

LEA ARP ESSER Plan: "A Plan for the LEA's Use of ARP ESSER Funds"

Please submit in both Excel and PDF form to ESSER@doe.nh.gov by 1/13/2023.

The American Rescue Plan Elementary and Secondary School Emergency Relief ("ARP ESSER") Fund, authorized under the American Rescue Plan ("ARP") Act of 2021, provides New Hampshire over \$350 million to support schools in safely reopening and sustaining safe operations of schools while meeting the academic, social, emotional, and mental health needs of students resulting from the coronavirus disease 2019 ("COVID-19") pandemic.

This mandatory template is intended to collect all federally required information from an LEA in a convenient format and to assist LEAs in meeting the federal requirement that, requirement that, an LEA shall publish an LEA ARP ESSER Plan, which is often called a "school district use of funds plan." See the Department of Education's most current guidance posted here: <https://omb.report/icr/202201-1810-002/doc/117519100>.

For further context, please reference ARPA (<https://www.congress.gov/bill/117th-congress/house-bill/1319/text>) or the Interim Final Requirements of ARP ESSER in which the U.S. Department of Education established these requirements (<https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>).

I. General Information

1) School District / Charter School Name:	<u>Sanborn Regional</u>	→ Cell C18 Must be Input for Formulas
2) District ID Number:	<u>476</u>	→ Autopopulates upon Selection
3) SAU Number:	<u>17</u>	→ Autopopulates upon Selection
4) Date of Publication:	<u>1/24/2023</u>	
5) Approver Name - (Superintendent / Head of School):	<u>Tom Ambrose</u>	
6) Email & Telephone:	<u>Tambrose@SAU17.net (603) 642-3688</u>	

II. Transparency and Accessibility

- 1) This plan for the LEA's Use of ARP ESSER funds was published and made publicly available online at the following specific web address:

Yes - Description Required

Description:

<https://www.sau17.org/Content2/492>

- 2) The plan is in an understandable and uniform format (please choose one):

Yes - Description Required

Description:

The format was provided as a template from the NH DOE

- 3) The plan, to the extent practicable, is written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, orally translated (please choose one):

Yes - Description Required

Description:

Yes, it is in English and translations are available upon request.

- 4) The plan, upon request by a parent who is an individual with a disability, is provided in an alternative format accessible to that parent (please choose one):

Yes - Description Required

Description:

Yes, alternative format is available upon request.

III. Stakeholder Engagement

Best Practices in Implementing ARP ESSER LEA Use of Funds Plan

- 1) How the LEA provided the public the opportunity to provide input in the development of the LEA's plan for the use of ARP ESSER funds:

Yes - Description Required

Description:

A survey was deployed online for all parents and community members to give input. September 2021 open houses also gave parents additional opportunities to provide input via a question bank.

- 2) How the LEA took public input into account regarding the development of the LEA's plan for the use of ARP ESSER funds (please choose one):

Yes - Description Required

Description:

The District used the public input data to develop the spending priorities of the ARP ESSER funds. For example, the public wanted more support around mental health issues. As a result, we hired additional counselors.

- 3) How the LEA engaged in meaningful consultation with specific stakeholders, including, but not limited to:

- a. Students (please choose one):

Yes - Description Required

1) Description:

Students were engaged through a series of focus groups and meetings with building leadership. Secondary level students also had the opportunity to complete surveys.

i) Number of total responses: 427

ii) Uses consulted on: Learning experiences

iii) Description of feedback received: Students asked for additional support in their classes, especially in regards to social and emotional well being coming out of a pandemic.

Please indicate how consultation was:

2) Inclusive: Options to chat in groups or complete surveys allowed students to provide input.

3) Widely advertised and available: Teachers and administrators shared the information with all students each morning.

4) Ongoing: Additional opportunities for input were provided in Spring 2022 as well as each semester going forward.

- b. Families (please choose one):

Yes - Description Required

1) Description:

Families were encouraged to complete surveys in September 2021 about the use of ESSER III funds. They also had opportunities to provide additional input during open houses in September of 2021.

i) Number of total responses: 295

ii) Uses consulted on: Learning support & enhancements, social/mental/emotional health, disease prevention mitigation strategies. Facilities.

iii) Description of feedback received: Almost half of respondents noted that learning support and enhancement should be the #1 priority of the district.

Please indicate how consultation was:

2) Inclusive: All parents and families were encouraged to complete the surveys. Multiple opportunities to respond were given.

3) Widely advertised and available: Links to surveys were emailed to parents, posted on the school websites, and included in the weekly newsletters. Kiosks with surveys were set up at open house.

4) Ongoing: Additional opportunities for input were provided in Spring 2022 as well as each semester going forward.

- c. School and district administrators, including special education administrators (please choose one):

Yes - Description Required

1) Description:

District and building administrators held weekly meetings to discuss use of funds. Data on student learning was analyzed, and ongoing metrics for case

rates in the community were consulted and followed in order to make comprehensive decisions about the use of funds.

i) Number of total responses: There were 25 responses received.

ii) Uses consulted on: Learning support & enhancements, social/mental/emotional health, disease prevention mitigation strategies and facilities.

iii) Description of feedback received: Administrators cited the need for learning support and enhancements as well as disease prevention and mitigation strategies.

Please indicate how consultation was:

2) Inclusive: All administrators attended all the meetings.

3) Widely advertised and available: Links to surveys were emailed, posted on the school websites, and included in the weekly newsletters. Kiosks with surveys were also set up at the open house.

4) Ongoing: The conversations around the use of funds is a standing agenda item for all administrative meetings weekly.

d. Teachers, principals, school leaders, other educators, school staff, and their unions (please choose one):

Yes - Description Required

1) Description:

These stakeholders were encouraged to respond to surveys as well as participate in conversations at PLCs and monthly staff meetings for the use of funds.

i) Number of total responses: There were 213 responses received.

ii) Uses consulted on: Learning support & enhancements, social/mental/emotional health, disease prevention mitigation strategies and facilities.

iii) Description of feedback received: These stakeholders agreed that learning support was important. They also saw the need for disease prevention and mitigation to be very high on the list of needs.

Please indicate how consultation was:

2) Inclusive: Surveys as well as in person meetings were used to gather information

3) Widely advertised and available: Survey links were emailed and PLC/staff meetings were held regularly to discuss these topics.

4) Ongoing: Surveys will be conducted again in spring of 2022, as well as each semester. The topics are on each month's staff agendas.

e. Tribes, if applicable (please choose one):

No

1) Description:

N/A - There are no Tribes within the District's area.

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

f. Civil rights organizations, including disability rights organizations (please check one):

No

1) Description:

N/A - Through a search, the District was not able to prove the existence of civil rights organizations, including disability rights organizations, within the District's area.

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

g. Stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migratory students, children who are incarcerated, and other underserved students

(please choose one):

Yes - Description Required

1) Description:

Families were encouraged to complete surveys in September 2021 about the use of ESSER III funds. They also had opportunities to provide additional input during open houses in September 2021

i) Number of total responses: We are un sure how many specific stakeholder responses were received.

ii) Uses consulted on: Learning supports and enhancements, facilities, disease mitigation.

iii) Description of feedback received: These stakeholders believed that disease mitigation and learning supports were the top two areas for focus.

Please indicate how consultation was:

2) Inclusive: Survey links were shared in emails, newsletters and school websites for all families to complete.

3) Widely advertised and available: Survey links were shared in emails, newsletters and school websites for all families to complete.

4) Ongoing: Surveys will be conducted again in spring of 2022, as well as each semester. The topics are on each month's staff agendas.

h. Community-based organizations, including partnerships to promote access to before and after-school programming (please choose one):

No

1) Description:

N/A - Other than the District, there are no community-based organizations, including partnerships, to promote access to before and after-school programing within the District's area.

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

i. Early childhood education providers and families, including partnerships to ensure access to and continuity of care for families with children of different ages, particularly as they transition to school (please check one):

No

1) Description:

N/A - Other than the District, there are no early childhood education providers and families, including partnerships, within the District's area.

i) Number of total responses: N/A

ii) Uses consulted on: N/A

iii) Description of feedback received: N/A

Please indicate how consultation was:

2) Inclusive: N/A

3) Widely advertised and available: N/A

4) Ongoing: N/A

Section	Item	Description	Unit	Quantity	Rate	Amount	Remarks
Part 1	1.01	Excavation and Backfill	m ³	100	100	10000	
	1.02	Concrete Work	m ³	50	200	10000	
	1.03	Structural Steel	kg	1000	50	50000	
	1.04	Reinforcement Steel	kg	2000	30	60000	
	1.05	Formwork	m ²	500	20	10000	
	1.06	Painting	m ²	1000	10	10000	
	1.07	Plumbing	m	100	100	10000	
	1.08	Electrical	m	100	100	10000	
	1.09	Roofing	m ²	500	20	10000	
	1.10	Finishing	m ²	1000	10	10000	
Part 2	2.01	Excavation and Backfill	m ³	100	100	10000	
	2.02	Concrete Work	m ³	50	200	10000	
	2.03	Structural Steel	kg	1000	50	50000	
	2.04	Reinforcement Steel	kg	2000	30	60000	
	2.05	Formwork	m ²	500	20	10000	
	2.06	Painting	m ²	1000	10	10000	
	2.07	Plumbing	m	100	100	10000	
	2.08	Electrical	m	100	100	10000	
	2.09	Roofing	m ²	500	20	10000	
	2.10	Finishing	m ²	1000	10	10000	
Part 3	3.01	Excavation and Backfill	m ³	100	100	10000	
	3.02	Concrete Work	m ³	50	200	10000	
	3.03	Structural Steel	kg	1000	50	50000	
	3.04	Reinforcement Steel	kg	2000	30	60000	
	3.05	Formwork	m ²	500	20	10000	
	3.06	Painting	m ²	1000	10	10000	
	3.07	Plumbing	m	100	100	10000	
	3.08	Electrical	m	100	100	10000	
	3.09	Roofing	m ²	500	20	10000	
	3.10	Finishing	m ²	1000	10	10000	

Section 1: General Information										Section 2: Financial Summary		
Item	Description	Quantity	Unit Price	Total Price	Tax	Net Price	Discount	Final Price	Category	Value	Percentage	Notes
001	Item 1	10	100	1000	100	900	0	900	Electronics	1000	10%	Item 1
002	Item 2	5	200	1000	100	900	0	900	Electronics	1000	10%	Item 2
003	Item 3	20	50	1000	100	900	0	900	Electronics	1000	10%	Item 3
004	Item 4	10	100	1000	100	900	0	900	Electronics	1000	10%	Item 4
005	Item 5	5	200	1000	100	900	0	900	Electronics	1000	10%	Item 5
006	Item 6	20	50	1000	100	900	0	900	Electronics	1000	10%	Item 6
007	Item 7	10	100	1000	100	900	0	900	Electronics	1000	10%	Item 7
008	Item 8	5	200	1000	100	900	0	900	Electronics	1000	10%	Item 8
009	Item 9	20	50	1000	100	900	0	900	Electronics	1000	10%	Item 9
010	Item 10	10	100	1000	100	900	0	900	Electronics	1000	10%	Item 10
Total										10000	1000	9000

X. Authorization

**Please print and sign this page. Return a signed version with your completed packet to :*

ESSER@doe.nh.gov



06/28/2023

Approver Signature - Superintendent / Head of School

Date

Tom Ambrose, Superintendent

Printed Name - Superintendent / Head of School

Appendix A: ARPA Statutory Excerpt

Appendix A. ARPA Statutory Excerpt

(e) USES OF FUNDS.—A local educational agency that receives funds under this section—

(1) shall reserve not less than 20 percent of such funds to address learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs, and ensure that such interventions respond to students' academic, social, and emotional needs and address the disproportionate impact of the coronavirus on the student subgroups described in section 1111(b)(2)(B)(xi) of the Elementary and Secondary Education Act of 1965 (20U.S.C. 6311(b)(2)(B)(xi)), students experiencing homelessness, and children and youth in foster care; and

(2) shall use the remaining funds for any of the following:

(A) Any activity authorized by the Elementary and Secondary Education Act of 1965.

(B) Any activity authorized by the Individuals with Disabilities Education Act.

(C) Any activity authorized by the Adult Education and Family Literacy Act.

(D) Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006.

(E) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.

(F) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.

(G) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.

(H) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.

(I) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.

(J) Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under the Individuals with Disabilities Education Act and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.

(K) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment.

(L) Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.

(M) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, children with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.

(N) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by—

(i) administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction;

(ii) implementing evidence-based activities to meet the comprehensive needs of students;

(iii) providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment; and

(iv) tracking student attendance and improving student engagement in distance education.

(O) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.

(P) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.

(Q) Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.

(R) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Appendix B. Interim Final Requirements of ARP ESSER Excerpt

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(2) LEA ARP ESSER Plan.

(a) Each LEA that receives ARP ESSER funds must submit to the SEA, in such manner and within a reasonable timeline as determined by the SEA, a plan that contains any information reasonably required by the SEA. The plan, and any revisions to the plan submitted consistent with procedures established by the SEA, must describe—

(i) The extent to which and how the funds will be used to implement prevention and mitigation strategies that are, to the greatest extent practicable, consistent with the most recent CDC guidance on reopening schools, in order to continuously and safely open and operate schools for in-person learning;

(ii) How the LEA will use the funds it reserves under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs;

(iii) How the LEA will spend its remaining ARP ESSER funds consistent with section 2001(e) of the ARP Act; and

(iv) How the LEA will ensure that the interventions it implements, including but not limited to the interventions under section 2001(e)(1) of the ARP Act to address the academic impact of lost instructional time, will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

(b) In developing its ARP ESSER plan, an LEA must—

(i) Engage in meaningful consultation—

(A) With stakeholders, including: Students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions; and

(B) To the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students; and

(ii) Provide the public the opportunity to provide input and take such input into account.

(c) An LEA's ARP ESSER plan must be—

(i) In an understandable and uniform format;

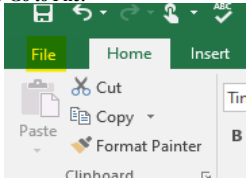
(ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent;

(iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent; and

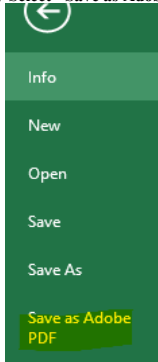
(iv) Be made publicly available on the LEA's website.

Please follow these steps once all tabs of your Districts Excel workbook are completed.

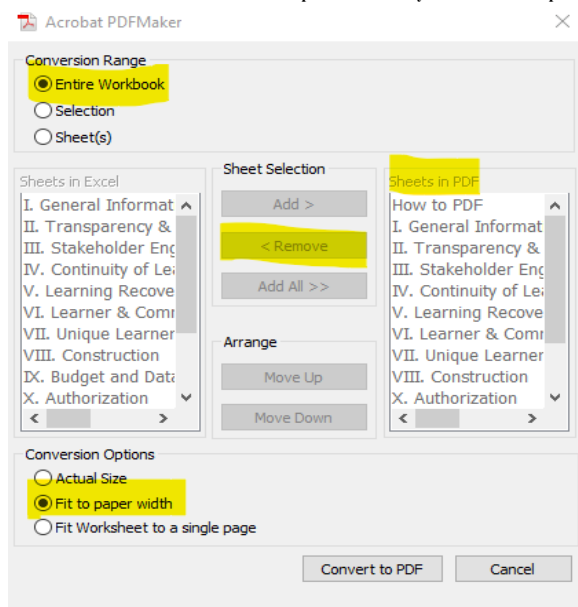
1) Go to File:



2) Select "Save as Adobe PDF":



3) Select "Entire Workbook" and "Fit to paper width." Locate the "IV. Budget and Data Reporting" tab from the list beneath "Sheets in PDF." Select "Remove." The reason is because this spreadsheet is so large, that the information will not easily transpose. The V. Authorization tab will need to be printed manually from Excel. The print range within the Excel workbook has been established for all tabs outlined.



3) Items due to the NHDOE by 01/13/2023:

- A. NH ARP ESSER LEA Fund Use - Excel Workbook
 - i. Print the "V. Authorization" tab from Excel file
 - ii. Manually print and sign the "V. Authorization" tab from Excel file
- B. NH ARP ESSER LEA Fund Use - PDF Version
- C. Return each item listed above in one email message to ESSER@doe.nh.gov (3 separate attachments)