



RFP 2024- NHED-Project Design and Evaluation-01 Questions

Q: Can you please confirm contract cycle:

Year 1—date of contract through Sept 30, 2024 (~ 6 months)

Year 2—Oct 1, 2024 -Sept 30, 2025

Year 3—Oct 1, 2025-Sept 30, 2026

A: Year 1 ends September 30th, 2024. The contract has the option to renew for years 2 and 3 with approval from Governor & Council, those dates are not yet established.

Q: For the 2022-23 year, when will NHED be able to furnish the selected vendor with all necessary retroactive data (survey results, student proficiency on state assessments, behavior, attendance intensity at 21CCLC programs, etc.)?

A: Data for 2022-2023 will be available upon the contract start date.

Q: What is the due date for the 2022-23 final report?

A: The due date will be established between the selected vendor and NHED prior to the contract end date of September 30, 2024.

Q: Going forward, will NHED be able to supply individual student data for the GPRA objectives so that the vendor can determine program participation effects on academic growth, school attendance, behavior, and learning engagement?

A: Data is collected at the student-level.

Q: Is there an expectation that the vendor conducts site visits to the grantees?

A: Vendors can provide technical assistance (TA) virtually, at NHED offices, or at subgrantee sites. If the vendor determines that TA will be best delivered on-site, that is an option, but not a requirement.

Q: What are some examples of the specialized executive summaries that the vendor is expected to produce? For what purpose and how frequently?

A: Federal legislation requires state education agencies (SEAs) which receive Title IV, Part B funds to provide a comprehensive statewide evaluation of the effectiveness of programs, in accordance with the Measure of Effectiveness ([ESSA Section 4205\(b\)\(1\)](#)) and activities. This is an example of the most recent annual report created, [2021-2022 Annual Comprehensive Statewide Evaluation](#).

Q: Will NHED continue to administer the stakeholder surveys through its ESS portal?

A: NHED is in the process of transitioning away from ESS portal, 2023-2024 data will be collected using Education Success Platform (ESP).

Q: The Cost Summary is required in two different parts of the proposal—under Part III, competitive priority and in Part V. Should the vendor organize its response in this way?

A: A cost summary must be submitted as part of the proposal, during scoring is when the proposed budget will weigh as a competitive preference.

Q: Regarding Part VII - Additional Required or Supporting documents, instead of providing these documents via a shared link, can they be provided with the proposal as an appendix? If we are required to only share a link, who should it be shared with and when?

A: Yes, sharing as an appendix is acceptable.

Q: Are there any budget limitations or constraints we should be aware of as we develop the scope of work?

A: Please refer to the details outlined in competitive preference priority #1 for cost summary.

Q: The RFP mentions a “quantitative and qualitative summary of the available data” under Absolute Priority #1. Has qualitative data been collected or will the contractor be expected to collect qualitative data?

A: NHED will collect and supply data to the vendor.

Q: Are there guidelines for the type or cadence of technical assistance to be provided to subgrantees? (e.g., virtual vs. in person; group vs. 1 on 1)

A: Vendors will determine, in partnership with NHED, how and when TA is provided to subgrantees.

Q: For purposes of developing cost proposals for the two additional years, would work in those years follow the same timeline as the RFP (from April to September 2025 and 2026)?

A: No, subsequent renewal years would be for full year of support.

Q: If confidential information is not included as part of a proposal, are we still required to submit two copies of the Technical proposal?

A: No, one version is acceptable.

Q: What is the expected deadline or timeline for completion of all stated deliverables? In the document there is mention on page 4 of approval through "Sept 30, 2024" - should that be interpreted as the deadline for all work and deliverables?

A: Yes, deliverables for year 1 are due by September 30, 2024.

Q: Are firms not located in NH eligible to submit proposals? Are NH-based firms given any priority in the selection process?

A: Firms outside of NH are eligible to submit proposals and no priority is given to NH-based firms.