

NEW HAMPSHIRE DEPARTMENT OF EDUCATION  
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION  
101 Pleasant Street, Concord, NH 03301

**PROFESSIONAL STANDARDS BOARD**

**June 26, 2020**

**Meeting held via Zoom due to the COVID-19 pandemic**

**12pm to 3:00 pm**

**Meeting Minutes**

**Regular Meeting: Meeting held via Zoom due to the COVID-19 pandemic**

**Members Present:** Steve Appleby, Kirk Beitler, Joe Crawford, Joanne Goelzer, Cynthia Lucero (Co-Chair), Beth McClure, Joann Misra, Irv Richardson, Christie Sweeney, and Page Tompkins

**Members Absent:** Janine Casavant, Vincent Connelly, Jack Grube, Tom Laliberte, David Webster, Kimberly Yarlott, and Mary Murphy

**Department Staff:** Kim Wilson, William Ross, Laura Stoneking, and Anne Wallace

**I. CALL TO ORDER**

**A. Zoom Meeting Ground Rules**

Before the meeting was called to order, Steve Appleby reviewed the Zoom meeting ground rules.

Chair Cynthia Lucero then called to order the regular meeting of the Professional Standards Board at 12:41 PM, held as a Zoom teleconference call. Chair Lucero explained that she was the chair for this sole meeting as Ann Wallace has accepted a position at the Department of Education

**II. OPEN BOARD DISCUSSION**

**A. Committee Updates**

**1. Ed 507.11 and Ed 612.04—Elementary Education Teacher—Chair: Ann Wallace**

Ann Wallace spoke with Drew Cline, Chair of the State Board, and reported that the Board would prefer to keep K-8 with the focus area. The committee now needs to look at the extra courses needed to streamline what the focus areas should include, as well as recommend that focus areas be shown on licensure certificates. Everything is ready to move forward, but the committee needs to meet to figure out next steps and the courses. A lot of the groundwork has been done but it needs to be pulled together to present to the Board. It will have to go after the September meeting.

**2. Ed 507.35—Educational Interpreter/Transliterater for Children and Youth Ages 3-21—Chair: Kirk Beitler**

Kirk Beitler reported that he is still waiting to connect with people on this and as a result had no update. He would anticipate presenting something to the PSB this fall.

**3. Ed 505.07 and Ed 610.02 – Professional Education Requirements – Chair, Christie Sweeney**

Christie Sweeney reported that the committee has completed a draft that will be sent to the PSB to review over the summer. It will come up for discussion at the September meeting. The professional education requirements have been divided into four domains: learning environment, student learning, instructional practices, and professional requirements. The draft also includes a list of resources and a recommendation to create an aligned document to support the requirements. The committee is recommending the creation of a task group to develop such a document.

The committee is also recommending a new name for the proposal: professional educator requirements.

Finally, Ms. Sweeney announced that she will no longer be a part of the Professional Standards Board as her term is ending. She hopes that Cynthia and Tom will serve as co-chairs. Ms. Sweeney promised to continue to show up at the meetings to see the process through.

Chair Lucero thanked Ms. Sweeney and the subcommittee for all their hard work. Steve Appleby also noted that it is important to have as many people as possible in the K-12 field review the draft and provide input this summer as the document will have to be voted on at the November PSB meeting. Ms. Sweeney stated that that was a great idea. The subcommittee has a list of stakeholders and they can get the draft out to them and share back their input at the September meeting. The speaker suggested putting an end of August deadline on the stakeholders providing feedback. Chair Lucero suggested that CTE should be part of that stakeholder group. Ms. Sweeney confirmed that they are and Suzanne Cannali will share it with CTE.

#### **4. Master Teacher License—Co-Chairs: Irv Richards and Page Tompkins**

Irv Richardson reported that the Master Teacher License committee has not met since the end of February. They have looked at the requirements from every other state and are deciding which ones to apply in New Hampshire. They believe it is best to wait to see what is going to happen in the fall and then rekindle the committee in September.

#### **5. Ed 506.01, Ed 506.02, Ed 506.04, Ed 506.06 and Ed 506.08—Superintendent, Assistant Superintendent, Principal Instructional Leader, Associate Principal Instructional Leader, and District Administrator—Co-Chairs: Kimberly Yarlott and Joe Crawford**

Joe Crawford reported that the committee submitted a document to Cynthia, Steve, and Amanda in May. Because of the long list of endorsements, it will take time to go through to get the formatting and structure accurate. The biggest change they are recommending is that they use professional standards for education leaders as guiding standards for leadership endorsements. He suggested putting this on the agenda for September.

Chair Lucero asked whether the PSB could get the document sooner rather than later in order to have ample time to look at it and Kim Wilson responded that that was possible. Mr. Crawford noted that Amanda has not yet put it in rule format. Kirk Beitler asked whether board members could share the document with different administrative groups and it was agreed Kim would send it out.

Chair Lucero felt it would be best to send it to stakeholders once Amanda has put it in rule format. Mr. Appleby felt that would probably mean it would not be possible to take it up in September. In addition, if there are a lot of changes, Amanda would then need to go back and do the document again. Chair Lucero agreed that doing it once made sense.

Mr. Appleby said that all PSB members will receive two subcommittee documents to review and circulate this summer.

**6. Ed 507.48 and Ed 507.49—Comprehensive Marketing Educator and Comprehensive Business Educator—Co-Chairs: Anne Wallace and Mary Murphy**

Anne Wallace said that the committee is still where they were previously and had nothing new to report. Chair Lucero noted that with Ms. Wallace no longer being co-chair, this co-chair position should be added to the list of co-chairs that need filling.

**7. Ed 507.21—Library Media Specialist**

Chair Lucero noted that the former chair of this committee Christine Oskar-Poisson is no longer on the PSB. Steve Appleby reported that he had not received an update and this topic was listed later on the agenda under new business to discuss.

**8. Ed 507.35 and Ed 507.39—Theater Teacher and Music Teacher—Co-Chair: Joanne Goelzer**

Joanne Goelzer reported not much progress after the switch to remote learning. Raina Ames from UNH has come on board to help with theater, however.

Ms. Goelzer is looking at the national board standards for music education certification to see how New Hampshire's can fit into their format. She thinks it will work. Ms. Goelzer is also trying to get some new people onboard, including the music director of Plymouth State.

**9. Ed 507.18—Early Childhood Education Teacher—Co-Chairs: Joann Misra and Cynthia Lucero**

Joann Misra reported that COVID-19 disrupted the committee's work. The plan is to hit the ground running in September. The due date is not until 2022.

**10. Ed 507.37—Classical Languages Teacher**

Christine Oskar-Poisson was also the chair of this committee and Mr. Appleby said that he had received no update. It was also listed later on the agenda under new business to discuss.

### **III. DEPARTMENT REPORT**

#### **A. Update on Rulemaking**

Steve Appleby noted that in early April, the State Board of Education passed an emergency rule extension to the current pathway rules for another six months. The reason for this was JLCAR stopped meeting. They have now resumed meeting as of the end of May and they took up the

pathway rules at their June 19, 2020 meeting. The discussion got hung up on the definitions of licensed versus credentialed, so the rules were tabled until the July meeting.

In the meantime, Senator Jay Kahn has added wording to an omnibus piece of legislation that will fix the issue of using the term license to refer to a credential.

Mr. Appleby anticipates that in July, JLCAR will okay the rulemaking out of those pathways. They should then show up at the State Board in the fall and go into effect in August [phonetic] to coincide with the expiration of the current ones.

**B. State Board of Education Update**

In terms of the State Board of Education, Mr. Appleby reported that there has been very little exciting there. A handful of CTE programs have gone to the Board for extensions and approvals.

**C. Council for Teacher Education (CTE)**

Laura Stoneking reported that at its last meeting, CTE voted for an additional term for the chair, Chris Ward, and co-chair, Kelly Moore Dunn.

CTE is looking forward to doing some subcommittee work next year. Part of that work will be to ensure that the lines of communication between CTE and PSB remain open. Chair Lucero noted that she has had discussions along those lines with Mr. Ward and Ms. Moore Dunn, including the possibilities of having a CTE meeting in the morning and then PSB in the afternoon, which would allow for some overlap, or alternatively having a retreat where both groups met at the same time. Ms. Stoneking noted that many CTE members are faculty or offer courses, so changing the meeting day can be a challenge.

Finally, Ms. Stoneking promised to always keep Chair Lucero on the CTE agenda and she should feel free to pop in if she has something to share.

**IV. OLD BUSNIESS**

An unidentified speaker noted that they had skipped over social studies and he had not thought to reach out to Ashley. He asked whether PSB knew where the social studies curriculum [phonetic] standards were? Mr. Appleby replied that this was still being discussed at the State Board level and with some stakeholder groups. They have not produced anything for PSB to look at yet.

**V. NEW BUSNIESS**

**A. PSB Information/Housekeeping Items**

1. 2020-2021 Meeting Dates/PSB Meetings

There was some discussion as to whether a vote was needed on the meeting dates, but it was proposed that they just needed to be reviewed so members could state whether they could attend.

Because there were difficulties with the scheduling for various PSB members, it was suggested to cancel the January meeting. In addition, it was suggested that perhaps the May meeting could be tentative and held if an earlier meeting were cancelled due to weather or if there were outstanding items still needing to be considered.

Kirk Beitler also noted that June 23 is scheduled to be the last day of the year (although it may change due to snow days) for his school (Gilford), which would mean he could not attend a meeting that day. Mr. Appleby suggested that in that case, perhaps PSB could hold its meeting on June 17, when CTE is scheduled to hold their June meeting. Chair Lucero thought that was a great idea

**B. Re-Chair of Subcommittees**

1. Ed 507.11 and Ed 612.04—Elementary Education Teacher
2. Ed 507.48 and 507.49—Comprehensive Marketing Educator and Comprehensive Business Educator
3. Ed 507.21 Library Media Specialist
4. Ed 507.37 Classical Language Teacher

Several PSB subcommittees are in need of chairs. Any PSB members who are interested in chairing or co-chairing one of the above committees were asked to send their names to Kim Wilson.

Page Tompkins asked for a list to be sent to the PSB members that contained all the subcommittees that will be active next year and then ask everyone to sign up for two. Mr. Appleby said that he had made a note to himself to this effect just a minute prior. The list will contain the fall subcommittees as well as the open subcommittees currently.

**C. Improve Council for Teacher Education Relationship—Discussion**

Chair Lucero noted that this discussion had been touched on earlier in the meeting already and she had mentioned a few things that were in the works between CTE and PSB.

Beth McClure suggested that the two groups could share their minutes with each other. Mr. Appleby said that the most recent approved minutes could be included in the PSB email with the documents each month. He also noted that the minutes are available on the website once they have been approved. They could also do the same for CTE with PSB minutes.

Mr. Tompkins said that the informal strategy this year was to have a PSB volunteer to attend CTE meetings. He was curious as to how that worked, as he never was one of the volunteers.

Was it effective? Should it be formalized? Chair Lucero said she went three or four times, but it was not always consistent. CTE was also going to send someone to PSB meetings and that was not always consistent either. She felt that they should not give up on that idea. Mr. Tompkins suggested putting out a list of CTE meetings and getting PSB members to sign up. If everybody committed to attending one, they could cover them more formally. Chair Lucero asked Ms. Wilson to send the list of CTE meeting dates out as a sign-up also.

**D. Foundations of Reading Cut Score—Discussion**

Chair Lucero explained that PSB has been asked by the IHE network to formulate a group to have a conversation about the Foundations of Reading cut score. She is not sure, but her understanding is that Massachusetts recently changed their evaluation or cut score for a similar test. Some people from Keene State are very interested in serving on the group.

Essentially, there are concerns that the cut score for elementary education is the same as for reading specialist.

Chair Lucero formally requested that somebody chair a group to consider this issue. In addition to the people who are interested at Keene State, there has also been interest from individuals at Saint Anselm College.

Beth McClure indicated that she would like to chair the committee. She asked that the names of the interested people from Keene and Saint Anselm be sent to her. Mr. Appleby suggested that a new subcommittee focused on this issue be added to the list of subcommittees for the fall that need chairs and that it identify Ms. McClure as one of the chairs.

Mr. Appleby also noted that this topic came up at the legislative study committee on educator preparation education led by Mary Heath [phonetic] that ran last winter (it was cut short due to COVID-19). Mr. Appleby has heard it may be reconstituted this winter.

William Ross noted that the state of Massachusetts requested that their tests be reconstituted and as a result, Pearson has regenerated the Foundations of Reading tests for all states that use it. Although the test has been regenerated, but the cut score has not changed.

Although Mr. Ross understands the concern about the common cut score for a new elementary teacher and a reading specialist, he cautioned that establishing separate test scores will mean that a person would possibly have to take the test again in the future. He would encourage the committee to consider the possibility of different reading and writing tests for elementary teachers and for specialists. ETS has both tests, which makes sense in terms of what this discussion is trying to accomplish, and has an additional side benefit of making all tests ETS tests.

**E. Chief Technology Officers (CTO) or Chief Technology Leaders (CTL)—Discussion**

Steve Appleby reported that two groups that encompass the technology leaders for districts have inquired about the creation of an endorsement for their job role in K-12. Mr. Appleby

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brought this request to the PSB to begin the process. He noted that he has not circled back with these groups to make sure that they are aware of what they are asking for. For example, a small subset of nurses worked with the legislature on licensing school nurses statewide a few years ago and many of the school nurses who subsequently had to get a license were very unhappy about that.

Mr. Appleby said this topic would be added to the list for the fall to possibly be discussed by a small group. In the meantime, he would circle back with the groups to make sure that this is what they really want. No one objected to this course of action.

An unidentified speaker noted that a third group—a national organization of school district technology coordinators—is also looking to get into the fray.

## VI. VOTES

Now that the meeting had a quorum, the PSB took some needed votes.

### A. Meeting Minutes of March 11, 2020—Vote Needed

**MOTION:** Page Tompkins made the following motion, seconded by Kirk Beitler, that the Professional Standards Board approve the meeting minutes of March 11, 2020.

**VOTE:** The motion was approved by unanimous roll-call vote by the Professional Standards Board, with Irv Richardson abstaining.

### B. PSB Chair/Vice Chair Election—Vote Needed

Mr. Appleby noted that the PSB was looking for a new chair and vice chair for the fall. Currently, there was one nomination for chair, so Mr. Appleby asked that any others be emailed to Ms. Wilson immediately.

The sole nomination for chair was Cynthia Lucero.

**MOTION:** Steve Appleby made the following motion, seconded by Kirk Beitler, that Cynthia Lucero be named chair of the Professional Standards Board starting fall 2020.

**VOTE:** The motion was approved by unanimous roll-call vote by the Professional Standards Board, with Cynthia Lucero abstaining.

Mr. Appleby asked the board members to consider who they might like to nominate as vice chair and said the topic would be included in the email going out to everyone.

## VII. ADDITIONAL OLD BUSINESS

Mr. Richardson asked about an update on Medicaid to school legislation and how it impacts licensure. He has had people contact him with questions on that. Mr. Appleby responded that it was covered in a meeting that Mr. Richardson might have missed. Mr. Appleby noted that it is covered in the March

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meeting minutes but Mr. Richardson might want to contact him offline with questions. Mr. Richardson confirmed that he would do so, as he has about eight questions that he would not want to drag everyone else through. Mr. Appleby invited anyone else with questions to contact him as well.

**VIII. ADJOURNMENT**

**MOTION:** Steve Appleby made the following motion, seconded by Irv Richardson, that the Professional Standards Board meeting be adjourned at 1:54 PM.

**VOTE:** The motion was approved by unanimous roll-call vote by the Professional Standards Board.

Next meeting September 9, 2020