



New Hampshire

Department of Education

Security Action for Education (SAFE) Grant - Process Outline

Approved by Public School Infrastructure Commission on July 7, 2022

1. K-12 public and nonpublic schools are eligible to apply for the SAFE grant. Applicants must complete the application and submit the application through the online portal located here: https://prd.blogs.nh.gov/dos/hsem/?page_id=3422. A grant application must be completed for EACH project and multiple projects should not be combined in a single application. Schools may submit more than one grant application.
2. Early decision grant application submission window closes end of day on July 22. Final call for grant application submission closes end of day on August 26. More information on the award process can be found online at: <https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/school-safety-and-facility-management-bureau/public-school-infrastructure-fund>.
3. SAFE grants will be ranked by New Hampshire Homeland Security and Emergency Management and submitted to the Public School Infrastructure (PSI) Commission for consideration. The Governor, in consultation with the PSI Commission, may authorize expenditures with approval of the fiscal committee of the general court and the executive council.
4. Awards will cover 100% of the eligible project costs.
5. The maximum award to any one school is \$100,000, unless approved by the Governor, in consultation with the PSI Commission.
6. Projects that have been included in an approved school budget, prior to July 1, 2022, are not eligible for funding.
7. Applicants have 180 days from the date of the award to obligate the funds, unless otherwise extended by the PSI Commission. If the applicant has not obligated the funds within 180 days or has not received an extension approved by the PSI Commission, the school will forfeit and relinquish any right to the award.
8. All grantees receiving federally funded awards must meet federal compliance requirements as required by 2 CFR 200. Federal funds are available to all applicants, both public and nonpublic schools (approximately \$10M). Education Trust Fund Public School Infrastructure funds (approximately \$3M) are to public schools only per RSA 198:15-y.
9. Once the project is complete, grantees shall submit the "Completion of Project and Request for Payment Form" provided by the New Hampshire Department of Education (NHED). Grant monitoring will be conducted in accordance with federal monitoring requirements under 2 CFR.

TDD Access: Relay NH 711

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10. Unspent funds awarded to schools shall come back to the Public School Infrastructure Commission for recommendation. An applicant may at any time withdraw their application thereby relinquishing their rights to the award.
11. Schools that have not submitted a complete "*Completion of Project and Request for Payment Form*" by **December 31, 2024** shall forfeit and relinquish any right to the award, unless an extension is granted by the PSI Commission for good cause.
12. A select number of projects will be audited.