



Bylaws Subcommittee Meeting Agenda

Date and Time	Tuesday, May 9, 2023 6:00-6:30 PM – Pre-meeting (agenda & topic review, <i>optional</i>) 6:30-7:30 PM – Bylaws Subcommittee Meeting
Public Location	Rochester Recreation Center, Lower Level Conference Room, 150 Wakefield St, Rochester, NH 03867 View map
Virtual Location	Video call link: https://meet.google.com/ywz-osnk-dit

6:30 PM 5 minutes	Welcome and member check-in Meeting norms and verification of member quorum Review of draft meeting minutes from April 26, 2023
6:45 PM 45 minutes	Bylaws Review by section <i>Source document "SAC ByLaws 9-14-2016.docx."</i> Department of Education Support to SAC Committees / Committee Structure Meetings and Procedures <ul style="list-style-type: none"> - Meeting Notices - September Retreat - ADA Requests - Snow Dates - General Meeting Agenda Structure - Public Comment - Individual or Organization Comment - Special Meetings - Quorum - Votes - Minutes - Subcommittees / Priority Committees - SAC Members as Liaisons - SPP/APR
7:20 PM 5 minutes	Prioritize group takeaways Produce a T-chart for any next steps (<i>if needed</i>)
7:25 PM 5 minutes	Looking ahead to the next meeting (<i>time/date/scope</i>) Adjourn meeting

NH SAC Bylaws Subcommittee Member List

Holly Carman, *Chair*

Esther Kennedy

Jennifer Pike

Gregory Magoon

Janet Reed

Karen Rosenberg

Moira Ryan

Karen Stokes,
Vice Chair

Tracy Walbridge,
Secretary

Meeting notes

Follow Up Item	Person Responsible	Due Date