

RFP 2025-NHED-GOV-01
Agency Responses to Proposer Inquiries

Question 1: I am a new vendor with NHDOE and I am learning what I can and cannot do on multiple contracts, so I am reaching out. I am very interested in submitting an application for HEARING OFFICER AND ALTERNATIVE DISPUTE RESOLUTION OFFICER RFP 2025-NHED-GOV-01 if I am allowed to do so. I am currently waiting to review a draft of a contract for NH DOE Special Education Complaints Investigator work. In one of our oral interviews, Janel shared that there is a potential to acquire additional contracts in Due Process/Mediation/Hearings. I am super excited about the contract Janel is drafting regarding complaints investigation, and I will have time to do both consulting roles if it is allowable in NH to either apply for and potentially win this RFP OR have the current contract under development reflect this scope of work at a higher annual allocation.

Who can I talk to ensure my application for this RFP is allowable and to what extent there may be a conflict of interest in being in possession of an NHDOE small contract in Complaints? I also do not want to jeopardize the awesome contract being drafted - just noticing the content is another area of strength for my small consulting group and it was mentioned by my search committee as potential additional work. Both contracts would allow me to focus 100% on NH Dispute Resolution as a small business, which I also recognize may not be allowable.

Also, please confirm the work detailed in RFP is for July 1, 2025 - June 30, 2026 and July 1, 2026 - June 30, 2027 for \$75,500 capped budget per the current estimated amount to be budgeted by the State of New Hampshire to fund this project is \$151,000 for the biennium - \$75,500 for FY 26 and \$75,500 for FY 27. (50,000 state; 5,500 VR; 20,000 SPED per annum). There is no budget for preparation before the July 1st date, correct?

Thank you for your assistance. I see the deadline is in a month, and my priority is to get the complaints work flowing should we successfully execute this exciting contract. I have my NH vendor number, UEI, and COI ready to go!

Answer 1: Thank you for your email. We are not aware of any prohibition of you concurrently applying for another position.

This is to confirm that the (Hearing Officer/Alternative Dispute Resolution Officer) RFP is for July 1, 2025 - June 30, 2026 and July 1, 2026 - June 30, 2027 for \$75,500 capped budget per the current estimated amount to be budgeted by the State of New Hampshire to fund this project is \$151,000 for the biennium - \$75,500 for FY 26 and \$75,500 for FY 27. (50,000 state; 5,500 VR; 20,000 SPED per annum). You are correct, there is no budget for preparation before the July 1st (2025) date.

Question 2: Thank you. Do we need to reapply?

Answer 2: Yes.

Question 3: I am writing to ask if there is a date by which successful bidders will be notified regarding the Hearing Officer RFP due November 27, 2024. I know there was an estimated date of 12/13, which is subject to change depending on the number and nature of submissions. Will the bidders and scores be posted on the website?

Thank you for responding to my inquiry. Have a fantastic weekend!

Answer 3: Correct; it was an estimated date. At this time the RFPs are being reviewed by a panel. As soon as the panel finalizes their scoring, we will reach out to bidders to let them know the results.