

## Agency Responses to Vendor Inquiries for RFP 2024-09-NHED-BAA

1. How can a vendor confirm the allowability of its application and potential conflict of interest?  
*Interested vendors can submit an application and the New Hampshire Department of Education (NHED) will inform the vendors should it determine that there is a conflict of interest.*
2. Does the New Hampshire Department of Education have an open RFP for translation, interpretation and transcription services?  
*Interested vendors can refer to [this page](#) for a current list of RFPs.*
3. Has the task force already been formed?  
*No.*
4. Have task force members been identified? If not, when is the anticipated schedule for identification?  
*No. NHED expects to have the task force members identified in early January 2025.*
5. Has a meeting cadence/scheduled already been identified for the task force?  
*No.*
6. Is there a minimum number of meeting times that the task force is expected to meet over the course of the project?  
*While a minimum number has not yet been determined, the task force will likely need to meet at least once per month during the duration of the contract.*
7. Has a similar analysis previously been completed in past years? If so, is it possible to share a copy of that report?  
*No, there has not been such an analysis of the state accountability system in New Hampshire.*
8. What is the budget for this work?  
*NHED has not identified a final budget for this contract. The budget will be identified based on cost proposals submitted vendors and a final budget will be negotiated as part of the contract process.*
9. What is the anticipated contract budget? Is the maximum amount to be awarded that which is noted in Exhibit C (p-37 exhibits 2024 08-08n draft)?  
*NHED has not identified a final budget for this contract. The budget will be identified based on cost proposals submitted vendors and a final budget will be negotiated as part of the contract process.*

10. Please provide additional clarification on the “development of reporting tools.” Would these be internal to the task force or public facing?

*They could involve both internal and public-facing tools.*

11. Is all necessary data currently in a format that allows for analysis by the vendor? To what level will the vendor need to compile and clean data?

*The data is expected to be in a format that allows for analysis by the vendor. Data compilation and/or aggregation will be done to support proposed accountability models. The vendor is expected to be able to provide an analysis of potential models using data and conduct related tasks including compiling and cleaning data as needed.*

12. What is the extent of stakeholder engagement envisioned?

*Extensive stakeholder engagement will be required and directed by the Task Force and the chairperson, assisted by NHED staff.*

13. Is the contractor expected to reimburse task force member expenses or provide stipends?

*No.*

14. Can a vendor elect to only respond to one component of the RFP, as it appears that the award can be split between communications/logistics support and analysis/technical assistance?

*Yes.*

15. The RFP notes that it is possible to break the tasks into two contracts (e.g., logistics and technical consultation). Does the Department consider that a desirable option? Would logistics encompass the validation of the new system?

*NHED does not have a preference. Logistics may encompass meetings and other support around the validation of the new system.*

16. If a vendor proposes to provide only logistical support to the task force **OR** technical assistance in large scale accountability systems (Section 3 A. pg 6), how would the criteria for evaluation and scoring be applied?

*If a vendor applies for only one portion of the RFP, the evaluation criteria relevant to that portion will be applied.*

17. SB378 suggests the development of a new data system yet the bill and the RFP indicate that the expectation is that only existing data will be drawn upon. Please clarify whether the intention is to identify potential new data sources which do not yet exist.

*The new accountability system will draw upon currently existing data. However, the task force may identify additional points of data to be considered.*