**Public Release (Non-pricing Programs)**

The **(Name and address of center or sponsoring organization)** announces the sponsorship of the U.S. Department of Agriculture funded Child and Adult Care Food Program. The same meals will be available at no separate charge to enrolled children at the center(s) listed below. In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.  To file a complaint of discrimination, write USDA, Assistant Secretary for Civil Rights (ASCR) , Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call toll free (866) 632-9992 (Voice).  Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Center(s)

Address

**INCOME ELIGIBILITY GUIDELINES**

**(Effective from July 1, 2023 to June 30, 2024)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FREE MEAL OR FREE MILK GUIDELINES (130%)** | | | | | |
| **HOUSEHOLD SIZE** | ***INCOME (Equal to or Less Than)*** | | | | |
| **YEARLY** | **MONTHLY** | **WEEKLY** | **Twice Per Month** | **Every Two Weeks** |
| 1 | $18,954 | 1,580 | 365 | $790 | $729 |
| 2 | 25,636 | 2,137 | 493 | 1,069 | 986 |
| 3 | 32,318 | 2,694 | 622 | 1,347 | 1,243 |
| 4 | 39,000 | 3,250 | 750 | 1,625 | 1,500 |
| 5 | 45,682 | 3,807 | 879 | 1,904 | 1,757 |
| 6 | 52,364 | 4,364 | 1,007 | 2,182 | 2,014 |
| 7 | 59,046 | 4,921 | 1,136 | 2,461 | 2,271 |
| 8 | 65,728 | 5,478 | 1,264 | 2,739 | 2,528 |
| For each additional  Household member add | + $ 6,682 | + $ 557 | + $ 129 | + $ 279 | + $ 257 |
| **REDUCED PRICE MEAL GUIDELINES (185%)** | | | | | |
| **HOUSEHOLD SIZE** | ***INCOME (Equal to or Less Than)*** | | | | |
| **YEARLY** | **MONTHLY** | **WEEKLY** | **Twice Per Month** | **Every Two Weeks** |
| 1 | $ 26,973 | 2,248 | 519 | 1,124 | 1,038 |
| 2 | 36,482 | 3,041 | 702 | 1,521 | 1,404 |
| 3 | 45,991 | 3,833 | 885 | 1,917 | 1,769 |
| 4 | 55,500 | 4,625 | 1,068 | 2,313 | 2,135 |
| 5 | 65,009 | 5,418 | 1,251 | 2,709 | 2,501 |
| 6 | 74,518 | 6,210 | 1,434 | 3,105 | 2,867 |
| 7 | 84,027 | 7,003 | 1,616 | 3,502 | 3,232 |
| 8 | 93,536 | 7,795 | 1,799 | 3,898 | 3,598 |
| For each additional  Household member add | + $ 9,509 | + $793 | + $ 183 | + $ 397 | + $ 366 |

Note: The press release should contain both the free and reduced-price scale.

The letter to the parents for meal programs must only contain the reduced-price scale.

The letter to the parents for the Special Milk Program must only contain the free price scale.

Contact Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This institution is an equal opportunity provider Revised August 2023