

NEW HAMPSHIRE DEPARTMENT OF EDUCATION  
DIVISION OF EDUCATOR SUPPORT AND HIGHER EDUCATION  
101 Pleasant Street, Concord, NH 03301

**PROFESSIONAL STANDARDS BOARD**

**November 7, 2018**

**Room 15**

**12pm to 3pm**

**Meeting Minutes**

**Regular Meeting:**

**Present:** Kirk Beitler, Janine Casavant, Joe Crawford, Joann Goetzler, Kenneth Gorrell, Jack Grube, Katrina Hall, Cynthia Lucero, Beth McClure, Joann Misra, Christine Oskar-Poisson, Christie Sweeney, Page Tompkins, Anne Wallace, David Webster

**Absent:** Vincent Connelly, Irv Richardson, Lisa Witte, Kimberly Yarlott

**Department Staff:** Stephen Appleby, Amanda Phelps, William Ross, Nate Greene, Joanne DeBello, Michael Seidel, Ashlee Stetser

**I. CALL TO ORDER:**

**A.** Chair Anne Wallace called the meeting to order at 12:30 and asked that everyone take a moment to review the minutes.

**II. MINUTES:**

**MOTION** – Steve Appleby made a motion to approve the minutes from September 12, 2018. Joanne Goelzer seconded the motion. Beth McClure asked that the minutes be amended to add her in attendance at the meeting. The motion passed unanimously with no abstentions.

**III. OPEN BOARD DISCUSSION:**

**A. Criminal Background Check Study Committee Membership Request**

Kirk Beitler reported that the committee’s recommendation will be to have DOE do criminal background for initial certification. Group met three times and is finalizing the report. The committee did not have time to discuss background checks for recertification, so that may come back up in the next legislative session. Mr. Beitler added that the DOE background check would be the floor, and that districts would then do background checks upon hiring. Steve Appleby added that necessitating this for renewals has some legal hurdles that need to be discussed before making the background check a requirement. Bill Ross stated that research shows that most states who do background checks do it at initial certification and renewal.

**B. Update on Rule Revision Committees**

1. Ed 507.39 and Ed 612.07 – General Special Education Teacher (Expire 9/16/19); Ed 507.391 and Ed 612.071 – Early Childhood Special Education Programs (Expire 9/16/19); Ed 507.40 through Ed 507.45 Special Education Teacher Categoricals – Co-Chairs, Cynthia Lucero and Joann Misra

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Joann Misra reported that the group decided to work on Ed 507.43, Special Education Teacher in Area of Specific Learning Disabilities rule. The group, made up of specialists, teachers, and higher education institutions met on October 25, 2018. The major changes include condensing sections and using specific verbs to describe what is expected of credential holders.

Cynthia Lucero stated that they modified language significantly to be up to date with current practice and removed repetitiveness and redundancy between credentials.

The PSB discussed the stakeholder engagement that took place and continues to take place during the revision process.

2. Ed 507.11 and Ed 612.04 – Elementary Education Teacher – Co-Chairs Anne Wallace and Joanne Gozler

Ms. Wallace stated that Joanne Gozler and Beth McClure will be serving with her on the committee. The first meeting will take place on November 28, 2018 from 4pm to 7pm. Ms. Wallace stated that she has 5 people who have committed to serving on the committee, in addition to PSB members, with a broad representation of administrators, teachers and higher education institutions. Ms. Wallace asked David Webster if he would reach out to contacts in the North Country who might want to serve on the committee. She added that her goal is 10 people on the committee. Christine Oskar-Poisson also volunteered to serve on the committee. Mr. Ross pointed out that this rule pertains to the largest batch of credential holders in NH and should have significant outreach. Ms. Wallace stated that they are aiming to start with 10 and will reach out to more stakeholders as they progress through the revision process.

3. Ed 507.05 Comprehensive Technology Education Teacher (Expires (8/12/19) – Kirk Beitler

Kirk Beitler reported that the group of 5 stakeholders from the field met twice in person and used google docs to update and share information to get to the draft document. Mr. Beitler pointed out that one change that did not make it to the document is the title of the credential which they amended to “Comprehensive Technology Engineering Teacher.”

Mr. Beitler walked the PSB through the changes made to the rule.

Further, Mr. Beitler explained that the changes offer more flexibility with district administrators. Jack Grube explained that he recommends not combining (4)b. and c. and to separate them as in the original rule. Mr. Beitler agreed.

Joann Misra asked if it is for high school only or for middle school as well. Mr. Ross suggested we should put somewhere in the rule that it is for middle and high school credentials and suggested adding a grade-span to the rule. Ms. Phelps pointed out that

the Commissioner has asked that the PSB try to find a way to remove the grade-spans from credentials.

4. Ed 505.01 through Ed 505.05 regarding Qualifying Methods for Obtaining a Teacher Credential (Alternative 1-5) Expire 9/16/19 – Chair Page Tompkins

Page Tompkins reported that the DOE staff is working on actual narrow rule changes for technical problems that need to be fixed while the committee is working on a change in the process for how people are credentialed in New Hampshire. He stated that the hope is that the rule changes will be ready for review by January and the recommendation will not be in rule format, but will go to the State Board as advisement.

#### **C. Social Studies Curriculum**

Janine Casavant stated that the committee is reaching out to more stakeholders to help provide further input.

#### **D. Computer Science Minimum Standards**

Nate Greene reported that there is a skeleton draft of the Ed 306 minimum standards. He stated that the plan is to hold a couple more meetings to get input from the field and have a draft for the January State Board of Education meeting. He added that we now have 3 computer science credential holders in New Hampshire.

### **IV. LEGISLATIVE UPDATES**

#### **A. Update on Rulemaking – Amanda Phelps**

1. Ed 507.35 Educational Interpreter/Transliterater for Children and Youth Ages 3-21 – Ms. Phelps stated that the State Board of Education still had questions regarding the addition of the requirement of the Bachelor's Degree. Because of this, the final proposal did not get filed in time to meet the statutory requirement. The rule will start again as an initial proposal. Joanne DeBello from the Bureau of Special Education informed the PSB she agreed that starting again is a good idea. Ms. Phelps and Ms. DeBello stated that there would be broader stakeholder outreach and more data to support proposed changes. Kirk Beitler agreed to chair a new committee.
2. Ed 507.22 and Ed 612.19 – Digital Learning Specialist – Ms. Phelps stated that this rule was approved by JLCAR on October 18, 2018 and will be proposed for adoption at the November 8, 2018 State Board meeting.
3. Ed 510, 511, 512 – Code of Conduct – Ms. Phelps stated that this rule was approved by JLCAR on October 18, 2018 and will be proposed for adoption at the November 8, 2018 State Board meeting.

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4. Ed 505.08 and Ed 610.01 Code of Conduct Requirement – Ms. Phelps explained that the State Board of Education would be presented with an initial proposal on November 8, 2018 which would require all credential holders to agree to an understanding and adherence to the code of conduct as well as require educator preparation programs to ensure program completers are trained on ethical decision making in relation to the code of conduct.

**V. REPORT AND NEW DEPARTMENT BUSINESS**

**A. Council for Teacher Education**

Michael Seidel introduced the new Administrator III, Ashlee Stetser and reported to the PSB on the Council for Teacher Education (CTE) meeting held on October 18, 2018. He updated the PSB on extension requests for program approvals which he will be presenting to the State Board on November 8, 2018. Next meeting of the CTE will be held on November 15, 2018.

**B. Ed 502.03 Custodian of Records**

Steve Appleby reported that the way the rule currently reads he is required to keep educator records forever. He explained that many records are for people who have long since let their credential expire, or some for people who have passed away. He is working on getting access to the social security death record. His question with the rule is with the word “valid”. Mr. Appleby is looking for guidance on changing the wording for a more reasonable timeframe for storing credential holder information.

**VI. NEW BUSINESS**

**A. CTE Representative** – Christine Oskar-Poisson volunteered to attend the next CTE meeting on November 15, 2018.

**VII. Adjournment**

**MOTION** – David Webster made a motion to adjourn. Katrina Hall seconded the motion. The motion passed unanimously.