

NEW HAMPSHIRE DEPARTMENT OF EDUCATION
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION
101 Pleasant Street, Concord, NH 03301

PROFESSIONAL STANDARDS BOARD

February 2, 2022

12:00 pm to 3:00 pm

Meeting Minutes

Members Present: Tom Laliberte, Christina White, Beth McClure, Joann Misra (via Zoom), Irv Richardson, Steve Appleby, Jeni Laliberte, Erin Cayer, Andra Hall, David Latchaw, Christina O'Hara, and Donna Couture (via zoom)

Members Absent: Kirk Beitler, Kimberly Yarlott, Mary Murphy, and Tim Broadrick.

Department Staff: Susan Blake, Laura Stoneking, and Kim Wilson

Guests: Sarah Robinson, Joan Swanson

CALL TO ORDER

Interim chair, Tom Laliberte, called to order the regular meeting of the Professional Standards Board at 12:08 pm.

A. Introductions

Board members introduced themselves one by one.

APPROVAL OF MINUTES

A. Meeting Minutes of December 1, 2021

Motion: Irv Richardson made the motion, seconded by Tom Laliberte, to accept the December meeting minutes.

Vote: The motion was approved without dissent through a roll call vote by the Professional Standards Board with Beth McClure, David Latchaw, and Christina O'Hara abstaining.

OPEN BOARD DISCUSSION AND UPDATES

A. In-Depth Discussion

There were no in-depth discussion topics.

B. Committee Updates

1. Ed 507.35–Educational Interpreter/Transliterators for Children and Youth Ages 3-21

Andra Hall stated she is looking for the members from the previous committee. She also mentioned there is a requirement for the test and very little confidence that the test can be passed. They are considering taking that requirement out.

Bill Ross shared the subcommittee stretched out over 2 years. The majority of people who hold the credential served on that subcommittee in that time period. He encouraged Andra Hall to talk to Nashua because Nashua and Manchester employ almost all of the employed interpreter/transliterators in the state. He clarified that the test requires applicants to transliterate in real time. The passing score is 75%. The previous subcommittee took a passage and blocked out 25% of the words to show how little comprehension that allows. They advocated for increasing the passing score. The State Board sent the recommendation back to the PSB due to conflict at the board meeting.

2. Master Teacher License

Irv Richards shared they are still waiting to hear back about the grant to pilot the process. Manchester and Jeffrey-Rindge are interested in helping with the pilot.

3. Ed 507.48 and Ed 507.49–Comprehensive Marketing Educator and Comprehensive Business Educator

Joann Misra shared there are currently only 201 Comprehensive Business licensed teachers, 39 have Business Marketing licenses only, and 29 have both Comp and Business Marketing. Currently teaching are 8 teachers with Comp Marketing only. The current focus of the committee is looking at the teachers who only hold the Business Marketing to hear their thoughts on the impacts of losing this credential.

Steve Appleby suggested creating a new endorsement: Comprehensive Business and Marketing. They would then propose anyone who holds one or the other credential is given the new one. New applicants would have to meet the new requirements. The low number of current teachers with these credentials would make it a reasonable option.

4. Ed 507.17–ESOL Teacher

Beth McClure shared previous members of the committee have been contacted. Most of them want to continue.

5. Work-Based Learning Coordinator

Tine White shared the committee reached out to district coordinators to explore what this role is and what it means in different districts. The committee will send out a survey to districts. Many people in this role are currently working in another role as well. The committee wants to ensure a credential in this area would not create a barrier for districts. Minimum standards require work-based learning, but there are no standards for facilitation.

6. Ed 507.04 - Comprehensive Agriculture Educator

There were no updates.

7. **Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06 - Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Local Professional Development Master Plan, Licensed Paraeducators and Educational Interpreter/Transliterators**

Beth McClure stated they have 4 members and are looking for more.

DEPARTMENT REPORT

A. Update on Rulemaking

Steve Appleby stated State Board had questions regarding the administrative endorsements. Concerns were centered around items in the proposal being measurable. The subcommittee will review the areas discussed to make them more measurable. A revised proposal will be presented to PSB. Some of the rules expire at the end of the year.

B. State Board of Education

1. Meeting Dates – February 10, 2022, March 10, 2022, April 14, 2022, May 12, 2022
2. SBE Update
There were no updates.

C. Council for Teacher Education (CTE)

1. Meeting Dates - February 17, 2022, March 17, 2022, April 21, 2022, May 19, 2022
2. CTE Update
Joan Swanson shared at the last meeting, they checked in with subcommittees. The administrative rules subcommittee for 603-606 standards proposed a draft for

602 with revisions on curriculum standards for professional educator programs at the baccalaureate and post-baccalaureate levels. The goal was to eliminate redundancies and define undefined terms. The CTE decided the rules needed to be revised together for cohesion.

The Bureau of Credentialing gave an update. Fingerprinting is still in a holding pattern. The Educator Information System (EIS) is being developed to see start and end dates for program completers.

DOE updated the status of colleges and universities in different states of reviews. There are several upcoming reviews.

The Association for Advancing Quality in Educator Preparation (AAQEP) attended the meeting and discussed the potential of colleges and universities in New Hampshire working with them toward accreditation. It was a fact-finding presentation. They are an alternative to the Council for the Accreditation of Educator Preparation (CAEP). The standards are higher and they have different processes and procedures.

Steve Appleby shared the criminal background checks legislature passed 2 different bills. The first tasked the Bureau of Credentialing with conducting criminal record checks on bus drivers and bus monitors. This allows portability of bus drivers between districts. Department of Safety then needed to get FBI approval to release records to the DOE. Language had to be rewritten, which was passed. FBI now gave clearance to the Department of Safety to release information to the DOE. Emergency rules were approved by the State Board and will go into effect at the February State Board meeting. It will allow Bureau of Credentialing to take over criminal records check of bus drivers and monitors.

Steve Appleby stated another statute passed that tasked the Bureau of Credentialing with conducting criminal record checks on educator preparation

students. FBI has been asked to approve the new process. This should cut down on the number of checks candidates are required to go through in their program. It will also increase the depth of record checks for educator prep students, bus drivers, and bus monitors.

Bill Ross shared the processes used in other states for criminal records checks and how they compare to New Hampshire.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. 2022-2023 Meeting Schedule

Bill Ross stated there are 9-10 meetings scheduled and asked if the board feels that is sufficient. The required number of meetings is 5. David Latchaw suggested less meetings could still get the same job done. Beth McClure shared she likes the accountability of the extra meetings. It is difficult to get a quorum in May. Allowing for a zoom option could alleviate travel for some members. Bill Ross clarified quorum must be in person. Tom Laliberte stated May is to be determined if needed. He advocates for more than the minimum number. Bill Ross responded he will get an answer regarding remote voting and come back with a proposed meeting calendar for 2022-2023.

B. Other

Tom Laliberte stated Kim Wilson made a recommendation to have an ongoing document stating all of the certifications, when they're due, the committee chair, and where is it in the process. It would create an easy resource to stay on top of certifications.

Tom Laliberte stated he completed a critical shortage survey for his school district that reviews every credential in terms of openings, whether they were filled, and if they were difficult to fill. Steve Appleby stated the reasons for the survey are for U.S. DOE teacher loan forgiveness program for teachers in a critical shortage area as well as

lowering entry requirements at the state level for critical shortage areas. The shortage is ongoing and is attempted to be addressed at every level. Data shows older educators are continuing to renew their license at a higher rate than pre-pandemic.

TABLED ITEMS

There were no tabled items.

ADJOURNEMENT

Motion: Tom Laliberte made the motion, seconded by Steve Appleby to adjourn the meeting.