

**NHDOE Federal Funds Monitoring
Corrective Action Plan**
(Use a separate form for each Corrective Action Item)

Subrecipient contact: Nathan Lunney, Business Administrator

Subrecipient: Portsmouth School District (SAU 52)

Action Item: Finding #03 - Correct Equitable Services transaction from Title II Part A

Description: Reverse and correctly transact the Equitable Services transaction under Title II Part A Activity 82491 with contractor Robert Evans and Saint Patrick Academy.

Date: November 12, 2021

Please check the box that most appropriately matches the District's status in implementing the Corrective Action Plan (CAP). Please also provide any documentation that supports the District's assertion that the CAP has been fully implemented.

- (1) Partially implemented
- (2) Revised CAP being implemented
- (3) Fully implemented
- (4) No further action required (provide detailed explanation below):

Nathan Lunney, Business Administrator
Name of person completing this form

12 Nov 2021
Date

If options (1) or (2) are selected, please explain the implementation status &/or how the CAP was revised as well as the anticipated completion date in the space below:

The District has explained the concern over this specific transaction with representatives of the private school and have established the expectation moving forward that Equitable Services transactions will be initiated by the District on behalf of the private school. The District expects to meet with both external parties in December to map out the resolution and the actions required of all. Completion of this corrective action is anticipated by January 31, 2022.

Corrective Action Plan Update or other explanation as necessary, (status date: 01/31/22)

If option (3) is selected, please explain how this was implemented in the space below:

Please return to the Bureau of Federal Compliance within 30 days of receipt.