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January 16, 2024

Austin Garofalo
Superintendent, SAU 10
18 South Main Street
Derry, NH 03038

Dear Superintendent Garofalo:

This letter is to summarize and report on the June 13, 2023 FY22 ESSER programmatic monitoring of Derry Cooperative School District. I want to thank your team for the cooperation and hard work leading up to the monitoring.

Enclosed is a comprehensive summary of the FY23 programmatic ESSER monitoring at Derry Cooperative School District. As there are no findings or corrective actions needed, the report also serves as **Final Determination of Compliance for FY23 ESSER Programmatic Monitoring**.

Report Summary				
Requirement	Status	Page Number	Corrective Action Plan Due	Evidence Submission Due
1. Allowability	Met Requirements	2	N/A	N/A
2. Learning Loss	Met Requirements	2	N/A	N/A
3. Equitable Services	Met Requirements	3	N/A	N/A
4. Continued Payment	Met Requirements	3	N/A	N/A
5. Maintenance of Equity	Met Requirements	4	N/A	N/A
6. Construction	N/A	4	N/A	N/A
Activity Review	Met Requirements	5	N/A	N/A

We consider this process a partnership. Please do not hesitate to seek technical assistance from me or from anyone within the Division of Learner Support. The goal is to make sure that students and staff are receiving the benefits of the COVID-19 Education Programs in accordance with requirements and regulations in an effective response to the challenges of the COVID-19 pandemic.

Sincerely,
Ellen C. Podgorski
Ellen C. Podgorski

Program Specialist, COVID-19 Education Programs

Cc: Lisa Mercier, NHED Administrator of Policy and Operations
Jane Simard, Business Administrator, SAU 10

FY23 ESSER Programmatic Monitoring Report on Required Evidence of Compliance

SAU 10 Derry Cooperative School District (“LEA”)
Monitoring Review Date: 6/13/23

Reviewer: Ellen Podgorski (“EP”)
Final LEA Report Date: January 16, 2024

1. Requirement of Allowable Activities 2.C.F.R.200.403-475

Summary and Analysis:

Monitoring review staff assessed the LEA’s efforts to demonstrate that the LEA’s ESSER-funded activities are allowable, reasonable, and necessary and undertaken to prevent, prepare for, and respond to COVID-19.

LEA presented and EP reviewed:

- 2021-2022 Family Input Survey results showing stakeholders’ priorities to include social emotional well-being, interrupted learning during the pandemic, technology, and social distancing and safety measures.
- Quotes for middle school manipulative kits for math interventionist program.
- LEA proposal including process and plans for quarantine and unfinished learning.
- Summer job postings for 2021 and 2022 Summer Learning Path, an on-site program for all K-8 students four days a week for four weeks including instruction in math and literacy as well as social emotional and movement activities.

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A

2. Requirement to Address Learning Loss: Public Law 117-2 Sec. 2001

Summary and Analysis:

Monitoring review staff assessed the LEA’s compliance with the use of at least 20% of ARP ESSER funds to address learning loss.

Along with the information noted in the allowability section above, LEA presented and EP reviewed:

- 11/8/21 unfinished learning in mathematics presentation, which references plan to use ESSER funds for additional staff to work with students on unfinished learning in mathematics and references three-tier approach of curriculum, instruction, and targeted intervention.
- Letter of agreement between LEA and science specialist for the 2022-2023 school year; 9/28/22 contract between LEA and school counselor for the 2022-2023 school year.
- Participation data for students who participated in Unfinished Learning Program by grade level. Data include subject areas for Unfinished Learning Program, indications of success, and suggestions for next year; data analysis of learning loss participation and assessment scores across the grades; NWEA growth fall to winter and fall to spring across the grades; data on fluency skills completed across the grades.
- Explanation that the LEA extended the expanded school program (not funded by ESSER) to address the needs of students with disabilities.

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A

3. Requirement to Provide Equitable Services *Applies to ESSER I funds only. *Public Law 116-136 Sec. 18005*

Summary and Analysis:

Monitoring review staff assessed the LEA's compliance with providing equitable services in accordance with federal requirements.

LEA presented and EP reviewed:

- Correspondence from FACTS Education Solutions regarding a proposal for a summer program for St. Thomas Aquinas School. LEA stated that the school closed shortly thereafter.
- Statement from Pinkerton Academy regarding CARES funds indicating that Pinkerton Academy used the funds for 24 water fill stations and 143 faculty laptops and dock connection hardware.
- Correspondence between LEA and Pinkerton Academy stating that the LEA paid F.W. Webb on the school's behalf for the water fill stations and indicating that the LEA would pay Best Buy for the laptops.
- 3/2/21 check for \$25,800 to F.W. Webb along with invoice for 24 bottle filling stations.
- 2/22/22 check for \$318,284 to Best Buy; 3/11/22 invoice and 7/13/21 purchase order from LEA to Best Buy for Dell Latitude and Dell Thunderbolt Dock.

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A

4. Requirement for Continued Payment to Employees: *Public Law 116-136 Sec. 18006; Public Law 116-260 Sec. 315*

Summary and Analysis:

Monitoring review staff assessed the LEA's compliance with federal requirements for continued payments to employees and contractors.

LEA presented and EP reviewed:

- Attestation from Superintendent stating the following: "The Derry Cooperative School District has continued to pay its employees as required during the period of any disruptions or closures related to the COVID-19 pandemic."

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A

5. Requirement for Maintenance of Equity: Public Law 117-2 Sec. 2004

Summary and Analysis:

Monitoring review staff assessed the LEA's compliance with Maintenance of Equity requirements.

LEA presented and EP reviewed:

- The LEA's FY22 Maintenance of Equity data, which shows that the LEA maintained equity in its high-poverty schools. NHED monitors each LEA's compliance with the Maintenance of Equity requirement through a parallel process, which tracks spending across schools in each district. NHED will review the district's final FY23 financial data when it is available to determine whether the district has maintained compliance with the FY23 Maintenance of Equity requirement.

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A

6. Construction Requirements: 2 C.F.R.200, 34 C.F.R. 75.600-617, Davis-Bacon Act

Summary and Analysis:

Monitoring review staff assessed the LEA's compliance with ESSER construction requirements.

As of the monitoring review date of 6/13/23, the LEA had not undertaken any ESSER-funded construction projects. Subsequent to the monitoring review date, the LEA received final NHED approval for district-wide HVAC projects and is reminded of the need to comply with all requirements for ESSER-funded construction as stated in federal regulations and outlined on the NHED website: [ESSER Funded Construction | Department of Education \(nh.gov\)](#).

Findings: N/A

Evidence of Correction Needed: N/A

Corrective Action Plans Due Date: N/A

Activities Selected for Further Programmatic Review

Summary and Analysis:

Monitoring review staff selected an ESSER-funded activity for which the LEA requested reimbursement for further review.

ARP ESSER Activity 132849 Reimbursement Requested November 2022: The LEA submitted a reimbursement request for \$16,469.65 for implementing a middle school math intervention program for students in grades 6-8. LEA presented and EP reviewed contracts between LEA and two math interventionists; Pay Journal totals for the math interventionists; 11/15/22 check for \$12,089 paid to Apple Computer along with 10/28/22 invoice from Apple to LEA; and LEA's 11/2022 account detail for the salaries and benefits

information and costs along with the MacBook Air costs that total the reimbursement request amount of \$16,469.65.

ARP ESSER Activity 126274 Reimbursement Requested November 2022: The LEA submitted a reimbursement request for \$3,395 for Adventurelore team-building activities for students. LEA presented and EP reviewed 11/15/22 check from LEA to Adventurelore LLC for \$3,395 along with an invoice for the 10/12/22 program at East Derry Memorial.

CRRSA ESSER Activity 121645 Reimbursement Requested September 2022: The LEA submitted a reimbursement request for \$305,049.08 for mathematics instructional materials and staff costs. LEA presented and EP reviewed contracts between LEA and five math interventionists for the 2022-2023 school year; Pay Journal totals for the math interventionists; check from LEA to Cengage Learning Inc. for the amount of \$2,772 along with invoice from Cengage Learning; 9/27/22 check for \$243,589.50 from LEA to Savvas Learning Company LLC and associated invoices for Envision Mathematics for the total amount of \$243,589.50; and LEA account details for amounts included in the reimbursement request showing salaries and benefits for math interventionists and costs for Big Ideas Math and Envision Mathematics Common Core.

CRRSA ESSER Activity 118792 Reimbursement Requested September 2022: The LEA submitted a reimbursement request for \$735 for the rental of on-site storage units. LEA presented and EP reviewed 9/27/22 check from LEA to Fortin Modular Storage Company for \$735 along with six invoices from Fortin Modular Storage Co. and work order details from 9/18/21, 9/2/21, 8/12/21.

Findings: None

Evidence of Correction Needed: N/A

Corrective Action Plan Due Date: N/A