

Frank Edelblut  
Commissioner



Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, NH 03301  
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DATE: October 20, 2020  
TO: Subrecipients of Federal Funds  
FROM: Timothy Carney, Administrator III  
Bureau of Federal Compliance  
SUBJECT: Single-Audit Certification for Fiscal Year 2020

The New Hampshire Department of Education (NHDOE) is sending you this correspondence as you were a recipient of Federal funds managed by the NHDOE as a pass-through entity during the fiscal year ended June 30, 2020 (FY2020). As a pass-through entity, the NHDOE is subject to the requirements of 2 CFR 200.331(f) which requires the NHDOE to determine whether a subrecipient must have a single-audit completed due to the total amount of Federal fund expenditures for the preceding fiscal year exceeding \$750,000.

Accordingly, we are requesting that you check one of the following statements and sign and date this letter and return it to the Bureau of Federal Compliance prior to March 31, 2021.

- A. \_\_\_\_\_ We have completed our single-audit for fiscal year ended June 30, 2020 (or \_\_\_\_\_ for fiscal years other than ending on June 30, 2020). The single-audit, and other required information, have been submitted to the Federal Audit Clearinghouse in accordance with 2 CFR 200.512(a).
- B. \_\_\_\_\_ We expect our single-audit for fiscal year ended on June 30, 2020 (or on \_\_\_\_\_ for fiscal years other than ending on June 30, 2020) to be completed by \_\_\_\_\_. A copy of our single-audit, and other required information, will be submitted to the Federal Audit Clearinghouse within 30 days following completion of the single-audit but no later than nine months following the end of the fiscal year (March 31, 2021 for fiscal years ending June 30, 2020) in accordance with 2 CFR 200.512(a).
- C. \_\_\_\_\_ We are not subject to the single-audit because:
  - a. \_\_\_\_\_ We are a for-profit organization and there was no specific condition of the subaward agreement to comply with single audit requirements.
  - b. \_\_\_\_\_ We expended less than \$750,000 annually in total Federal awards. A completed Schedule of Federal Programs for Fiscal 2020 is attached.
  - c. \_\_\_\_\_ Other (please explain) \_\_\_\_\_

**Please note that failure to provide this Single Audit Certification for Fiscal Year 2020 to the NHDOE by March 31, 2021 will result in enforcement actions being taken in accordance with 2 CFR 200.**

Please provide the following information for each organization that received Federal funds through the NHDOE. Superintendents that are responsible for multiple School Districts that acted as their own Fiscal Agents for Federal expenditures must complete a separate certification for each School District.

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Name of Organization: \_\_\_\_\_

SAU Office, School District or Reporting Authority (RA) Number: \_\_\_\_\_

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Type or Print Name of Authorized Official

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Signature of Authorized Official

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Date

- For SAU Offices and School Districts, the Authorizing Official is the Superintendent. For Reporting Authorities and other organizations, the Authorizing Official is the person who signed the NHDOE General Assurances.

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Please send this completed Single-Audit Certification for Fiscal Year 2020 to either:

New Hampshire Department of Education  
Bureau of Federal Compliance  
101 Pleasant Street  
Concord, NH 03301

or to:

FederalCompliance@doe.nh.gov

If you have any questions please contact [Timothy.Carney@doe.nh.gov](mailto:Timothy.Carney@doe.nh.gov) (603-271-2634) or [Lindsey.Labonville@doe.nh.gov](mailto:Lindsey.Labonville@doe.nh.gov) (603-271-3837).