

Notification of Completion of a Home Education Program

Introduction

Pursuant to RSA 193:1, I(f)(2), and Ed 315.16, when the parent of a child under the age of 18 submits a document to the NH department of education (NH DOE) certifying that the child has completed the home education program at the high school level, the student shall be determined to have met the requirements for successful completion of a home education program.

This form is being provided for your convenience in submitting notification of completion of a Home Education Program to the NH DOE. Page 2 of this document provides additional guidance on when to use this form and applicable statutes and rules.

Please send this form to the NH DOE at: homeeducation@doe.nh.gov.

Form

Name of student(s):	_____
Address of student(s):	_____
Effective completion date of program:	_____
Name of parent(s):	_____
Address of parent(s):	_____
Daytime phone number of parent(s):	_____
Signature of parent:	_____
Date:	_____

Notification of Terminating a Home Education Program - Guidance

WHEN TO USE THIS FORM

When the child has completed the home education program at the high school level.

STATUTES AND RULES THAT PERTAIN TO NOTIFICATION

CHAPTER 193, Section 193:1, I(f) **Duty of Parent; Compulsory Attendance by Pupil.** –

(f) The pupil has successfully completed all requirements for graduation and the school district is prepared to issue a diploma or the pupil has successfully achieved the equivalent of a high school diploma by either:

- (1) Obtaining a high school equivalency certificate; or
- (2) Documenting the completion of a home school program at the high school level by submitting a certificate or letter to the department of education;

NH CODE OF ADMINISTRATIVE RULES: ED 315.16 **Certification of Completion.** –

(a) Pursuant to RSA 193:1, I(f)(2), when the parent of a child under the age of 18 submits a document to the department certifying that the child has completed the home education program at the high school level the student shall be determined to have met the requirements for successful completion of a home education program.

(b) The document containing the statement above shall also include the following information:

- (1) Name and address of the child;
- (2) Name and address of the parents;
- (3) Date of completion of the home school program;
- (4) A phone number at which the parent can be reached during normal business hours; and
- (5) Signature of the parent.

(c) A document that meets all the requirements of Ed 315.16 (a) and (b) shall be conclusive evidence of completion of the parent's duty of compulsory attendance, as set forth in RSA 193:1.

(d) Documentation of receipt shall serve as proof of delivery of such certification.

The **full text of the statute and rules** cited above may be found [HERE](#), and must be read in conjunction with one another.

TECHNICAL ADVISORY

A technical advisory that pertains to the following topics can be found [HERE](#):

- Definition of a Home Education Program;
- Notification of commencement of a Home Education Program;
- Notification of termination of a Home Education Program;
- Transfer of a Home Education Program; and
- Records and evaluation.