5 per hour

### Experiential Increase

An additional \$1 every two years from anniversary date of first national certification or state screening, given that it is current and valid, will be added to the categories above. Once state screened interpreters pass national certification, they will begin with the applicable starting national base rate. Years of experience earned under state screening will start anew when national certification is achieved.

**Non-State or Non-Municipal Work:** Interpreters hired by persons and entities other than state and municipal agencies may vary from the schedule above. Rates and fees should be based on experience, skill, certification level, and the nature of the assignment. Discussion of individual rates should happen prior to the assignment.