

PROFESSIONAL STANDARDS BOARD

April 6, 2022

12:00 pm to 3:00 pm

Meeting Minutes

Members Present: Tom Laliberte, Christina White, Beth McClure, Joann Misra, Irv Richardson, Kimberly Yarlott, Steve Appleby, Jeni Laliberte, Andra Hall, Tim Broadrick, David Latchaw, Donna Couture, and Christina O'Hara

Members Absent: Kirk Beitler, Mary Murphy, and Erin Cayer

Department Staff: Susan Blake, Laura Stoneking, William Ross, and Kim Wilson

I. CALL TO ORDER

Tom Laliberte called the meeting of the Professional Standards Board to order at 12:08 p.m.

II. APPROVAL OF MINUTES

A. Meeting Minutes of February 02, 2022.

Tom Laliberte asked for a motion to accept the February 02, 2022, meeting minutes.

Motion: Irv Richardson made a motion, seconded by Andra Hall, to accept the February 02, 2022, Professional Standards Board Meeting minutes with corrections. The motion passed unanimously.

Vote: The motion was approved by unanimous vote by the Professional Standards Board.

III. OPEN BOARD DISCUSSION AND UPDATES

A. In-depth discussion

1. ED504.11 – Educational Interpreter/Transliterators for Children and Youth Ages 3 – 21

Andra Hall referred to a document that discusses the educational requirements for licensing of educational interpreters/transliterators. The document is a combination of what a committee formed in 2017- 2018 put together and what the present committee, with one carry-over person from 2017-18 is preparing with recommended changes, most of which were made by the previous committee.

Tom Laliberte suggested that the Board wait and vote in May.

B. Committee Updates

1. Master Teacher License

Irv Richardson reported that they're still waiting to hear back from Cedar about funding. He then questioned Steve Appleby as to whether their proposal for a Master Teacher License should be presented to the State Board before it is filed. Mr. Appleby agreed that it should.

Mr. Richardson explained that the committee is recommending a change to the RSA as well as the regulations and though the State Board would not need to take action, he felt they should be informed or kept in the loop in case there are issues they want to address or there is any major pushback.

2. Comprehensive Marketing Educator and Comprehensive Business Educator (Ed507.48 and Ed 507.49)

Joann Misra explained that the major issue discussed by the committee was whether to discontinue comprehensive marketing certification and establish comprehensive business education certification. In the committee, all but one teacher with 40 years of certification as a comprehensive marketing educator wanted to move over to comprehensive business educator certification.

Mr. Ross suggested the process would be to present the new language as a recommendation to the State Board and because this would eliminate the marketing endorsement, suggest what to do with the affected individuals.

Tom Laliberte asked if this topic would be ready for in depth discussion in May. Ms. Misra indicated that it would not be ready because they sent out a survey and are also putting together a group of comprehensive marketing people to come work on the recommendations. Ms. Misra agreed to an in-depth discussion in the June meeting.

3. ESOL Teacher (Ed 507.17)

Beth McClure shared that the committee has organized all the documents from the previous groups work and started to head in a productive direction looking at proposed revisions to be voted on. The committee meets every three weeks.

4. Work-Based Learning Coordinator – Study Team

Tim Broadrick began by explaining that the Study Team had drafted surveys and were working them around. The field survey is done and on its way to Principal's Association and the Superintendent's Association. The national survey was sent to Bill and Steve for assistance with figuring out the best way to get other Departments to respond.

Tina White commented that she was curious to see the survey results.

5. Comprehensive Agricultural Educator (Ed 507.04)

Steve Appleby reported that there has been no progress yet.

6. Basic Requirement, Criteria for State Approval of Local Professional Development Master Plan, Individual Professional Development Plan, Criteria for License Renewal of Educators Under the Professional Development Master Plan, Criteria for License Renewal of Educators Not Under the Local Professional Development Master Plan, Licensed Paraeducators and Educational Interpreter/Transliterators (Ed 513.01, Ed 513.03, Ed 513.04, Ed 513.05, and Ed 513.06)

Beth McClure stated that at their last meeting, the group had at least 13 people and have added three more to the group since then, because more folks are needed. The group will be meeting every three weeks until their task is done. A short

questionnaire was assembled to find out about what other states do. Bill Ross has offered to send the survey and from there obtain links for different state websites and read how they develop their plans for licensure in their state.

Kim Yarlott elaborated on the size of the undertaking, and emphasized the need to have participants from a cross-section throughout the state, so we have a lot of different people weighing in. The group does not want to make decisions for the North Country without representation. The group is not just revising one rule but are actually revising a number of rules that are interrelated.

Mr. Ross further offered to do a targeted search using the Educator Information System (EIS) to identify somebody perhaps who is a license holder, scheduled to renew, but not currently reported as employed to help fill specific gaps in the committee representation.

IV. DEPARTMENT REPORT

A. Update on Rulemaking

Steve Appleby shared that at the State Board meeting next week, we have final criminal record check rules around Ed-prep and new applicants; the interim rules are in place right now.

B. State Board of Education

Steve Appleby reported that there was no update from the State Board on the Administrator endorsements, yet.

Steve Appleby asked if would be helpful to get someone from the State Board to be a member on the committee for the Master Plan; this will be pursued.

C. Council for Teacher Education (CTE)

Laura Stoneking reported the following activity by the Council:

- i. Drafted the ED-600 rules that are applicable to the Ed-prep; rules which are all up in March of 2023. They're looking at a final draft at the upcoming CTE meeting and will move the draft forward through rulemaking.

- ii. Finished up site reviews for 7 programs at Franklin Pierce. The report is being written currently and will go to State Board for July, same is true for Upper Valley Educators Institute with 20 programs.
- iii. Returned from Keaton State which is in the midst of a full Cape accreditation review; the team left their non-binding findings with the recommendations that will go to the Cape Council for recommendation for national recognition.
- iv. Remedial programs are being presented in the Court so those will be in process in the hopper in the fall.
- v. Recruiting reviewers in the fall.

Ms. Stoneking provided an explanation of the current system that the Council for Teacher Education has set up for state reviews.

Bill Ross gave an outside of the borders of the state of New Hampshire perspective on education.

V. OLD BUSINESS

A. DRAFT ADMINISTRATIVE RULE TRACKER

Tom Laliberte introduced the idea of having a document or spreadsheet for the Board members and to posting on the PSB site to show where we are and what we've done. This would provide an at-a-glance record to replace looking through minutes and so forth; the rule tracker would show what's going on with the PSB.

Kim Wilson walked the members through the document. It's a long process and trying to track something after it leaves the PSB is challenging, but the issues presented by the tracking process will be addressed, posted on the PSB website and updated.

VI. NEW BUSINESS

A. Summer Meeting Date – August

Tom Laliberte stated that all the dates have been posted. Tom, Steve, and Kim meet a couple of weeks prior to our scheduled PSB meeting. As a new business item, they talked about not adding another meeting, but maybe replacing one of the winter meetings with a meeting in August.

After a brief discussion of the pros and cons, there was no decision made regarding a meeting in August. It was noted that the State Board does meet year-round (12 times a year) and there is legislation in process that would loosen up the in-person quorum requirements for meetings and allow meeting in person and remote to accommodate persons who travel.

B. Legislation of Interest to PSB (SB-350, SB-352, SB-353)

Steve Appleby discussed three bills that might be of interest to this group.

i. SB-350

Tightens up the language, the enabling language that tasks the State Board with setting certification requirements and setting up the entire credentialing system. So, that bill right now has job titles in the statute, half of which don't exist. So, we are proposing that the legislature replace those with category titles: Administrator, Education Specialist, Instructional Specialist, the titles we use in credentialing now, so the statute would match the administrations. Additionally, in that piece of legislation there is legislative approval for the Bureau of Credentialing to use social security numbers to run against the NASDAQ list, this bill gives specific statutory authority to use social security numbers in this process. The third piece to this bill, in the last session, last year, the department was tasked with running applicants for licenses against the DCYF findings of abuse list maintained by the DCYF, for individuals who have been guilty of abuse or neglect, administratively, or even criminally, folks who are deemed unfit to be foster parents. The Department added to the legislation that the state be allowed to enter into agreements with other states to look at their list. If anyone is on that list in any state, they should not be around kids.

ii. SB352

Sponsored by Senator Kahn to set up a Legislative Study committee to look at the teacher shortage issue and see if there is a legislative avenue to pursue to help with the shortage. And that committee will be made up of two senators and three representatives and they would gather information from the field, the industry, and from the department, as well as other states related to teacher shortage. So, I would expect that Bureau of Credentialing would have a big role in advising that committee.

iii. SB-353

Is probably the most directly pertinent to this group. SB-353 is legislation which would fix a couple of PSB items in the statute. We exclude one of our classes of license holders. So right now, it's nine members representing classroom teachers or education specialists and that excluded instructional specialists. So, it was requested that instructional specialists be added to the list. The second major piece is related to terms on the Board being increased from two terms to three terms, except if an individual wanted to stay on and the State Board agreed, they could serve additional terms. There was interest in putting requirements in the law that in order to be on the PSB you'd have to work in New Hampshire or live in New Hampshire and hold a New Hampshire license to serve on the Board. Overall, all three of these bills – 350, 352, 353 – were sanctioned by the full Senate, will go to the House; significant opposition is not expected—maybe some changes and tweaks.

Mr. Appleby was reminded of another legislative topic involving office records and proceeded to discuss by stating that the Bureau of Credentialing is currently tasked with maintaining PSB records indefinitely. A provision added to SB-353 seeks to shorten the retention of PSB materials to 25 years.

In a general discussion of legislative matters, Mr. Appleby was asked what the process would be for Board members to obtain an extension of time to serve on the Board beyond year three. Mr. Appleby explained that assuming that these bills get passed by the House, and are signed into law by the Governor, probably in June or July. Then depending on what the effective date is on the bills; it's either on signing or within 60 days of passage, the Board member with an interest in staying on the Board would write a letter of interest to stay on, send it to the State Board or send it to Mr. Appleby or Kim Wilson and they forward the letter on to the State Board.

VII. TABLED ITEMS

Tom Laliberte asked for tabled items, hearing none, he told the members, Good Meeting!

VIII. ADJOURNMENT

Tom Laliberte adjourned the meeting at 1:32 pm.